

The Traill County Commissioners came to order on October 17, 2023, at 8:00 a.m. with all members present. On motion of Nesvig, seconded by Amb and carried to approve the agenda with no changes. On motion of Elliott, seconded by Amb and carried to approve the regular minutes of 10-03-23 as presented. On motion of Nesvig, seconded by Amb and carried to approve the special meeting minutes of 10-05-23 as presented.

AVHSZ: Received Agassiz Valley Human Service Zone financials and 09-28-23 board minutes, no action needed.

ND WATER: Commissioners are invited to attend the 60th Annual Joint ND Water convention in Bismarck on 12-05-23.

RAFFLE PERMIT: On motion of Nesvig, seconded by Amb and carried to approve a raffle permit filed by Central Valley dollars for Scholars with drawing to be held on 02-27-24.

COUNTY DEEDS: On motion of Amb, seconded by Nesvig and carried to allow the Chairman and Auditor to sign a County Deed with Merlon Ellard for parcel #28-0001-04299-025. On motion of Nesvig, seconded by Amb and carried to allow the Chairman and Auditor to sign two County Deeds with Premier Alliance, Inc. for parcel numbers #27-0002-06619-000 and #27-0003-07073-000.

On motion of Commissioner Amb, seconded by Commissioner Nesvig that the county budget be adopted as budgets were finalized on Thursday, October 5, 2023, for the year commencing January 1, 2024, to December 31, 2024, as follows to-wit:

(1) That the appropriations be and the same as hereby made and allowed for each office, department and undertaking as, hereinafter set forth:

GENERAL FUND:

Commissioners	\$	252,824.74
Auditor	\$	404,121.91
Treasurer	\$	195,721.29
States Attorney	\$	254,122.81
Tax Director	\$	390,208.93
Clerk of Court	\$	184,313.20
Recorder	\$	193,622.25
Courthouse	\$	378,823.86
Sheriff	\$	1,734,542.97
DES	\$	191,560.82
Coroner	\$	6,959.00
County Park	\$	10,000.00
Employee Benefits & Technology	\$	202,950.00
Cemetery	\$	1,000.00
Various Dues	\$	12,300.00
Insurance Reserve	\$	118,000.00
Lake Agassiz	\$	6,175.00
Red River Basin	\$	5,435.00
Examiners	\$	22,000.00
Undistributed Expenses	\$	33,000.00
Digitalize Commission Minutes	\$	1,500.00
Security System	\$	2,700.00
AVHSZ Indirect	\$	135,312.16
URM Federal Program	\$	47,760.50
TOTAL GENERAL:	\$	4,784,954.44

ROAD DEPARTMENT:

Road & Bridge/Hwy Distribution	\$	1,937,336.09
Farm to Mark 25 Mill	\$	6,830,000.00
County Road	\$	390,000.00
TOTAL ROAD DEPARTMENT:	\$	9,157,336.09

OTHER DEPARTMENTS:

Health District	\$	409,638.00
Veterans Service Office	\$	81,758.33
County Agent	\$	115,125.16
Weed Board	\$	114,312.31
Emergency Medical (Ambulance)	\$	617,905.98
Economic Development	\$	308,823.57
Capital Projects	\$	100,000.00
Historical Society	\$	20,022.06
Water Resource	\$	316,058.40
Hillsboro Airport Authority	\$	18,000.00
Red River joint	\$	102,984.33
Soil Conservation	\$	68,656.22
Garrison Diversion	\$	68,656.22
Senior Citizens	\$	68,656.22
TOTAL OTHER DEPARTMENT:	\$	2,410,596.80

GRAND TOTAL OF APPROPRIATIONS:

General Fund	\$	4,784,954.44
Road Department	\$	9,157,336.09
Other Departments	\$	2,410,596.80
TOTAL	\$	16,352,887.33

(2) That the county be and is hereby authorized and directed to extended upon the tax list for the year 2023 against all property assessed within the county, a county tax lien in the amount of \$7,580,869.46 the levy be subdivided as to fund distribution as follows:

