

The Traill County Commissioners came to order on March 17, 2020 at 8:00 a.m. with all members present. On motion of Elliott, seconded by Amb and carried to approve the minutes of 03-03-20 as presented. Also present: Mike Beltz & Randy Lemm.

LOAD LIMITS: On motion of Young, seconded by Nesvig and carried to allow the county auditor to send a letter of request to the ND Highway Patrol to help with enforcing load limits.

HOUSING AUTHORITY: An individual is needed to sit on the Housing Authority Board, Young, Amb and Nesvig will check with people within their districts and bring back to the next meeting.

TRANSFER: On motion of Amb, seconded by Young and carried to allow the county auditor to transfer \$50,000.00 from the E911 Wireless Fund to the E911 Regular Fund.

NOTICES RECEIVED: Kim Jacobson has been officially hired as the Agassiz Valley Human Service Zone Director. Received updates on the Prairie Dog Infrastructure Funds.

ELECTION: On motion of Young, seconded by Amb and carried to allow the county auditor to hold a petty cash reserve, in the amount of \$200.00 for the 2020 elections. Setting of the 2020 Primary polling sites will be discussed at the next meeting.

WATER RESOURCE: Jason Siegert, Andy Neset and Lindsay Koffler met with the board. Discussion on implementing the sagging and clearing assessment for the new tax year. Will discuss at next meeting. Discussion was held on the improvement projects for drain #72 & #79. Charlie Stock, States Attorney was asked to check into the law on the County share of the projects and report back to the commission.

HIGHWAY DEPARTMENT: Corwyn Martin, Road Superintendent and Chris Bakkegard, KLJ met with the Board on several issues. On motion of Amb, seconded by Young and carried to allow the Chairman to sign the fuel agreements with Buxton Farmers Union, Sorum Oil Hillsboro, Nepstad's Oil Grandin. On motion of Amb, seconded by Nesvig and carried to approve a ditch cleaning permit filed by Neil Breidenbach along county road 21, section 25 in Buxton Township. On motion of Young, seconded by Amb and carried to accept the bid of Hancock Concrete for Bridge #416 box culvert replacements, in the amount of \$101,445.44. On motion of Amb, seconded by Elliott to allow Martin to advertise for gravel, road oil and culverts to be opened on April 7th at 8:15 a.m. On motion of Amb, seconded by Elliott and carried to allow Martin to purchase a gravel trailer and lawn mower, as the funds are in his budget. Chris Bakkegard, KLJ presented an agreement for services to submit the Nielsville Bridge BUILD grant. On motion of Nesvig, seconded by Amb and carried to allow the chairman and auditor to sign the agreement. On motion of Amb, seconded by Larry and carried to allow the chairman and auditor to sign the Scope of Services with KLJ, Engineers for Bridge 366 structure replacement, in the amount of \$34,000.00.

RIVERWALK ADDITION COMMITTEE: Committee consists of Charlie Stock, States Attorney; Corwyn Martin, Road Superintendent, Thomas Eblen, Traill County Commission Chairman, and Matt Lange, KLJ Engineers. Stock, Martin, Lange and also Steve Hunt, Sheriff met with the following Hillsboro City leaders: Mayor Terry Sando, Council Member Mike Kress and City Auditor Matt Mutzenberger. Concerns were discussed about the new addition such as permits the city will need to obtain from the County, weight limits, drainage, bicycle & foot traffic while crossing the interstate. The city will take items into consideration and the group will meet again at a future date.

CORONAVIRUS UPDATES: The Traill/Steele County Incident Command Staff consists of: Brenda Stallman, TC District Health Director; Courtney Tangen, Public Health Director; Kim Jacobson, Agassiz Valley Human Service Zone Director; Steve Hunt, Traill County Sheriff; Wayne Beckman, Steele County Sheriff; Ben Gates, Traill/Steele DES Coordinator and Charlie Stock, Traill/Steele States Attorney. Stallman explained that the COVID-19 virus situations is changing daily if not hourly. Testing and personal protective supplies are in short supply. Schools across the nation have closed until further notice. All events with 10 or more attendees should be cancelled. The Incident Command Staff met at the Portland Fire Hall on Thursday, March 12, 2020 at 6:00 pm along with Doug Murphy, Public Health

Regional Representative (via phone); Steele County Officials: Commissioner Russell Walcker and Auditor Emily Wigen and Traill County Officials attending were Commissioner Tom Eblen, Auditor Glenda Haugen and Beth Morrow, Agassiz Valley Social Services. Making a plan and getting the word out to the public was top priority and making sure the public is receiving accurate information on the virus.

