

The Traill County Commissioners met in regular session on February 7, 2023, at 8:00 a.m. with the following members present (in-person): Commissioners Eblen, Nesvig and Young and (via Webex): Commissioners Elliott and Amb. No additions to the agenda. On motion of Eblen, seconded by Nesvig and carried to approve the agenda as printed. On motion of Nesvig, seconded by Eblen and carried to approve the minutes of January 17, 2023.

INSURANCE BIDS: On motion of Elliott, seconded by Eblen and carried to set the insurance bid opening for March 7, 2023 at 8:30 a.m.

RAFFLE PERMIT: On motion of Elliott, seconded by Amb and carried to approve a raffle permit for Stordahl Church to be held on April 12, 2023.

INDEMNITY BOND: On motion of Nesvig, seconded by Eblen and carried to approve an Indemnity Bond For Lost Instruments for Briana Miller, lost check #105617 in the amount of \$48.13.

CORRESPONDENCE: Traill County was approved and received \$50,000.00 for the LATCF Grant. Received information on "County Day at the Capitol" to be held on March 8<sup>th</sup> & 9<sup>th</sup>. *No actions needed on correspondence.*

HIGHWAY DEPARTMENT: Corwyn Martin, Road Superintendent and Matt Lange, KJL Engineer updated the board on various issues. Martin will work with the Water Board on their share of costs incurred for bridge inspections along drains, which are normally split 60% Water Board and 40% County Share. On motion of Elliott, seconded by Nesvig and carried to set the gravel, fuel and culvert bid opening for March 7, 2023, at 8:05 a.m. RESOLUTION #1: Commissioner Nesvig introduced the following resolution and moved its adoption which motion was seconded by Commissioner Amb: WHEREAS, the bid in the amount of \$865,109.00 from Swingen Construction Co. project BRJ-0049(029) (replacement of bridge #2) was the low bid received. WHEREAS, this bid is considered reasonable. NOW THEREFORE, be it resolved by the Board of County Commissioners of TRAILL COUNTY will award to Swingen Construction Co. the contract for Project BRJ-0049(029) and hereby authorizes the Chairman of the Board to sign said contract. It is further understood that the County shall reimburse the North Dakota Department of Transportation for any payments made under this contract, which are not collectible from the Federal Highway Administration. The following members were present, either in person or via Webex and voted aye for the adoption of the foregoing resolution: Commissioners Eblen, Elliott, Nesvig, Young and Amb. The resolution was declared adopted. RESOLUTION #2: Commissioner Elliott introduced the following resolution and moved its adoption which motion was seconded by Amb to include option 2 which includes additional paving, WHEREAS, the bid in the amount of \$3,205,899.44 from Mayo Construction Co. Inc. received in the bid opening of January 13, 2023, for Project SC-CVD-4900(020), (paving of County Road #1 and 2 miles of County Road #16) was the low bid received. WHEREAS, this bid is considered reasonable. NOW THEREFORE, be it resolved by the Board of County Commissioners of TRAILL COUNTY will award to Mayo Construction Co. Inc. the contract for Project SC-CVD-4900(020) and hereby authorizes the Chairman of the Board to sign said contract. It is further understood that the County shall reimburse the North Dakota Department of Transportation for any payments made under this contract, which are not collectible from the Federal Highway Administration.

EMPLOYEE MANUAL: Heather Hovey, Chief Deputy Auditor presented additions to page 1 and page 69 of the employee manual to include the mandatory Drug & Alcohol FMSCA Clearinghouse Query, which must be conducted on all CDL license holders that operate a county vehicle and the query must be conducted prior to employment. On motion of Eblen, seconded by Elliott and carried to approve the additions.

SHERIFF: Steve Hunt, Sheriff updated the board on flood predictions and the meeting Hunt and Commissioner Young attended with Walsh County Officials on a possible new jail facility.

AUDITOR: Glenda Haugen, Auditor presented a current listing of all special funds in the county, where the funds came from and time frames in which the funds must be spent. Discussion was held concerning the three different capital Project Building Funds we currently have on the books and moving those funds into one Capital Project Fund. Discussed the need for a new server to host the new general ledger, tax programs and additional storage needed for

the Records office. Commissioners will cover the cost of a new server out of ARPA Funds (2972) should the Grant not be approved; Haugen will keep them informed. Haugen informed the board of security issues with the current county website.

TRANSFER #1: On motion of Eblen, seconded by Nesvig to transfer \$10,850.00 from Capital Projects-Wells Fargo Building Funds #2981-4999-999 to Human Service Indirect Funds, located in the General Fund #1000-3705-000 for carpet replacement at the Wells Fargo building. Commissioners present (in-person or via Webex) and voting aye: Eblen, Elliott, Nesvig, Young and Amb, voting nay: none. Motion passed.

TRANSFER #2: On motion of Eblen, seconded by Nesvig to transfer \$217,196.78 from Capital Projects Courthouse Building Fund #2981-4999-999 into the Capital Projects-General Building Fund #4003-4999-001. Commissioners present (in-person or via Webex) and voting aye: Eblen, Elliott, Nesvig, Young and Amb, voting nay: none. Motion passed.

TRANSFER #3: On motion of Eblen, seconded by Nesvig to transfer \$246,612.17 from the Capital Projects Wells Fargo Building Fund #2981-4999-999 into the Capital Projects-General Building Fund #4003-4999-001. Commissioners present (in-person or via Webex) and voting aye: Eblen, Elliott, Nesvig, Young and Amb, voting nay: none. Motion passed.