General	\$ 2,774,487.66	Weed Control	\$ 55,234.67
Road & Bridge	\$ 686,562.20	Historical Society	\$ 17,164.06
Veterans Service Office	\$ 71,704.99	Senior Citizens	\$ 68,656.22
Agent	\$ 70,448.78	Soil Conservation	\$ 68,656.22
Farm to Market 25 Mill	\$ 1,716,405.50	Water Resource	\$ 274,624.88
Health District	\$ 183,813.00	Red River joint	\$ 102,984.33
Emergency Med. (Ambulance)	\$ 617,905.98	Garrison Diversion	\$ 68,656.22
Economic Development	\$ 274,624.89	State	\$ 68,658.74
County Road	\$ 343,281.12	Hillsboro Airport Authority	\$ 18,000.00
Capital Projects-Jail	\$ 99,000.00	(Excluding Hillsboro and Mayville Cities)	

The following Commissioners present and voting in favor of the motion: Nesvig, Young and Amb; Commissioner Elliott voting against the motion and Commissioner Eblen abstained from voting, budget is adopted.

TRANSFER: On motion of Elliott, seconded by Nesvig and carried to allow the Auditor to transfer \$50,000.00 from the E911 Wireless Fund to the regular E911 Fund.

NDACo PRESIDENT’S TOUR: Received notice the NDACo President’s tour will be coming to Traill County on Wednesday, November 15, 2023, at 1:00 p.m. in the community room.

ND LIVESTOCK ALLIANCE: Amber Wood, Executive Director, ND Livestock Alliance and Ty Eschenbaum, Partner A1 Development Solutions presented a preliminary county site analysis report which reviewed zoning ordinances for all townships, cities, and Traill County. Discussion was held on the importance of updating zoning ordinances. Commission will discuss the report at a later date.

HIGHWAY: Corwyn Martin, Road Superintendent and Matt Lange, KLJ Engineer updated the board on various issues. Martin informed the board that Bill Fisher will be retiring on December 8, 2023. Martin requested to move the operators with added mechanic duties, up one grade and not fill Fisher’s position to help with budget. On motion of Nesvig, seconded by Amb to allow the change in grade for operators and to not fill Fisher’s position, upon roll call vote, Commissioners voting in favor of the motion: Amb, Nesvig, Elliott & Young with Commissioner Eblen voting against the motion, motion passed.

(Climax Bridge) Commissioner Nesvig introduced the following resolution and moved its adoption which motion was seconded by Commissioner Amb, upon roll call vote all members were present and voted in favor of said resolution, contingent upon approval from Polk County, MN as the cost is shared between Traill and Polk: WHEREAS, the bid in the amount of \$16,831,006.75 from Robert R Schroeder Construction Inc. received in the bid opening of October 13, 2023 for Project BRC-4906(055) was the low bid received. WHEREAS, this bid is considered reasonable. NOW THEREFORE, be it resolved by the Board of County Commissioners of TRAILL County will award to Robert R. Schroeder Construction Inc. the contract for Project BRC-4906(055) and hereby authorizes the Chairman of the Board to sign said contract. It is further understood that the County shall reimburse the North Dakota Department of Transportation for any payments made under this contract, which are not collectible from the Federal Highway Administration. KLJ will be applying for the ND State Flexible Spending Grant to help cover part of the local share.

(Nielsville Bridge) On motion of Amb, seconded by Elliott and carried to have KLJ Engineers apply for the ND State Annual Bridge Program to remove the Nielsville Bridge, contingent upon approval from Polk County, MN as the cost is shared between Traill and Polk.

(County Road 25) On motion of Nesvig, seconded by Amb and carried to have KLJ Engineers apply for the ND State Flexible Spending Grant to pave County Road 25, which the cost is shared between Traill and Grand Forks County.

RECORDER: Marlene Eblen, County Recorder announced her retirement effective 12-31-23. Recorder Eblen respectfully requested the Commission to consider appointing Deb Guest, current Deputy Recorder as she has been in the office for six years. Recorder Eblen also asked to start advertising for a Deputy Recorder. After much discussion, this was tabled until the next meeting.

