

The Traill County Commissioners came to order on February 6, 2018 at 8:00 a.m. with the following members present: Eblen, Young, Nesvig and Elliott, Les Amb present by conference call. MINUTES: On motion of Eblen, seconded by Nesvig and carried to approve the minutes of 01-16-18 as presented.

NOTICES: Farewell for Emily Cost will be held on February 20th from 10:00-11:00 a.m. in the Community Room. Also, the Vet's Club will be hosting an event for Emily on Tuesday, February 27th from 4:30-6:30. Auditor's office will be closed afternoon of March 6th & all day on March 7th for Haugen and Hovey to attend Election conference in Bismarck.

INSURANCE BIDS: On motion of Nesvig, seconded by Elliott and carried to allow the Auditor to advertise for 2018-2019 insurance bids. Opening of bids will be March 6, 2018 at 8:15 a.m. during Commission meeting.

PRELIMINARY BUDGET DEADLINE: NDCC 57-15-02.2 on or before August 10, 2018 all taxing entities must submit to the County Auditor a preliminary budget for 2019. Any taxing entity that fails to provide the information required under this subsection on or before August 10th, may not impose a property tax levy in a greater amount of dollars than was imposed by the taxing district in the prior year.

RAFFLE PERMIT: On motion of Eblen, seconded by Nesvig and carried to approve the raffle permit #289 for the Central Valley Public School-Technology Student Association. Drawing to be held on 03-22-18.

CONTRACT FOR DEEDS: On motion of Eblen, seconded by Nesvig and carried to allow the Chairman and Auditor to enter into a Contract for Deed with Ben Olson, Hillsboro on parcel #26-0002-06015-000 for property which had been foreclosed on. On motion of Amb, seconded by Elliott and carried to allow the Chairman and Auditor to enter into a Contract for Deed with Jay Burley, Mayville on parcel #27-0009-07414-020 for property which had been foreclosed on.

ECONOMIC DEVELOPMENT: Melissa Beach, EDC Director met with the Board. On motion of Nesvig, seconded by Eblen and carried to appoint Roxanne Phipps, Hatton; Rick Halvorson, Galesburg and Paul Geray, Hillsboro to the Traill County Economic Development Board with their terms to expire 12-31-2020.

HUMAN SERVICES: Kim Jacobson, HS Director met with the board. The Human Service Tax Relief SB2206 & NDCC 50-34-05 states the balance of monies in the fund on January 1st of each year may not exceed \$100,000.00. On motion of Eblen, seconded by Amb and carried to allow the County Auditor to transfer \$117,424.97 (the Human Service overage) into the General Fund to help with property tax relief.

HIGHWAY DEPARTMENT: Corwyn Martin, Road Superintendent and Matt Lange, KLI met with the Board giving updates on various roads and bridge work. On motion of Amb, seconded by Nesvig and carried to allow the Chairman and Auditor to sign an agreement with Western Dakota Energy Association to implement a LOADPASS PERMIT system that will be governed by Western Dakota Energy Association. A registration cost of \$1500.00 and a yearly fee of \$500.00 will be assessed.

VSO: Rebecca Hodgson & Emily Cost, Directors met with the Board. Hodgson requested permission to attend the National Accreditation classes in South Dakota on August 20-24th. On motion of Nesvig, seconded by Elliott and carried to allow the request of out-of-state travel.

COUNTY AGENT: Alyssa Scheve, Co. Agent & Kim Ruliffson, East District Director for NDSU Extension Service gave updates for the Agent's office. The State is looking at restructuring the payment scale provided between the state and counties. Currently the counties pay 50% of salaries and the State paying 50% of salaries and 100% of benefits. The proposed change will be splitting the salaries and benefits with the county paying 40% and the state paying 60%.

With the proposed change, Traill County could be looking at an increase to the Co. Agent's budget of \$5,235.00. If the proposed change gets approved, it will take effect on January 1, 2019. Ruliffson informed the board that due to Federal cuts, Leigh Gunkel's position will be eliminated on June 30, 2018.

TAX DIRECTOR: Kayla Knudson, Tax Director met with the Board. On motion of Nesvig, seconded by Elliott and carried to allow the Chairman and States Attorney to sign a payment agreement with Reynolds United Co-Op in the amounts of \$58,504.11 for their 2015 taxes, due no later than 12-31-19 and \$58,873.91 for their 2016 taxes, due no later than 12-31-2020. Knudson informed the Board that Mel Carson, appraiser for Traill County's commercial property will be finishing up in 2019. Discussion was held on keeping Carson on as contract labor in order to keep up with the assessments on commercial property so we don't fall behind. Cost to keep Carson on would be no more than \$15,000 per year. Commissioners will look at the option during regular budget hearings.

