

The Traill County Commissioners came to order on December 3, 2019 at 8:00 a.m. with all members present. On motion of Nesvig, seconded by Young and carried to approve the minutes of 11-17-19 with corrections. On motion of Elliott, seconded by Nesvig and carried to approve the special meeting minutes of 11-26-19 as presented.

COUNTY DEEDS: (1) On motion of Eblen, seconded by Young and carried to allow the Chairman and Auditor sign a County Deed with Kevin Boyer for parcel #28-0007-08195-000 Hatton City tax foreclosure property, sale price \$2,569.09. (2) On motion of Young, seconded by Elliott and carried to allow the Chairman and Auditor sign a County Deed with Ralph Johnson for parcel #03-0000-00404-000 Blanchard Township tax foreclosure property, sale price \$850.00. (3) On motion of Eblen, seconded by Nesvig and carried to allow the Chairman and Auditor sign a County Deed with Joe Roney for parcel #03-4003-04414-000 Blanchard Township tax foreclosure property, sale price \$525.00. (4) On motion of Nesvig, seconded by Eblen and carried to allow the Chairman and Auditor sign a Corrective County Deed on William Vincent Mooney, parcel #26-0002-06047-000 as sale did not go through, placing the property back in Traill County's name and placed on the tax foreclosure sale. (5) On motion of Eblen, seconded by Nesvig and carried to allow the Chairman and County Auditor sign a County Deed with NPR Properties for parcel #26-0002-06047-000 Hillsboro City tax foreclosure property, sale price \$7,100.00.

MICROFILM READER: Glenda Haugen, Auditor informed the Board that the microfilm reader was not working, and no monies are available in the budget to purchase a new one. The microfilm reader is used to look up old records. Haugen explained that the Hillsboro Public School has a microfilm reader and would donate it to the County, with any future repairs needed would become the cost of the County. On motion of Young, seconded by Nesvig and carried to receive the machine from the school with any future repairs being the county expenses. Haugen mentioned that she will place a microfilm reader on her 2021 budget.

RISK ASSESSMENT POLICY: Haugen presented a new Risk Assessment/Internal Control Policy. On motion of Eblen, seconded by Nesvig and carried to approve the policies as presented.

ZAVORAL MEDIATION: On motion of Nesvig, seconded by Elliott and carried to pay Vogel Law Firm \$961.00 for Traill County's share of the mediation fees. R.J. Zavoral is responsible for paying \$961.00 for their share.

CORRESPONDENCE: Agassiz Valley Social Services District November minutes & October financials.

DOMESTIC RESTORATION: Haugen informed the Board that the grant has been filed and we should hear by mid-January 2020 if we will receive any funds from the State Historical Society. After discussion on the dome repairs and funds available, on motion of Young, seconded by Nesvig and carried to hire General Roofing and Construction for \$125,468.00 to complete phase 1 of the dome repairs in 2020. Haugen was instructed to contact the company.

TAX DIRECTOR: Kayla Knudson, Tax Director presented an article that she will be placing in the newspapers about the Farm Residence Exemption Changes effective with tax years 2020 and after. Knudson informed the Board Traill County has 165 active farmers on record. Knudson presented an application for a 2-year tax abatement for a single-family filed by John & Stacey Rudolph for Parcel B in NW ¼ 36-148-51 Buxton Township, acres 33.99, parcel #06-0000-00939-060.

ECONOMIC DEVELOPMENT: Jim Murphy, TCEDC Director presented his 2018 audit report. Murphy informed the Board that Gary Nysveen's term is up on the TCEDC Board. On motion of Young, seconded by Nesvig and carried to re-appoint Gary Nysveen. Murphy discussed the Emergency Disaster Relief – Americore has individuals that would come out and help train employees for disaster relief.

HIGHWAY DEPARTMENT: Corwyn Martin, Road Superintendent and Matt Lange, KLI met with the board. Martin will be hiring a company to install the box culvert for Bridge 366. Will be advertising for quotes for Bridge 416. Lange presented the 2020 & 2021 road and bridge projects scheduled for work. Martin informed the Board he has 11 FEMA sites this fall. Lange stated that we should find out in January why Traill County was turned down for the Nielsville bridge replacement grant. Martin is working on a policy manual which will include mowing & equipment

rental rates and any permits available thru his department. Discussed load limits and issues when the load limits for state highway is set at 105,500 and the county is at 80,000, will discuss at the meeting.

