

The Traill County Commissioners came to order in regular session on May 2, 2023, at 8:00 a.m. with all members present. Requests to add County Road 25 and server replacement and remove Custodian Rubash's appointment. On motion of Amb, seconded by Nesvig and carried to approve the amended agenda. On motion of Nesvig, seconded by Eblen and carried to approve the minutes of 04-18-23.

CEMETERY: John Preston has resigned from mowing the cemetery located along Hwy 81 by Cummings. We do have someone interested in taking over the mowing. On motion of Amb, seconded by Nesvig and carried to allow Haugen to contact the individual interested in mowing and offer the job or place an ad in the papers.

RAFFLE: On motion of Elliott, seconded by Eblen and carried to approve a raffle permit for Sanford Health Foundation North, for a drawing to be held on July 21, 2023.

BEER & LIQUOR LICENSE: On motion of Amb, seconded by Nesvig and carried to approve the beer and liquor licenses filed by Naastad Acres, LLC for the 2023 calendar year, ON SALE ONLY.

TRANSFER: On motion of Elliott, seconded by Eblen and carried to allow the Auditor to transfer \$45,000.00 from the E911 Wireless account to the E911 Regular account.

COUNTY ROAD 25: Commissioner Nesvig requested to discuss the possibility of paving just 3 miles, starting at Highway 81 and going east, instead of paving the 6 miles. Cost to county would be approximately \$2,000,000.00. After discussion, Auditor Haugen will check on levy limitations and contact Bank of ND for payments and interest and bring back to the May 16, 2023, meeting.

COUNTY SERVER: Auditor Haugen informed the board of the State's decision to approve our security grant and approval for us to accept a vendor to get our new server ordered. On motion of Eblen, seconded by Elliott and carried to accept the bid from High Point Networks in the amount of \$39,248.00 and allow the Auditor to order the server, and pay the county's share of \$3,924.00 using the ARPA Funds.

HIGHWAY DEPARTMENT: Corwyn Martin, Road Superintendent and Matt Lange, KLJ Engineer met with the Board. Lange explained he has a meeting with Polk County to finalize cost sharing on the Climax Bridge. Work will begin in 2024 on Bridges #231 & 316. Bridge #2 will start this fall with Swingen Construction. Paving on CR #1 will start around Memorial Day. Martin was contacted by BNSF concerning areas along CR #16, 13 and 21 that need replacement of panels at the railroad crossings. Current costs run between \$800 and \$1000 per lineal foot with estimates at around \$52,000 per crossing. At this time commissioners will leave the panels as is and requested Martin to see if we could get a lower cost. On motion of Eblen, seconded by Amb and carried to approve the committee's recommendation to hire KLJ Engineering for services on BR #403, BR #114A, BR #425 and BR #94, and send a letter to ND DOT. On motion of Nesvig, seconded by Amb and carried to approve the committee's recommendation to hire KLJ Engineering for services on BR #2, and send a letter to ND DOT. On motion of Nesvig, seconded by Elliott and carried to hire tar crew leader at \$19.00 per hour and tar crew at \$17.50 per hour. On motion of Elliott, seconded by Nesvig and carried to allow the Highway Department to start 10-hour days on May 8, 2023, working Monday-Thursday, 7:00 a.m. to 5:30 p.m.

SHERIFF: Steve Hunt, Sheriff met with the board. On motion of Eblen, seconded by Amb and carried to allow Hunt to start advertising for a Deputy Sheriff. Discussion on the Walsh County Jail project. On motion of Nesvig, seconded by Eblen and carried to rescind a motion made on February 21, 2023, joining Walsh County in a needs study assessment for a new jail until more information concerning costs involved with the project is received. FEMA-buyouts: on motion of Eblen, seconded by Nesvig and carried to set up an account to move forward with relocating the Qualley home at an estimated cost of \$131,946.00 being paid by FEMA, State & property owner. On motion of Eblen, seconded by Amb and carried, to allow the Auditor to send a letter to Mr. Qualley to request his share of 7% of the costs and place in a special account.

VACATION CARRY OVER: Heather Hovey, Chief Deputy met with the board. Discussion on accumulated vacation hours in the Sheriff's office due to shortage of personnel over the last few years with Sheriff's office given approval to carry over additional hours and to use those hours by March 31, 2023. On motion of Eblen, seconded by Elliott and carried to remove any unused vacation hours that were carried over.