On motion duly made and carried, the following bills paid by the County Auditor to February 1, 2018 were approved:

93074	TC Treasurer – FOASI	63998.74	78985-79066	January Payroll	278023.77
93068	NDPERS – Retirement	40400.49	93065	Discovery Benefit (Fees)	82.50
93076	Sorum Oil Co.	19418.38			

On motion duly made and carried, the following bills presented to the Board were ordered paid, to-wit:

93145	Aanderud, Marilyn	28.89	93196	Midwest Pest Control	310.00
93146	Fargo Acme Tools	356.98	93197	Midstates Wireless	1216.51
93147	Bismarck Comfort Suites	335.00	93198	NACVSO	30.00
93148	Buxton Farmers Union	916.11	93199	NAPA Mayville	3.58
93149	ND Blue Cross/Shield Billing	5742.70	93200	NDACO	600.00
93150	Quality Inn	418.50	93201	ND County Auditors Assoc.	250.00
93151	Business Essentials	769.68	93202	NDACTVSO	115.00
93152	CHS Credit Card	280.55	93203	NDCCAA	100.00
93153	Crane Johnson Lumber	81.06	93204	NDPERS-Insurance	50379.39
93154	Curt's Lock & Key Service	14.68	93205	ND County Treasurer's Assoc.	250.00
93155	Cole Papers Inc.	2259.68	93206	Nelson International	880.30
93156	City of Portland	122.97	93207	Northern Engine & Supply	297.76
93157	Emily Cost	198.84	93208	ND Dept. of Human Services	133.33
93158	Nick Crocker	43.20	93209	Northern States Supply	672.37
93159	DBS Property Management	650.00	93210	Northern Safety Technology	461.74
93160	Dale's Food Pride	30.73	93211	OK Tire Store	416.83
93161	ND DOT	24.00	93212	Olsen Hardware	184.76
93162	Fargo-Forks Freightliner	71.57	93213	Ottertail Power Company	25.43
93163	Flaten & Johnson Truck	2108.07	93214	Portland Farmers Union	3713.74
93164	Finley Motors, Inc.	113.64	93215	Paul's Hometown Repair	782.37
93165	Fischer, Rust, & Stock PLLC	25.00	93216	Precision Mech. Services	642.28
93166	Great America Leasing	143.00	93217	Polar Communications	126.18
93167	GF Co Correctional Center	695.82	93218	Chicago - Power Plan	3276.49
93168	GF-Traill Rural Water Dist.	136.23	93219	Premium Waters Inc.	31.00
93169	Gillund Enterprises	399.00	93220	Reserve Account 50262476	1600.00
93170	Goose River Bank	56701.36	93221	Reardon Office Equipment	5962.11
93171	Kathleen Hansen	5.38	93222	Remark Tech Consulting	1015.94
93172	Hillsboro Banner	29.40	93223	Schmidt & Associates	115.00
93173	Hillsboro Body Shop	1210.00	93224	Tammy Sand	110.02

93174	Hatton Co-op Oil Co.	456.79	93225	Alyssa Scheve	399.30
93175	H. E. Everson Co.	38.13	93226	SD VSO Assoc.	125.00
93176	Hatton Ford Inc.	1906.62	93227	Seatol	1750.00
93177	Gerald Hill	85.00	93228	Sanford Health Hillsboro	3823.65
93178	Hillsboro Lumber	46.65	93229	Sorum Oil Co.	276.52
93179	Hillsboro Municipal Utilities	3770.37	93230	Snap - On Tools	946.35
93180	Rebecca Hodgson	450.94	93231	Streicher's	39.98
93181	HR Collaborative	200.00	93232	Sturdevant's	12.55
93182	Halstad Telephone Company	8891.71	93233	Twin City Garage Door	2739.00
93183	Stephen Hunt	96.50	93234	TC Water Resource	40000.00
93184	Information Tech Dept.	910.80	93235	TC Economic Development	500.00
93185	Inland Truck Parts	1562.19	93236	Traill County Tribune	136.00
93186	Kim Jacobson	772.49	93237	Traill Rural Water Dist.	103.90
93187	John Deere Credit	1684.11	93238	Universal Services	893.70
93188	J & S Rentals	263.51	93239	US Postmaster	50.00
93189	Allison Klassen	80.21	93240	Verizon Wireless	650.81
93190	Bismarck - KLJ	2413.33	93241	Verizon Wireless	208.48
93191	Kayla Knudson	306.36	93242	Verizon Wireless	229.17
93192	Pamela Lacher	116.44	93243	Waste Management	139.72
93193	Laser Systems	51.74	93244	Wells Fargo Bank (Rent)	666.66
93194	Mac's Inc.	47.88	93245	West Side Steel	19.89
93195	Tammi Mooney	118.73	93246	Wallwork Truck Center	67.50

There being no further business to be brought before the Board, the meeting was adjourned at 8:47 a.m. to meet again on February 20, 2018 at 8:00 a.m.

ATTEST:

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Glenda Haugen, County Auditor

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Larry Young, Chairman