

The Traill County Commissioners came to order **on April 7, 2020 at 8:00 a.m.** with all members present via conference phone. On motion of Young, seconded by Amb and carried to approve the regular minutes of 03-17-20 as printed. On motion of Elliott, seconded by Nesvig and carried to approve the special minutes of 03-18-20, 03-25-20, 04-01-20 and 04-02-20.

INDEMNITY BOND FOR LOST INSTRUMENTS: On motion of Amb, seconded by Nesvig and carried to approve the Indemnity Bond filed by Verizon Wireless for check number 98741 in the amount of \$839.13. On motion of Amb, seconded by Elliott and carried to approve the Indemnity Bond filed by NDACE Conference for check number 98650 in the amount of \$150.00.

RAFFEL PERMIT: On motion of Elliott, seconded by Nesvig and carried to approve the raffle permit filed by Sanford Health Foundation for a drawing to be held on 07-17-20.

CONFERENCE PHONE: Glenda Haugen informed the board we have an option with Halstad Telephone Company to add additional conference phone lines if needed during the COVID-19 pandemic. The cost would be \$300.00 per month and can be added or removed with just a phone call. No action taken at this time.

COUNTY PARK: Due to the COVID-19, on motion of Young, seconded by Nesvig and carried to keep the Belmont Park closed until further notice.

TAX DIRECTOR: Kayla Knudson, Tax Director presented new home and business improvement exemption application. On motion of Amb, seconded by Elliott and carried to approve the following 2-year new home exemptions: Tom Kritzberger, Brad Hegvick, John Rudolph, Adam Nistler and Kyle Amb. On motion of Amb, seconded by Young and carried to approve a 5-year improvement exemption for commercial property for Richard Strand.

HIGHWAY DEPARTMENT: Matt Lange, KLJ (via phone) On motion of Nesvig, seconded by Amb to adopt the following resolution for the Nielsville Bridge:

Resolution Agreeing to be a Co-Applicant for BUILD Discretionary Grant

Whereas, Transportation is a vital part of Traill County's infrastructure and adequate transportation facilities are essential to sustain and maintain the social and economic wellbeing of the area;

Whereas, The Further Consolidated Appropriations Act of 2020 made available \$1 billion for National Infrastructure Investments, otherwise known as BUILD Transportation grants.

Now, Therefore, Be It Resolved, the Traill County Board of Commissioners agrees to serve as a co-applicant for a BUILD Transportation Grant application with Polk County, Minnesota on the Multi-State Regional Connectivity Project. Agreeing to be a co-applicant includes a willingness to secure and guarantee the local share of costs associated with this project and responsibility for seeing this project through to its completion, with compliance of all applicable laws, rules and regulations.

Be It Further Resolved; the Traill County Board of Commissioners authorizes the submittal of a BUILD Discretionary Grant application for the Multi-State Regional Connectivity Project.

Upon roll call vote: Ayes: Eblen, Elliott, Nesvig, Young and Amb. Nays: None. Resolution adopted.

On motion of Amb, seconded by Nesvig and carried to allow the chairman and auditor to sign a "match assurance" letter of support for the Nielsville Bridge called the Multi-State Regional Connectivity Project BUILD Discretionary Grant. On motion of Nesvig, seconded by Young and carried to allow the chairman to sign a letter of commitment and request of federal funding for the Climax Bridge. Lange updated the commission on other road and bridge matters.

On motion of Elliott, seconded by Amb and carried to allow Corwyn Martin, Road Superintendent to open bids. Gravel bids received: KRB Gravel (Mayville), JC & J Trucking (Bejou MN), Paulson Gravel (Mayville), Lakeside Construction (Finley) and Gowan (Oslo MN). On motion of Amb, seconded by Nesvig and carried to accept all gravel bids for the betterment of the county. Bituminous Oil bids received: Huskey Asphalt (Crookston MN) and Flint Hills Resources (Marshall MN). On motion of Young, seconded by Elliott and

carried to accept all Bituminous oil bids for the betterment of the county. Culvert bids received: True North Steel (Fargo) and Contact Engineers Solutions (Bismarck). On motion of Elliott, seconded by Young and carried to accept all culvert bids for the betterment of the county. On motion of Amb, seconded by Young and carried to allow the chairman to sign the memorandum of agreement with Norman County.

COVID-19 EXPENSE & TRAVEL: Ben Gates, TC Assistant DES (via phone) explained the COVID-19 expense tracking form which should be used for all departments for reimbursement from FEMA.

DRAIN 72 & DRAIN 79: Charlie Stock, States Attorney (via phone) explained the email that was received from Sean Fredricks concerning drains 72 & 79 inquiring if the county is looking to do bonds on the projects. According to NDCC 61-16.1-43, the county is liable for a portion of the legal drain assessment. The cost to the county for drains #72 is \$73,940.03 and drain #79 is \$94,298.93. Stock was instructed to check on making payments instead of bonding the project and report back on 04-08-20.

ELECTION: On motion of Young, seconded by Elliott and carried to pay the election workers \$15.00 per hour for 2020.

SIGNATURES NEEDED: On motion of Young, seconded by Amb and carried to allow Thomas Eblen, Chairman review and sign all bills presented for payment and any questionable bills will be reported back to the full commission.

TABLETS: Glenda Haugen, Auditor was instructed to order the commissioners each a tablet for work as it was approved in the 2020 budget.

MISC & NOTICES: Kim Jacobson, Agassiz Valley Human Service Zone Director presented to the board her departments Telecommuting Summary plan and Remote Office Checklist for review. Commissioners feel it is best to postpone the annual Township Officers meeting until an Extension Service Agent is hired, Haugen was instructed to notify the office. Housing Authority is still looking for board members.

