

**TRAILL COUNTY WATER RESOURCE DISTRICT
REGULAR MEETING
JANUARY 2, 2018 ~ HILLSBORO, ND**

The District Board convened on this date and came to order at 8:00am at the office of the Traill County Water Resource District in Hillsboro, ND. Managers present were: Andy Neset, Joel Halvorson, Gary Thompson, and Vice-chair Jason Lovas with Chairman Jason Siegert presiding. Also present were: Sean Fredricks, Attorney for the Board, and Chris Gross, Moore Engineering, Inc.

AGENDA

Manager Lovas moved to accept the agenda as amended. Manager Thompson seconded the motion. Upon roll call vote, the motion carried unanimously.

MINUTES

Manager Halvorson moved to approve the December 19, 2017 meeting minutes as presented. Manager Lovas seconded the motion. Upon roll call vote, the motion carried unanimously.

FINANCIAL

It was moved by Manager Neset and seconded by Manager Thompson to approve payment of the December 20, 2017 – January 2, 2018 bills and the electronic funds transfers, as presented. Upon roll call vote, the motion carried unanimously.

DRAIN BUSINESS

Eric Knudsvig visited with the Board concerning drain tile application questions.

ENGINEERING SERVICES SELECTION INTERVIEWS

The Board conducted interviews this morning with the following engineering firms as part of the Engineering Selection Process which is required by the State Water Commission to be eligible for 35% cost-share for pre-construction engineering:

- a. Houston Engineering, Inc.
- b. Interstate Engineering, Inc.
- c. Bolton & Menk Engineering, Inc.
- d. Moore Engineering, Inc.

In accordance with the SWC Policy and Chapter § 54-44.7 of the North Dakota Century Code, the Committee evaluated and analyzed the firms interviewed on the basis of the following criteria:

1. Professional qualifications necessary for satisfactory performance of requested services, including past performance on behalf of water resource districts;
2. Qualifications of personnel;
3. Ability and willingness to meet time and budget requirements;
4. Recent, current, and projected workloads;
5. Related experience on similar projects; and
6. Recent and current work for water resource districts.

The District will provide written notice of its decision, including the priority order of the firms, to all firms that submitted Qualification Statements.

REORGANIZATION OF THE BOARD

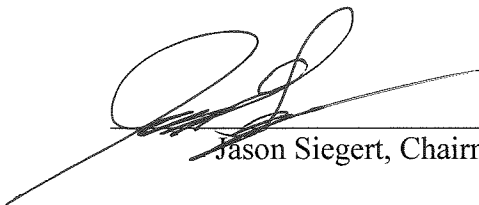
Manager Thompson moved to hire Attorney Sean Fredricks, Ohnstad Twichell, P.C. as the Board's attorney for year 2018. Manager Lovas seconded the motion. Upon roll call vote, the motion carried unanimously.

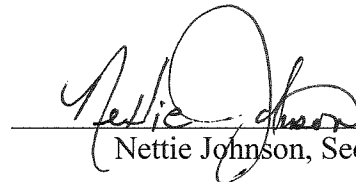
Reorganization of the Board: Manager Lovas moved to elect the following managers for the following positions for year 2018:

- Chairman: Jason Siegert,
- Vice-chair: Jason Lovas,
- Board Managers: Joel Halvorson, Gary Thompson, and Andy Neset.

Manager Halvorson seconded the motion. Upon roll call vote, the motion carried unanimously.

Having no further topics to discuss, the meeting adjourned at 12:50pm without objection.



Jason Siegert, Chairman

Nettie Johnson, Secretary