

The Traill County Commissioners came to order on December 17, 2019 at 8:00 a.m. with all members present. On motion of Elliott, seconded by Nesvig and carried to approve the minutes of 12-03-19 as presented.

AMBULANCE: On motion of Young, seconded by Nesvig and carried to allow the Chairman to sign the 2020 ambulance contract with F-M Ambulance Service.

IT CONTRACT: On motion of Eblen, seconded by Nesvig and carried to allow the Chairman to sign the 2020 IT Contract with Remark Technologies.

AUDITOR: On motion of Eblen, seconded by Young and carried to allow the Auditor's office to close for one day in January 2020 to attend training on new election equipment. Glenda Haugen, Auditor requested permission to allow Heather Hovey, Chief Deputy to accumulate comp hours in January to use during her leave of absence. On motion of Nesvig, seconded by Young and carried to allow the request.

TRANSFERS: (1) On motion of Eblen, seconded by Nesvig and carried to allow the Auditor to transfer \$20,000.00 from E911 Wireless to the E911 Fund. (2) On motion of Young, seconded by Elliott and carried to allow the Auditor to transfer \$4,500.00 from the General Fund to the Veterans Service Office Fund.

HIGHWAY: Corwyn Martin, Road Superintendent and Kris Bakkegard, KJ were present. On motion of Elliott, seconded by Eblen and carried to allow the Chairman, States Attorney and Auditor sign the County Federal Aid Contract and Acknowledgment of Surety forms for paving project #SC-4900(019) in 2020. Martin presented an update to the load limits. On motion of Eblen, seconded by Nesvig and carried to approve the limits as presented. Discussion on rental rate was tabled until the next meeting. On motion of Eblen, seconded by Nesvig and carried to approve the State Historical Society Historical Report/Study bill in the amount of \$7,955.75 for the Nielsville Bridge. More information to come on the State hiring to do bridge inspections. The courthouse parking lot is on hold until further notice.

COUNTY AGENT: On motion of Elliott, seconded by Eblen and carried to appoint Commission Larry Young to the committee with NDSU to help with the search to replace Alyssa Scheve, Extension Agent as she resigned her position effected 01-31-19.

TAX DIRECTOR: Kayla Knudson, Tax Director presented a change to the soil modifiers. The original modifier adjustments were implements by a few townships and not others, making for inequities throughout the county. The proposed change, which was approved by the Soils Committee on 12-11-19, is to remove the soil modifiers and use a standard value adjustment across the county, making for fair adjustments. On motion of Elliott, seconded by Nesvig and carried to allow the change.

HUMAN SERVICES: Kim Jacobson, Agassiz Valley Social Service Director presented her 2020 budget as allowed by the State Human Service Department. The 2020 Direct Budget will be \$1,402,676.07 and the Indirect Budget will be \$109,197.74. The Auditor's office will set up the required funds as requested by the State. On motion of Elliott, seconded by Young and carried to approve the budgets as presented.

I VOTED STICKER CONTEST: Glenda Haugen, Auditor announced the winners of the 4th grade "I Voted Sticker" contest that is being held by the ND Auditor's Association. The Traill County Grand Champion Winner is Khloe Brandon, Hatton Eielson School. The runner up winners are from PBJ-MPCG: Abby Sand and Jens Twedt; from Hillsboro: Brayden Ambuehl and Sadie Kritzberger and from Central Valley, Alexis Ogundolani. Brandon's design will be forwarded to the ND Auditor's Association for a final drawing between all 53 counties. The State's final winner will be announced in early March with the winning design being printed and handed out to voters in June and November.

TC ECONOMIC DEVELOPMENT: Jim Murphy, TCEDC Director asked the board to appoint David Knudsvig to sit on the Economic Development board. On motion of Young, seconded by Elliott and carried to approve the request. Murphy

discussed the possibility of a “floating” dock at Belmont Park for launching kayaks. Murphy will look for funds from the State to cover costs.

BELTZ: Mike Beltz introduced himself and informed the board he is running for the House of Representatives, District 20 in the upcoming 2020 elections. Beltz presented interesting facts about ND Finances and where the money is being spent.

CLERK OF DISTRICT COURT: Paulette Bowersox, Clerk of District Court announced her retirement effective 02-28-20. With regrets and congrats, on motion of Young, seconded by Eblen and carried to accept her resignation. Bowersox was given permission to advertise for help in January.

