

The Traill County Commissioners came to order on July 18, 2023, at 8:00 a.m. with all members present. Commissioner Young requested to add #11, Social Service parking to the agenda. On motion of Eblen, seconded by Elliott and carried to approve the amended agenda. On motion of Ken, seconded by Amb and carried to approve the minutes of June 20, 2023.

**INDEMNITY BOND:** On motion of Amb, seconded by Eblen and carried to approve an Indemnity Bond for Lost Instruments for lost check #105406 in the amount of \$255.00 for Carolyn Clancy.

**CORRESPONDENCE:** Received notice of NDACo Annual Conference, October 8-10, 2023, no action needed. Received a report of all snow removal reimbursements received from the State for all townships and county, no action needed.

**NDACo DELEGATE:** On motion of Eblen, seconded by Amb and carried to appoint Glenda Haugen, Traill County's NDACo delegate for 2023 & 2024.

**2024 PUBLIC BUDGET MEETINGS:** On motion of Eblen, seconded by Nesvig and carried to hold the 2024 Public Budget Meeting on Wednesday, September 20, 2023, at 6:00 PM in the Traill County Commissioner's office.

**AUDITOR:** Glenda Haugen, Auditor requested to close the Auditor's office on Tuesday, August 8, 2023, from 8:45 a.m. to 1:00 p.m. for an election meeting at the Cass County Courthouse. On motion of Amb, seconded by Elliott and carried to approve the request.

**WEED OFFICER:** Received a letter from Doug Goehring, ND Ag Commissioner requesting the Commissioners to fill the vacant position of the Traill County Weed Officer. On motion of Elliott, seconded by Nesvig and carried to appoint Craig Hutchins as interim weed officer.

**AVHSZ:** Discussion was held concerning the parking for the Social Service Agency vehicles. Kim Jacobson, AVHSZ Director, has been awarded a grant for lighting and electrical installation. Commissioner Eblen will meet with Jenni Rubash, Courthouse Custodian and discuss the possibility of adding parking on the west side of the courthouse.

**HIGHWAY DEPARTMENT:** Corwyn Martin, Road Superintendent and Matt Lange, KLJ Engineer updated the board on various issues. Martin presented a list of items sold via sealed bids. On motion of Amb, seconded by Nesvig and carried to accept the highest bid on each item. A list of items sold can be obtained from the TC Highway Department. On motion of Elliott, seconded by Nesvig and carried to approve a water crossing permit filed by East Central Rural Water along CR #81 in section 18 of Stavanger Township. On motion of Amb, seconded by Elliott and carried to approve two right-of-way encroachment permits filed by Nodak Electric along CR #16 in sections 9 & 10 in Norman Township and along CR #23 in sections 10 & 15 in Morgan Township. Martin informed the board that Bill Fischer, motor grader operator will be retiring on December 8, 2023. Lange informed the Board of additional funds that will be available from ND DOT to help with the county share of bridges #316 & #231. The cost for Bridge #403 will be covered 80% by state funds and 20% county funds. On motion of Elliott, seconded by Amb and carried to allow the Chairman to sign the Preliminary Engineering Contract for project #BRC-4928(62), Bridge #403, with ND DOT.

**TREASURER:** Carla Swanson, Treasurer presented her Pledge of Assets report as of June 30, 2023. Commissioner Amb introduced the following resolution and moved its adoption which motion was seconded by Commissioner Eblen: **BE IT RESOLVED** by the Board of County Commissioners that banks in the county be designated depositories of public funds in the custody of the County Treasurer and in an amount not to exceed FDIC Certificates as follows, to wit: Goose River Bank-Hillsboro, Mayville & Hatton; Aspire Bank-Hatton; First State Bank-Buxton, Mayville & Portland; Dakota Heritage Bank-Hunter, Galesburg & Hillsboro (for such amounts as the county may find necessary. **BE IT FURTHER RESOLVED** the pledges as assets in the county \$1,387,067.95 Goose River Bank-Hillsboro, Mayville & Hatton; \$1,043,262.52 Aspire Bank, Hatton; \$8,868,181.82 First State Bank-Buxton, Mayville & Portland; \$4,806,704.10 Dakota Heritage Bank-Hunter, Galesburg & Hillsboro are hereby approved for additional deposits by the County Treasurer in excess of FDIC Certificates

\$250,000 as of June 30, 2023. The following members were present and voted aye for the adoption of the foregoing resolution: Commissioners Eblen, Elliott, Nesvig, Young and Amb. The resolution was declared adopted.