EXTENSION AGENT: Alyssa Scheve, Extension Agent informed the board she will be resigning effective 01-31-20 as her family will be relocating to Long Prairie, MN.

SHERIFF: Steve Hunt, Sheriff informed the Board he is working on the city contracts for 2020 and the 2019 sheriff vehicles have not been received yet.

AW'S: On motion duly made and carried, the following bills paid by the County Auditor to December 1, 2019 were allowed and paid:

98299	TC Treasurer FOASI	65653.54	98304	Document Output Center	3420.00
98301	NDPERS Retirement	34842.10	80933-81023	November Payroll	207001.35

REGULAR BILLS: On motion duly made and carried, the following bills presented to the Board were ordered paid, to-wit:

98306	3D Specialties	5569.71	98343	void	
98307	Marilyn Aanderud	8.16	98344	Nodak Electric	18.62
98308	Advanced Bus. Methods	217.72	98345	Jessica Nelson	145.76
98309	Kelly Archambeau	67.19	98346	OK Tire Store	64.95
98310	AgSpray Equipment	171.25	98347	OK Tire Store	170.83
98311	Country Suites Bismarck	86.40	98348	Ottertail Power Co	198.28
98312	ND BCBS	6000.32	98349	Pauls Hometown Repair	387.94
98313	Discovery Benefits	82.50	98350	Precision Mech Services	648.18
98314	Business Essentials	130.19	98351	Polar Communications	126.18
98315	Butler Machinery	257259.00	98352	Post board	225.00
98316	CHS Credit Card	98.57	98353	Chicago Power Plan	2044.14
98317	Central Door Hardware	285.00	98354	Safety Permanency	63.71
98318	Dollar General Regions	15.95	98355	Remark Tech Consulting	1158.70
98319	East Central Region Water	220.80	98356	Razor Tracking Inc	250.00
98320	Fargo Forks Freightliner	128.37	98357	Sandbo Plumbing	262.11
98321	Finley Motors Inc	489.64	98358	Tammy Sand	122.20
98322	Great America Leasing	110.78	98359	Alyssa Scheve	428.04
98323	GF Co Correctional Center	4136.67	98360	Steele County Road Dep	312.00
98324	Global Safety Network	110.00	98361	Seatol	4000.00
98325	Hillsboro Kiwanis Food	50.00	98362	Sorum Oil Co	1723.10
98326	Hillsboro Municipal Utility	3004.09	98363	Total Ag Industries	5.26
98327	Halstad Telephone co	2570.15	98364	Traill County 4H	500.00
98328	Stephen Hunt	981.00	98365	Twin City Garage Door	3770.00
98329	Inland Truck parts	4.96	98366	Traill County Recorder	40.00
98330	Kim Jacobson	471.54	98367	Toshiba Financial	87.57
98331	John Deere Credit	62.21	98368	Tool Warehouse Inc	161.99
98332	Tina Johnson	10.00	98369	Verizon Wireless	2523.01
98333	Allison Klassen	192.42	98370	Verizon Wireless	208.88
98334	Jackie Kraling	378.35	98371	Verizon Wireless	343.74
98335	KRB Gravel LTD	100272.00	98372	Visa	25.50

98336	Kustom Signals Inc	186.00	98373	Vogel law Firm	961.00
98337	Peder LaBerge	80.96	98374	Safety Permanency	88.15
98338	Pamela Lacher	48.05	98375	Wells Fargo bank Rent	985.00
98339	Lawson Products	61.15	98376	Tami Wilson	41.91
98340	Millers Fresh Foods	5.25	98377	John Wright	81.20
98341	Midstates Wireless	562.51	98378	Larry Young	379.32
98342	NDACO 877	709.73	98379	Zee Medical Services	74.20
			98380	NDPERS Insurance	62214.94

There being no further business to be brought before the board, the meeting was adjourned at 9:34 a.m. to meet again on December 17, 2019 at 8:00 a.m.

Attest:

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Glenda Haugen, Auditor

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Les Amb, Chairman