TYLER TECH: Hovey informed the board of a Time & Attendance program available. The system will record start and end times for employees and data will be transferred directly into our new accounting system. Department heads will continue to approve the hours submitted. On motion of Elliott, seconded by Nesvig and carried to allow the Auditor to sign a contract with Tyler Tech for the program in the amount of \$28,500.00 with \$2,000.00 annual fees using the ARPA fund.

SALARY SURVEY: Hovey presented the salary survey with updated figures using 2023 cost-of-living raises for Traill County and comparable counties. The next step is to determine if adjustments should be made for offices with dual positions and for previous years of service. Commissioners will review the data and bring back to a future meeting.

REGULAR BILLS: On motion duly made and carried, the following bills presented to the Board were ordered paid, to-wit:

106473	ALLIANCE BUSINESS CONSULTING,	437.50	106503	MIDSTATES WIRELESS	511.92
106474	ADVANCED BUSINESS METHODS	317.88	106504	JILL MURPHY	490.60
106475	ARAMARK	2,494.73	106505	ND ASSOCIATION OF COUNTIES	294.30
106476	AG SPRAY EQUIPMENT	228.00	106506	NDSU 6050	5,587.51
106477	BECK LEANN	51.04	106507	HENDRUM NEPSTAD OIL	291.11
106478	BAKER FUNERAL HOME	1,825.00	106508	NESS PUBLICATIONS	30.00
106479	ND BLUE CROSS SHIELD BILLING	6,990.60	106509	KEN NESVIG	166.25
106480	MHD BERTS TRUCK EQUIP	25,675.00	106510	NELCO FIRST AID, INC	551.59
106481	CORPORATE WAREHOUSE SUPPLY	519.85	106511	NORTHERN STATES SUPPLY	229.50
106482	DAKOTA HERITAGE BANK	1,860.00	106512	OTTERTAIL POWER COMPANY	281.76
106483	ND DEPT OF TRANSPORTATION	3.50	106513	BRADY PAUL	600.00
106484	THOMAS EBLEN	65.00	106514	INA MAE PAULSON	1,100.00
106485	EAST CENTRAL REGIONAL WATER	324.18	106515	PAULS HOMETOWN REPAIR	170.35
106486	EWING OIL	281.65	106516	RESERVE ACCOUNT 50262476	4,499.00
106487	ELECTRO WATCHMAN, INC	22,950.09	106517	REMARK TECH CONSULTING	1,960.00
106488	FARGO FORKS FREIGHTLINER	511.81	106518	SANDBO PLUMBING	181.09
106489	FAMILY HEALTHCARE CENTER	69.00	106519	SEATOL	2,000.00
106490	GREAT AMERICA LEASING	143.00	106520	SORUM OIL COMPANY	301.90
106491	TIM GARRETT	900.00	106521	TAYLOR TOOLS	973.65
106492	BRANDON HAMRE	2,250.00	106522	STEELE COUNTY	1,586.27
106493	HILLSBORO BANNER	254.00	106523	TRAILL COUNTY HOMEMAKERS	30.00
106494	HILLSBORO MUNICIPAL UTILITIES	2,838.76	106524	TYLER TECHNOLOGIES INC	577.50
106495	CRAIG HUTCHINS	65.00	106525	UNDERGROUND VAULT STOR.	439.20
106496	INFORMATION TECH DEPT	920.00	106526	VANGUARD APPRAISALS INC.	16,105.50
106497	INLAND TRUCK PARTS	18.72	106527	WOLD JOHNSON P.C.	2,295.00
106498	JOHN DEERE CREDIT	7.75	106528	WRIGHT IMPLEMENT	1,079.70
106499	LITTLE FALLS MACHINE INC	117.40	106529	WEST SIDE STEEL	747.75
106500	LINDE GAS AND EQUIPMENT INC	453.13	106530	WALLWORK TRUCK CENTER	47.64
106501	MICHELLE MOONEY	330.78	106531	JPMORGAN CHASE BANK NA	24,272.42
106502	MIDWEST PEST CONTROL	220.00			

AUDITOR'S WARRANTS: On motion duly made and carried, the following bills paid by the County Auditor to May 1, 2023, were allowed paid to-wit:

106408 Traill County Treasurer (FOASI)	86,980.17	106409 NDPERS-Retirement	53,345.93
84591-84691 December Payroll	369,718.46		

There being no further business to be brought before the board, the meeting was adjourned at 9:38 a.m. to meet again on May 16, 2023.

Attest:

Glenda Haugen, Auditor

Larry Young, Chairman