

The Traill County Commissioners came to order on **September 18, 2018 at 8:00** a.m. with all members present. On motion of Nesvig, seconded by Elliott and carried to approve the minutes of 09-04-18 as presented. On motion of Eblen, seconded by Elliott and carried to approve the minutes for the Special meeting on 09-06-18 as presented. On motion of Elliott, seconded by Nesvig and carried to approve the minutes for the Special Budget Hearing held on 09-11-18 as presented.

NOTICES RECEIVED: 2019-2023 County Federal Aid Program, Preliminary Draft of Potential Resolutions for convention meeting in October, ND DOT Transportation program projects for 2020.

ELECTIONS: On motion of Eblen, seconded by Amb and carried to approve the following General Election Inspectors: (1) Vote-By-Mail, Jennifer Dufner (2) Rebecca Braaten, Mayville Voting Site & (3) Julie Foss, Hillsboro Voting Site.

AUDITOR: Glenda Haugen, Auditor presented the total cost of \$3,911.54 for the “estimated” tax statements which were mandated by law. On motion of Eblen, seconded by Nesvig and carried to hold the first meeting in January 2019 on Wednesday, January 2, 2018.

STATE FAIR BOARD: On motion of Amb, seconded by Nesvig and carried to appoint Larry Young and Kurt Elliott to the ND State Fair Board as Traill County Delegates.

GRAVEL BIDS: On motion of Amb, seconded by Eblen and carried to allow Corwyn Martin, Road Superintendent to open the gravel bids. First bid was received from Wade Nelson Trucking of Portland at \$11.95 per yard. Seconded bid was received from KRB Gravel of Mayville at \$10.90 per yard. On motion of Amb, seconded by Elliott and carried to accept the bid of KRB Gravel.

HIGHWAY DEPARTMENT: Corwyn Martin, Road Superintendent & Matt Lange, KLJ met with the Board. On motion of Nesvig, seconded by Amb and carried to approve the driveway crossing permit filed by Michael Gasper in the SE ¼ of section 29, in Belmont Township. On motion of Amb, seconded by Eblen and carried to approve the driveway crossing permit filed by Trevor Spokely in the NW ¼ of section 35 in Bingham Township. Discussed issues on Bridge #396, on motion of Amb, seconded by Elliott to allow KLJ, Engineers to do a study on Bridge #396 because of washout issues. Matt Lange will update the scheduled projects list for the October meeting with ND DOT on the Federal Aid Program. The Caledonia bridge is open and the only thing left to do is plant trees, which may happen next spring. Highway 81 & CR 1 paving project is underway.

LEC PROJECT: Bobbi Hepper-Olson Architect; Jenni Rubash, Custodian; Dale Kraling & Brandon Schreiner of Precision met with the Board to discuss the problems with the humidity and controlling the heat and cooling systems in the Sheriff's office. These issues have been a problem since the remodel was completed. Precision wanted the opportunity to check the systems and make sure everything was set to specks. Precision found one thermostat that wasn't working and replaced it, but the other units/issues were working properly. It was suggested that several individuals are adjusting the units at any given time which does not allow the units to work properly and remove the humidity because they are not running long enough and suggested “lock” boxes be placed on the thermostats so the employees can not adjust the units. The dispatcher's area has a dual unit which they can adjust at any time for addition heat and air cooling. Another area to address is that the doors throughout the LEC center must be kept closed at all times. It was also suggested that anytime repairs are made to the courthouse, the individuals doing the work must first check-in with Rubash when on-site and update Rubash when they have completed their work for better communication. The system will be set by Precision for “occupied” and “unoccupied” zones at different times of the day/night to help reduce the heating/electrical costs. A humidity tracking device will be installed to track this problem. Kraling informed the Commissioners that Precision is here to help solve any problems we have.

TAX DIRECTOR: Kayla Knudson, Tax Director met with the Board. On motion of Amb, seconded by Eblen and carried to approve an abatement filed by Jeff Nelson on parcel #15-0000-02290-002 as property was listed as Commercial, but should be Ad land.

**DRAIN ASSESSMENTS:** Landowners Tim Garrett, Dwight Garrett, Mark Osland and Water Resource District Board members Andy Neset and Jason Siegert met with the board. The landowners are concerned over proposed changes to Drain 23-40 which will cause extensive damage to their property, and to property of others. Siegert assured the landowners that the entire project is in the beginning stages and that all landowners will have a vote if any projects go thru. The Water Board is looking at informational meetings to begin in November. Drain 23-40 runs thru Blanchard and Norman Townships but the drain affects others downstream.

**SHERIFF:** Steve Hunt, Sheriff met with the board. On motion of Eblen, seconded by Nesvig and carried to allow Hunt to complete a Traffic Safety Grant. Hunt explained that his department received \$1,455.00 from BCI from cash seized from an arrest. On motion of Amb, seconded by Elliott and carried to place the \$1,455.00 into Sheriff Designated Fund to be used for Alice Training and a docking station for the patrol cars. Hunt also informed the Board that the Probation Violation Transportation Fund, which is held at the State, may not have enough funds to complete the 2019 budget. This fund is used to track probationers and fund the expenses to recover probation violators, bringing them back to our jurisdiction.