SHERIFF: Steve Hunt, Sheriff (via phone) gave updates on the flood. Rivers are looking good so far. Had issues with one homeowner due to overland flooding.

AUDITOR: Glenda Haugen, Auditor informed the board of a refund in the amount of \$13,457.00 from the ND Insurance Reserve Fund for the 2019 conferment of benefits. Haugen asked if a deadline could be in place for Commission meeting agenda items. On motion of Young, seconded by Elliott and carried to set a deadline of 1:00 PM the day before any scheduled commission meeting for individuals to schedule an appointment or to submit items to be placed on the agenda for the commissioners' review.

AUDITOR'S WARRANTS: On motion duly made and carried, the following bills paid by the County Auditor to April 1, 2020 were allowed and ordered paid:

99214	Discovery Benefits Fees	99.00	99220	MN State Tax Department	78.59
99219	TC Treasurer FOASI	60881.11	99221	ND State Tax Department	2208.24
81285-81367	March Payroll	193535.93	99222	NDPERS Retirement	41313.56

REGULAR BILLS: On motion duly made and carried, the following bills presented to the Board were ordered paid, to-wit:

99290	3D Specialties Inc	2309.48	99341	Bethany Morrow	314.36
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99291	Advanced Business Methods	285.47	99342	Motion Industries Inc	97.10
99292	Fargo Acme Tools	1478.95	99343	Mayport Hardware Hank	6.98
99293	Ameri Pride Linen	577.49	99344	Napa Mayville	216.24
99294	Kelly Archambeau	37.14	99345	Farnams Genuine Parts	1081.27
99295	Country Suites Bismarck	86.40	99346	ND Assn of Counties	113.50
99296	ND BCBS	5945.10	99347	NDDOT	15.00
99297	Bob Barker Company	1.87	99348	ND Insurance Reserve Fund	177.12
99298	Quality Inn	86.40	99349	ND County Treasurers Assoc	250.00
99299	Blue Tarp Financial	109.99	99350	Nodak Electric Coop	69.46
99300	Business Essentials	2143.15	99351	Grandin Nepstad Oil	2942.63
99301	Mel Carsen	14067.00	99352	Northern States Supply	104.81
99302	CHS Credit Card	95.24	99353	OK Tire Store	1970.65
99303	Cass County Treasurer	340.00	99354	Olsen hardware	458.76
99304	City of Buxton	224.00	99355	Ottertail Power Company	284.78
99305	Code 4 Services	14311.25	99356	Ottos Welding	200.85
99306	Void		99357	Portland Farmers Union	708.25
99307	Dollar General Regions	145.92	99358	Pauls Hometown Repair	278.09
99308	East Central Regional Water	219.36	99359	Polar Communications	126.18
99309	Finley Motors Inc	123.59	99360	Chicago Power Plan	1889.12
99310	Fleet Pride Truck	30.05	99361	Praxair	714.70
99311	Great America Leasing	232.76	99362	Remark Tech Consulting	2755.60
99312	Great Plains Benefits	250.00	99363	Safety Permenancy	247.50
99313	Grainger	131.68	99364	Sandbo Plumbing	387.24
99314	Hatton Apartments of ND	250.00	99365	Tammy Sand	613.27
99315	Hillsboro Banner	220.00	99366	Sanford Health Hillsboro	483.45
99316	Hillsboro Body Shop	396.00	99367	Shawn Skager	19.85
99317	Hatton Coop Oil Co	147.68	99368	Sorum Oil Co	10271.58
99318	Hillsboro Drug and Gift	2.09	99369	ND State Radio Comm	420.00
99319	Hillsboro Lumber	63.84	99370	Steele County	1300.00
99320	Hillsboro Municipal	3120.42	99371	Sturdevants	464.58
99321	Heather Hovey	87.50	99372	Traill County Auditor	200.00
99322	Halstad Telephone Co	2594.47	99373	Toshiba Financial	495.29
99323	Stephen Hunt	16.81	99374	The Lock Shop	278.50
99324	Interstate Power Systems	1269.01	99375	Traill County Tribune	251.50
99325	Information Tech Dept	1075.05	99376	The Sidwell Company	4500.00
99326	ITL Patch Company	371.85	99377	Kelli Tvedt	74.37
99327	Inland Truck Parts	974.30	99378	Verizon Wireless	839.06
99328	Kim Jacobson	198.57	99379	Verizon Wireless	127.68
99329	John Deere Credit	893.75	99380	Verizon Wireless	51.84
99330	Allison Klassen	143.26	99381	Visa	13.38
99331	Jackie Kraling	116.51	99382	Valley Plains Equipment	12200.00
99332	Peder LaBerge	241.99	99383	Waste Management IL	73.76
99333	Lawson Products	7.26	99384	Wells Fargo Bank Rent	985.00
99334	Little Falls Machine	64.78	99385	West Side Steel	36.40
99335	Loffler	44.66	99386	Wallwork Truck Center	192.02
99336	Larson Welding and Machine	168.40	99387	Xcel Energy	231.27
99337	Matthew Bender and Co	308.14	99388	Youthworks	1250.00

99338	Mebulbs	379.53	99389	Zee Medical Services	98.25
99339	Millers Fresh Foods	72.05	99390	NDPERS Insurance	59790.94
99340	Medline Industries	115.47	99391	Cole Papers Inc	811.50

There being no further business to be brought before the board, the meeting was adjourned at 9:14 a.m. to meet again in regular session on Tuesday, April 21, 2020 at 8:00 a.m.

Attest:

Glenda Haugen, Auditor

Thomas Eblen, Chairman