AMBULANCE: Stefan Hofer and Ken Novacek, West Traill Ambulance met with the board and discussed getting the ambulance levy on the June 2020 election. Hofer is ready to promote and gather signatures for putting the levy on the ballot. The Commissioners will also help with the process. We need to get the levy back to the 10 mills, as the ambulance service is very important to all Traill County residents.

EMPLOYEE POLICY: Heather Hovey, Chief Deputy Auditor presented changes to the employee manual in the holiday, overtime and storm closure policy #s 305, 305.1 and 701-1. Changes were to clear up the confusion on what hours are to be paid as time and one half. All hours worked will be calculated and counted towards overtime and if an employee works on a holiday, the time will be paid an extra ½ time rate of pay. All changes will be sent to the ND Association of Counties to review along with the entire employee manual. These changes will start on 01-01-20. On motion of Eblen, seconded by Elliott and carried to approve the changes.

REGULAR BILLS: On motion duly made and carried, the following bills presented to the Board were ordered paid, to-wit:

98429	Traill County Treasurer	3658.31	98471	Mayport Farmers Coop	71.23
98430	3D Specialties	3284.05	98472	Mayport Hardware Hank	317.84
98431	Advanced Business Methods	3999.93	98473	Magnuson Tire	2341.95
98432	Axon Enterprise	6025.00	98474	Paul Mueller	84.28
98433	AmeriPride Linen	385.06	98475	Nelson Auto Center	67182.68
98434	Baker Funeral Home	1850.00	98476	Farnams Genuine Parts	569.15
98435	Buxton Farmers Union	1008.55	98477	ND Attorney General	15.00
98436	Banksystems Marketing	100.00	98478	NDACO State Attorney	300.00
98437	Bismarck Radisson	1526.40	98479	ND 24/7 Attorney General	895.00
98438	Business Essentials	8632.05	98480	Nodak Electric	145.68
98439	Mel Carsen	2474.00	98481	Nelson International	68.89
98440	Central Door Hardware	1586.00	98482	Northern Safety Tech	236.60
98441	CDW Government	79.80	98483	New Vision Truck	1369.00
98442	Century Link	84.00	98484	Olsen Chain and Cable	500.00
98443	Crane Johnson Lumber	714.41	98485	OK Tire Store	2648.40
98444	Cole Papers Inc	553.27	98486	Olsen Hardware	275.36
98445	Dakota Supply Group	114.66	98487	Void	
98446	Void		98488	Polk County Highway Dep	7955.75
98447	Kurt Elliott	98.20	98489	Portland Farmers Union	4034.18
98448	Finley Motors Inc	303.72	98490	Pauls Hometown Repair	7282.08
98449	General Equipment	13016.48	98491	Praxair	3444.44
98450	Glenda Haugen	50.75	98492	Premium Waters	32.00

98451	Hillsboro Banner	632.10	98493	Record Keepers	32.00
98452	Hatton Coop Oil	125.10	98494	Reserve Account	4300.00
98453	HE Everson	14.54	98495	Reardon Office Equip	77.80
98454	Hillsboro Lumber	9.95	98496	Remark Tech Consulting	7005.90
98455	Hillsboro Mobile Home	1090.00	98497	Jennifer Rubash	135.00
98456	Rebecca Hodgson	195.34	98498	Sandbo Plumbing	110.95
98457	Information Tech Dept	1075.20	98499	Sanford Health Hillsboro	3838.30
98458	Inland Truck Parts	271.78	98500	Stones Mobile Radio	104.86
98459	Dale Johnson	91.24	98501	Secretary of State	36.00
98460	Bismarck KLJ	64688.81	98502	Charles Stock	85.10
98461	Kayla Knudson	307.03	98503	Toshiba Financial	316.78
98462	David Knudsvig	98.20	98504	Traill County Tribune	144.00
98463	Lawson Products	142.73	98505	Truck Utilities Inc	1420.00
98464	Void		98506	Visa	2587.42
98465	Randy Lemm	84.28	98507	Valley Plains Equipment	539.00
98466	Loffler Companies	41.11	98508	Waste Management	74.37
98467	Matthew Bender Co	65.43	98509	Watchguard	4870.00
98468	MC Decorating	2856.80	98510	Wright Implement	168.95
98469	Midwest Supply	71.90	98511	West Side Steel	17.12
98470	MLGC	177.36	98512	Xcel Energy	190.37
			98513	Document Output Center	1411.81

There being no further business to be brought before the board, the meeting was adjourned at 9:42 a.m. to meet again on January 7, 2020 at 8:00 a.m.

Attest:

Glenda Haugen, Auditor

Les Amb, Chairman