UNCLAIMED PROPERTY: On motion of Eblen, seconded by Nesvig and carried to allow Treasurer Swanson to send check #28026 \$16.99, check #28122 \$58.79, check #28140 \$13.34 and check #28144 \$10.03 to the ND State Unclaimed Property Division for unclaimed property one-year or older.

WEBEX: Heather Hovey, Chief Deputy Auditor presented a contract for the final year with WEBEX. On motion of Nesvig, seconded by Elliott and carried to allow the Chairman to sign the contract and submit the final payment.

CUSTODIAN: Jenni Rubash, Head Custodian discussed the eroding front steps. Air vents have been covered for years. Rubash removed the covering which should help; however, the steps are made of limestone and overtime are showing wear. Rubash has received instruction from the State Historical Society on how to repair them. Rubash was instructed to inquire on a grant and report back to the next meeting. On motion of Eblen, seconded by Amb and carried to allow the Chairman to sign the Bergstrom Electric Scope of Work Contract in the amount of \$28,734.00 for electrical work on the new generator.

SHERIFF: Steve Hunt, Sheriff informed the Board that Deputy Sheriff Klegstad resigned to take a job with the ND Highway Patrol and Deputy Sheriff Ray Weber will be retiring on August 19, 2023. On motion of Amb, seconded by Elliott and carried allow Hunt to promote Deputy Sheriff Austin Baril to Sargent status. On motion of Amb, seconded by Eblen and carried to appoint Deputy Sheriff Folena to be Traill County's Community Service Coordinator.

EAGLE SCOUT SERVICE PROJECT: Tom Oanes with Troup 263 requested permission to complete his service project at Rosalie's Garden, FEMA Prairie lands by placing signage about the plants, insects, and a story about why Rosalie Hultin was so compassionate about the garden. On motion of Elliott, seconded by Nesvig and carried to approve the project. On motion of Elliott, seconded by Nesvig and carried to approve a \$200.00 stipend to help cover costs for the improvement to the county land.

REGULAR BILLS: On motion duly made and carried, the following bills presented to the Board were ordered paid, to-wit:

106872	ND PUBLIC HEALTH INSURANCE	67998.05	106924	STEPHEN HUNT	23.50
106898	ALLIANCE BUSINESS CONSULTING,	500.00	106925	JOHN DEERE CREDIT	636.69
106899	FARGO ACME TOOLS	209.00	106926	KLJ ENGINEERING LLC	122544.35
106900	ADANAC	358.31	106927	TRACI LAGEIN	256.76
106901	APPRIVER LLC	664.25	106928	MILLERS FRESH FOODS	32.50
106902	ARAMARK	479.81	106929	TAMMI MOONEY	26.20
106903	AUTO VALUE FARGO	346.08	106930	MICHELLE MOONEY	588.85
106904	BUXTON FARMERS UNION	20367.00	106931	NAPA MAYVILLE	62.46
106905	BLOOMFIELD ENTERPRISES	94.00	106932	NDAAO	370.00
106906	ND BLUE CROSS SHIELD BILLING	7067.59	106933	NORTH DAKOTA STATE UNIV	152.00
106907	BILLS PARTS AND SALES INC	900.00	106934	HENDRUM NEPSTAD OIL	1737.80
106908	CERTIFIED LABORATORIES	1709.95	106935	NOREGON	6225.40
106909	CLAY COUNTY SHERIFF CIVIL OFFI	52.15	106936	OK TIRE STORE	1272.50
106910	CITY OF BUXTON	229.00	106937	OLSEN HARDWARE	241.29
106911	CAPITAL ONE TRADE CREDIT	373.95	106938	OTTERTAIL POWER COMPANY	81.70