TRANSFER #4: On motion of Nesvig, seconded by Eblen to transfer \$21,548.37 from Capital Project-General Building Fund #4003-4999-999 to the Capital Projects-Natural Gas Conversion Fund #2981-4999-001 to cover the additional expenses for converting the boilers over to natural gas. Commissioners present (in-person or via Webex) and voting aye: Eblen, Elliott, Nesvig, Young and Amb, voting nay: none. Motion passed.

AUDITOR'S WARRANTS: On motion duly made and carried, the following bills paid by the County Auditor to February 1, 2023, were allowed paid to-wit:

105859 Traill County Treasurer (FOASI)	91,788.42	105860 NDPERS-Retirement	55,393.82
84291-84393 January Payroll	387,477.51		

REGULAR BILLS: On motion duly made and carried, the following bills presented to the Board were ordered paid, to-wit:

105927 ALLIANCE BUSINESS CONSULT	1,000.00	105970 JANET MEYER	31.20
105928 APPRIVER LLC	1,433.13	105971 METROPOLITAN MECHANICAL	949.00
105929 ARAMARK	1,454.97	105972 RICHARD MOEN	111.25
105930 BURNN BOILER MECHANICAL INC	150.00	105973 MAYPORT HARDWARE HANK	48.43
105931 BUXTON FARMERS UNION	1,381.40	105974 MIDSTATES WIRELESS	2,107.49
105932 BIG JIMS ESIDE TIRE INC	1,060.35	105975 MT SALES	492.00
105933 ND BLUE CROSS SHIELD BILLING	7,006.20	105976 PAUL MUELLER	85.00
105934 BUTLER MACHINERY	1,881.52	105977 NELSON AUTO CENTER	42,056.88
105935 CASS COUNTY FINANCE	1,020.00	105978 NAPA CENTRAL	257.02
105936 CARLSON CUSTOMS INC	2,296.50	105979 NEW CENTURY PRESS	196.00
105937 COLE PAPERS INC	2,249.60	105980 NDACO 877	2,728.20
105938 CAPITAL ONE TRADE CREDIT	1,499.32	105981 NDACTVSO	170.00
105939 DAKOTA HERITAGE BANK	1,860.00	105982 ND 911 ASSOCIATION C/O JILL BR	50.00
105940 ND DEPT OF TRANSPORTATION	24,755.12	105983 ND COUNTY RECORDERS ASSOC.	200.00
105941 EAST CENTRAL REGIONAL WATER	403.82	105984 NDSU 6050	5,587.49
105942 KURT ELLIOTT	75.00	105985 ND 24 7 ATTORNEY GENERAL	434.00
105943 FARGO FORKS FREIGHTLINER	1,430.60	105986 NORTHERN ENGINE AND SUPPLY	615.69

105944	FINLEY FARMERS GRAIN	195.06	105987	NORTHERN SALT INCORPORATED	2,169.72
105945	FARM AND HOME PUBLISHERS	270.00	105988	NORTHWESTERN EQUIPMENT	283.92
105946	FLATEN AND JOHNSON TRUCK	418.48	105989	OK TIRE STORE	7,857.60
105947	FM REALTORS	300.00	105990	OLSEN HARDWARE	7.99
105948	GREAT AMERICA LEASING	117.00	105991	OTTERTAIL POWER COMPANY	189.33
105949	RANDY GARRETT	3,240.00	105992	PORTLAND FARMERS UNION	5,994.17
105950	GENERAL EQUIP AND SUPPLIES	4,980.08	105993	CHICAGO POWER PLAN	10,479.40
105951	HILLSBORO BODY SHOP	5,525.48	105994	RDO EQUIPMENT CO	276,818.38
105952	HATTON COOP OIL CO	56.07	105995	REALTOR MULTIPLE LISTING	810.00
105953	HILLSBORO DRUG AND GIFT	9.01	105996	BEA ROACH	100.00
105954	HOPE FARMERS UNION OIL	59.11	105997	REMARK TECH CONSULTING	1,900.00
105955	HILLSBORO LUMBER	82.56	105998	SEATOL	2,000.00
105956	HILLSBORO MUNICIPAL UTILITIES	3,267.38	105999	SORUM OIL COMPANY	1,981.14
105957	HIGH PLAINS WATER	5.00	106000	STONES SECURITY SYSTEMS INC	1,080.00
105958	STEPHEN HUNT	23.50	106001	GRAND FORKS STRATA CORP	746.57
105959	INFORMATION TECH DEPT	262.40	106002	TRAILL COUNTY 4H	500.00
105960	INFORMATION TECHNOLOGY	1,020.95	106003	TRAILL COUNTY ST. ATTORNEY	420.00
105961	JOHN DEERE CREDIT	4.41	106004	TRAILL COUNTY TREASURER	11.23
105962	KLJ ENGINEERING LLC	63,909.25	106005	TRAILL COUNTY TRIBUNE	151.75
105963	KAYLA KNUDSON	81.43	106006	THE SIDWELL COMPANY	14,260.00
105964	DAVID KNUDSVIG	101.25	106007	TRAILL UNITED GROUP	500.00
105965	LAWSON PRODUCTS	282.59	106008	WOLD JOHNSON P.C.	2,317.46
105966	LEXIPOL LLC	1,421.40	106009	WALLWORK TRUCK CENTER	742.18
105967	LARSON WELDING AND MACHINE	825.02	106010	XCEL ENERGY	204.40
105968	JEFF MCINNES	75.00			

There being no further business to be brought before the Board, the meeting was adjourned at 8:42 a.m. to meet again on Tuesday, March 7, 2023 at 8:00 a.m.

Attest:

Glenda Haugen, Auditor

Larry Young, Chairman