**NDSU:** Alyssa Scheve, Extension Agent and Kim Ruliffson, NDSU East District Director met with the Board. Also in attendance were Senator Arnie Osland and Representative Rick Holman. Scheve and Ruliffson gave a power point presentation on the impact that NDSU Extension Department has on our citizens. The Mission Statement of the Department is to empower North Dakotans to improve their lives and communities through science-based education. Alyssa and her associates deliver educational programs and work with Traill County citizens to meet their various needs from 4-H development to crop management and many more areas. Those in attendance discussed changes in sharing of the cost for the Agent's office between the State and County, with the Counties picking up more of the expense in the 2019 budget.

**2019 BUDGET:** The Commissioners reviewed all department budget requests for the 2019 budget year. All budgets will be finalized during the budget hearing on October 2, 2018 at 9:00 a.m.

**BELMONT PARK:** On motion of Elliott, seconded by Amb to close Belmont Park effective November 1, 2018 until further notice. All utilities will be suspended and "No Trespassing" signs, along with barricades will be posted.

On motion duly made and carried, the following bills presented to the Board were ordered paid, to-wit:

There being no further business to be brought before the Board, the meeting was adjourned at 11:27 a.m. to meet again on October 2, 2018 at 8:00 a.m.

94876	210 MANAGEMENT LLC	375.00	94919	NAPA (MAYVILLE)	173.28
94877	3D SPECIALTIES	1261.19	94920	FARNAM'S GENUINE PARTS	250.33
94878	AMERI PRIDE LINEN	299.72	94921	NDACO	1791.34
94879	BISMARCK COMFORT SUITES	334.80	94922	ND CHAPTER OF APCO	180.00
94880	BIERSCHBACH EQUIP	384.00	94923	NDSU	10561.10
94881	BUXTON FARMERS UNION	2813.23	94924	ND 24-7 ATTY. GENERAL	1110.00
94882	BANKSYSTEMS MARKETING INC.	100.00	94925	NODAK ELECTRIC	301.27
94883	BISMARCK RESIDENCE INN	334.80	94926	O'DAY EQUIPMENT	2222.58
94884	BUSINESS ESSENTIALS	332.66	94927	OLSEN HARDWARE	53.74
94885	BUTLER MACHINERY	221.60	94928	JEFF PAULSON	483.00
94886	CENTURY LINK	84.00	94929	PORTLAND FARMERS UNION	6941.47
94887	CODE 4 SERVICES	6564.82	94930	PAUL'S HOMETOWN REPAIR	92.98
94888	CITY OF HILLSBORO	60.24	94931	PRODUCTIVITY PLUS	118.00
94889	ND DEPT OF TRANSPORTATION	3058.71	94932	PRAXAIR	320.50
94890	MOTOR VEHICLE DIVISION	20.00	94933	RECORD KEEPERS INC	32.00
94891	ERICKSON PEST CONTROL	75.00	94934	REARDON OFFICE EQUIPMENT	136.98
94892	EWING OIL	608.48	94935	RALPHS SHARP SHOP	79.90

94893	FARGO-FORKS FREIGHTLINER	4.40	94936	RELIANCE TELEPHONE	400.00
94894	FINLEY MOTORS	74.94	94937	JENNIFER RUBASH	135.00
94895	FLEET PRIDE TRUCK	697.24	94938	SCHMIDT & ASSOCIATES	80.00
94896	GREAT AMERICA LEASING	117.00	94939	SEATOL	1750.00
94897	HILLSBORO BANNER	423.72	94940	SANFORD HEALTH HILLSBORO	3999.45
94898	HILLSBORO BODY SHOP	179.80	94941	SANDFORD HEALTH - SD	157.00
94899	HATTON CO-OP OIL	410.92	94942	SLEEP INN & SUITES	334.80
94900	HANCOCK CONCRETE PRODUCTS	117018.33	94943	SORUM OIL COMPANY	54.50
94901	HILLSBORO DEVELOPMENT ASSOC.	2180.00	94944	GRAND FORKS - STRATA CORP.	1204.77
94902	HILLSBORO DRUG & GIFT	68.38	94945	STURDEVANT'S	351.41
94903	HALSTAD ELEVATOR	201.00	94946	TOSHIBA BUSINESS SOLUTIONS	18.45
94904	HATTON FORD	440.35	94947	TIGER COMMISSARY SERVICES	104.25
94905	HOME OF ECONOMY	135.99	94948	TRAILL DISTRICT HEALTH	84.50
94906	SCOTT HONG	500.00	94949	TOSHIBA FINANCIAL - DALLAS	122.20
94907	CURTIS HONG	500.00	94950	TOSHIBA FINANCIAL - MN	248.29
94908	CHRISTOPHER HONG	500.00	94951	FOSTER CARE	450.00
94909	INFORMATION TECH DEPT	1073.85	94952	THE LEARNING CIRCLE	700.00
94910	INLAND TRUCK PARTS	199.26	94953	TNT OUTFITTERS	152.95
94911	BISMARCK - KLJ	5494.76	94954	TRAILL RURAL WATER	103.00
94912	KRB GRAVEL LTD	12000.00	94955	VERIZON WIRELESS	47.38
94913	LASER SYSTEMS	95.20	94956	VISA	274.90
94914	ANDREW S. MARQUART	288.00	94957	VISA	10.65
94915	MILLER'S FRESH FOODS	9.26	94958	WASTE MANAGEMENT	211.17
94916	MAYPORT FARMERS CO-OP	645.43	94959	XCEL ENERGY	54.10
94917	MED TOX LABORATORIES	23.85	94960	XCEL ENERGY	326.18
94918	MAGNUSON'S TIRES & SERVICES	446.22	94961	XCEL ENERGY	702.22

Attest:

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Glenda Haugen, Auditor

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Larry Young, Chairman