106912	DARRELL CROTTY	149.00	106939	PAULS HOMETOWN REPAIR	1473.59
106913	DAKOTA HERITAGE BANK	1920.00	106940	CHICAGO POWER PLAN	273.66
106914	MARLENE EBLEN	407.41	106941	REMARK TECH CONSULTING	2005.00
106915	EAST CENTRAL REGIONAL WATER	290.43	106942	SEATOL	2000.00
106916	FARGO FORKS FREIGHTLINER	2542.55	106943	SIGN SOLUTIONS	775.10
106917	JONATHON FOLENA	316.00	106944	GRAND FORKS STRATA CORP	11606.72
106918	GREAT AMERICA LEASING	143.00	106945	SEPTIC TANK SERVICING	335.00
106919	MATTHEW GEBHARDT	3375.00	106946	TOOL WAREHOUSE INC	13.36
106920	GF CO CORRECTIONAL CENTER	200.00	106947	WOLD JOHNSON P.C.	2147.50
106921	HILLSBORO BANNER	132.62	106948	WALLWORK TRUCK CENTER	374.93
106922	HERITAGE INSURANCE SERVICE	92.00	106949	JPMORGAN CHASE BANK NA	35947.91
106923	HILLSBORO MUNICIPAL UTILITIES	2470.41	106950	NDPERS INSURANCE	2390.96

AUDITOR'S WARRANTS: On motion duly made and carried, the following bills paid by the County Auditor to July 18, 2023, were allowed paid to-wit:

106951	ASHLEY ASUZU	47.82	106973	ALLISON QUINCER	68.78
106952	BUXTON FARMERS UNION	81.83	106974	RESERVE ACCOUNT 50262476	2523
106953	BARKUS LAW FIRM	830.00	106975	JENNIFER RUBASH	150.00
106954	WEX BENEFITS FEES	56.00	106976	THE SIDWELL COMPANY	2393.00
106955	CASS COUNTY FINANCE	1400.00	106977	SORUM OIL COMPANY	1708.41
106956	CODE 4 SERVICES INC	13334.14	106978	ND STATE RADIO COMM	480.00
106957	FINLEY FARMERS GRAND	248.96	106979	TOWN AND COUNTRY COOP	38.53
106958	FARM AND HOME PUBLISHERS	675.00	106980	TOSHIBA FINANCIAL SERV MO	360.19
106959	ERIKA FREEBERG	67.47	106981	TRAILL COUNTY TRIBUNE	142.00
106960	SHANDA HAKK	77.29	106982	SCOTT WILD	2721.91
106961	HILLSBORO BANNER	922.32	106983	FARGO ACME TOOLS	44.14
106962	HILLSBORO BODY SHOP	375.00	106984	BUXTON FARMERS UNION	1570.73
106963	HATTON COOP OIL CO	144.91	106985	BOY SCOUT TROOP 263	200.00
106964	INFORMATION TECH DEPT	1202.60	106986	ELDORADO TOWNSHIP	7034.18
106965	KIM JACOBSON	173.26	106987	KRB GRAVEL LTD	50895.00
106966	CHERYL JOHNSON	622.90	106988	MIDWEST PEST CONTROL	120.00
106967	JACKIE KRALING	9.14	106989	MAYPORT HARDWARE HANK	19.99
106968	KELSEY MDUDA	34.17	106990	NAPA CENTRAL	779.53
106969	BRIANA MILLER	23.58	106991	NORTHERN STATES SUPPLY	489.85
106970	BETHANY MORROW	337.06	106992	PORTLAND FARMERS UNION	2582.80
106971	NDACO 877	60.00	106993	RDO TRUCK CENTER	10312.45
106972	NDPOA	190.00	106994	XCEL ENERGY	103.80

There being no further business to be brought before the Board, the regular meeting was adjourned at 8:45 a.m. to meet again in special session on Thursday, July 20, 2023, TOPIC: Review 2024 budgets and to meet in regular session on Tuesday, August 1, 2023 at 8:00 a.m.

Attest:

Glenda Haugen, Auditor

Larry Young, Commissioner