SIRN 2020 PROJECT: Steve Hunt, Sheriff and Ben Gates, Traill/Steele DES Coordinator discussed the state Sirn 2020 project. This project was implemented by the State of North Dakota in HB 1435 to help all emergency agencies across the state to communicate with each other. Various equipment will need to be purchased with plans to implement the project sometime in 2024, until that time, our current system will run as usual. The State has awarded bid to Motorola Company. Costs to the County could run upwards of \$540,000.00 to change over all vehicles and systems inside the Dispatcher center. \$1,500.00 rebate per sheriff's vehicle will be available from the State. The cost of the dispatch center alone will be shared with Steele County as Traill answers their calls. The County will look into financing options for the SIRN 2020 project.

NEXT GENERATION 911: Our current 911 dispatch call center is need of updates. Motorola has the newest Vista 911 Next Generation Equipment with capabilities for individuals to "text" a 911 call. Under the ND State Plan, to lease the equipment with Motorola Company, which would include hardware, software, and maintenance agreement, the cost would be \$20,000.00 buy in and \$3,000.00 per month.

EMERGENCY DECLARATION: On motion of Amb, seconded by Elliott and carried to approve the Pandemic Illness Plan as presented. On motion of Young, seconded by Nesvig and carried to approve the Isolation & Quarantine Plan as presented. On motion of Elliott, seconded by Young and carried to immediately restrict county business travel and ask employees for personal self-isolation procedures if they have traveled outside the state. On motion of Amb, seconded by Nesvig and carried to adopt and follow the Federal and State procedures and guidelines currently in place on travel and exposure with the virus.

SHERIFF: Steve Hunt, Sheriff presented an amendment to the ND DOT Contract #12191213 concerning speed enforcement and additional funds available to Traill County. On motion of Young, seconded by Amb and carried to allow the Chairman to sign the agreement.

REGULAR BILLS: On motion duly made and carried, the following bills presented to the Commissioners were order paid to-wit:

99152	Discovery Benefits Fees	5.50
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AUDITOR WARRANTS: On motion duly made and carried, the following bills paid by the County Auditor to February 1, 2020 were allowed and ordered paid:

99153	Advanced Business Methods	269.59	99183	MLGC	143.16
99154	Ameri Pride Linen	385.06	99184	Mayport Hardware Hank	68.51
99155	Buxton Farmers Union	982.08	99185	Farnams Genuine Parts	401.33
99156	Bismarck Ramkota Hotel	259.20	99186	NDACO	2119.71
99157	Bismarck Residence Inn	1382.40	99187	Nodak Electric Coop	86.10
99158	Business Essentials	1785.24	99188	Northern States Supply	202.65
99159	Butler Machinery	422.02	99189	New Vision Truck Accessories	496.60
99160	CDW Government	58.13	99190	Pitney Bowes Global	852.00
99161	Century Link	84.00	99191	Portland Farmers Union	348.90
99162	Corporate Translation Service	23.25	99192	Pauls Hometown Repair	81.00
99163	Dakota Mailing and Shipping	81.46	99193	Precision Mech Services	684.42
99164	Fleet Pride Truck	154.15	99194	Premium Waters	24.75
99165	Great America Leasing	115.76	99195	Jennifer Rubash	135.00

99166	Grand Forks Welding	9.75	99196	Sandbo Plumbing	431.76
99167	Global Safety Network	328.00	99197	Safety Permanency	450.00
99168	Glenda Haugen	562.10	99198	Sanford Health Hillsboro	4043.40
99169	Hillsboro Banner	123.00	99199	Sorum Oil Co	296.39
99170	Hillsboro Body Shop	143.23	99200	Sturdevants	582.42
99171	Hatton Coop Oil	61.39	99201	Toshiba Financial	1018.15
99172	Hillsboro Drug and Gift	11.27	99202	The LockShop	29.90
99173	H E Everson Co	9.00	99203	Traill County Tribune	489.84
99174	Hillsboro City	36.30	99204	Tiger Commissary Services	104.25
99175	Rebecca Hodgson	18.00	99205	Village Family Service	2130.00
99176	Heather Hovey	124.12	99206	Viking Insurance	68550.00
99177	HR Collaborative	200.00	99207	Visa	365.31
99178	Information Tech Dept	1070.05	99208	Visa	444.66
99179	Lawson Products	250.21	99209	Wright Implement	166.95
99180	Loffler Companies	40.01	99210	Wallwork Truck Center	37.64
99181	Lovro Electric LLC	124.30	99211	Zep Manufacturing	1686.22
99182	Corwyn Martin	202.42			

There being no further business to be brought before the Board, the meeting was adjourned at 10:15 a.m. to meet again on April 7, 2020 at 8:00 a.m.

Attest:

Glenda Haugen, Auditor

Thomas Eblen, Chairman