SHERIFF: Steve Hunt, Sheriff discussed the Dispatcher shortage and how it will be next to impossible to use up their vacation by the end of the year if they have no one to fill in. Perhaps we could allow the hours to be carried over into the next year, so they do not lose the hours, however, it has been a challenge in previous years to get caught up. Perhaps maybe look at paying off any vacation hours over the 80 hours max allowable into the new year. Hunt also noted that Steele County may be able to help with the additional costs, as they are reliant on the Dispatchers because Traill County answers all E911 calls for Steele County.

AUDITOR'S WARRANTS: On motion duly made and carried, the following bills paid by the county Auditor to October 17, 2023, were allowed paid to-wit:

107493	MAYVILLE TOWNSHIP	90.00	107495	JPMORGAN CHASE BANK NA	21,243.28
107494	SHELBY COUNTY SHERIFFS DEPT.	28.00	107496	INFORMATION TECHNOLOGY DEPART	33,058.86

REGULAR BILLS: On motion duly made and carried, the following bills presented to the board were ordered paid, to-wit:

107497	ALLIANCE BUSINESS CONSULTING,	250.00	107522	KAYLA KNUDSON	1,069.37
107498	ASHLEY ASUZU	18.34	107523	LINDE GAS AND EQUIPMENT INC	410.54
107499	BUXTON FARMERS UNION	2,608.94	107524	LOFFLER COMPANIES INC	41.76
107500	WEX BENEFITS FEES	56.00	107525	CORWYN A MARTIN	268.55
107501	CASS COUNTY FINANCE	1,400.00	107526	KELSEY MDUDA	27.51
107502	CLAY COUNTY WEST CENTRAL JUV	340.00	107527	BRIANA MILLER	49.78
107503	CNA SURETY DIRECT BILL	50.00	107528	MINNKOTA ENVIROSERVICES INC	47.20
107504	CITY OF BUXTON	229.00	107529	KELSEY MOORHOUSE	36.03
107505	ND DEPT OF TRANSPORTATION	217,926.37	107530	MICHELLE MOONEY	450.50
107506	BROOKE L DUVAL	507.30	107531	MIDWEST PEST CONTROL	220.00
107507	ENVIROTECH SERVICES INC	14,308.41	107532	NAPA CENTRAL	115.73
107508	FINLEY FARMERS GRAND AND ELEV	213.30	107533	ND ASSOCIATION OF EXTENSION	100.00
107509	ERIKA FREEBERG	61.64	107534	ND DEPT HEALTH HUMAN SERV	1,357.20
107510	SHANDA HAKK	20.96	107535	NDSU 6050	4,912.29
107511	HILLSBORO BANNER	1,696.57	107536	OFFICE OF THE ATTORNEY GENER	445.00
107512	HATTON COOP OIL CO	228.42	107537	ONE CALL CONCEPT	9.10
107513	HOPE FARMERS UNION OIL	63.57	107538	OK TIRE STORE	337.06
107514	HERITAGE INSURANCE SERVICE	1,077.02	107539	PHARM CHEM INC	63.90
107515	HILLSBORO LUMBER	2,462.09	107540	PC LAW TIME MATTERS	1,668.00
107516	HUSKY MARKETING AND SUPPLY	42,578.69	107541	PORTLAND FARMERS UNION	3,742.99
107517	HEPPER OLSON ARCHITECTS	2,497.50	107542	ALLISON QUINCER	13.76
107518	HIGH PLAINS WATER	19.00	107543	RECORD KEEPERS INC	17.50
107519	INFORMATION TECHNOLOGY DEP	1,371.35	107544	ND STATE RADIO COMM	480.00
107520	KIM JACOBSON	495.18	107545	JOB SERVICE OF NORTH DAKOTA	4,540.55
107521	KLJ ENGINEERING LLC	47,213.78			

There being no further business to be brought before the Board, the meeting was adjourned at 9:42 a.m. to meet again in regular session on November 7, 2023, at 8:00 a.m.

Attest:

Glenda Haugen, Auditor

Larry Young, Chairman