

The Traill County Commissioners came to order on November 5, 2019 at 8:00 a.m. with all members present. On motion of Nesvig, seconded by Young and carried to approve the regular meeting minutes of 10-15-19. On motion of Young, seconded by Nesvig and carried to approve the executive meeting minutes dated 10-15-19. On motion of Eblen, seconded by Nesvig and carried to approve the special meeting minutes dated 10-23-19. On motion of Elliott, seconded by Young and carried to approve the executive meeting minutes dated 10-23-19.

LODGING RATES: On motion of Eblen, seconded by Young and carried to increase the lodging rates from \$84.60 to \$86.40 effective 10-01-19 following the State Department.

CORRESPONDENCE: Notice of a new joint board called the Grand Forks-Traill Joint Water Resource District. Notice from NDDOT stating they will no longer be performing bridge inspections and the work will be outsourced. Agassiz Valley Social Service District monthly minutes & financials.

EMPLOYEE MANUAL: On motion of Eblen, seconded by Young and carried to allow the Chairman to sign a Contract For Services with NDACo to update the current employee manual in 2020.

COUNTY DEEDS: (1) On motion of Nesvig, seconded by Eblen and carried to allow the Chairman and Auditor sign a county deed with Wade Jacobson, parcel #32-0002-04815-000, Galesburg City Property. (2) On motion Eblen, seconded by Kurt and carried to allow the Chairman and Auditor sign a county deed with William Vincent Mooney, parcel #26-0002-06047-000, Hillsboro City Property.

EAST CENTRAL COUNTY COMMISSIONERS: On motion of Young, seconded by Eblen and carried to disband the East Central County Commissioners Association and divide the existing funds equally between the counties of: Traill, Steele, Grand Forks, Stutsman, Griggs, Cass and Barnes.

R.J.ZAVORAL: On motion of Elliott, seconded by Nesvig and carried to allow the Chairman and Road Superintendent to sign a Contract Change Order with R. J. Zavoral in the amount of \$12,000.00.

HIGHWAY DEPARTMENT: Attending bid opening: Corwyn Martin, Road Superintendent, Matt Lange, KLJ, RDO reps: Jared Harshman & Ryan Clark, Butler Machinery rep: Kevin Sikich. On motion of Eblen, seconded by Young and carried to open bids. Bids from RDO and Butler were reviewed. On motion of Eblen, seconded by Young and carried to table the bids until Martin has a chance to review all specs and bring back to the next meeting. On motion of Nesvig, seconded by Elliott and carried to allow the Chairman to sign bidders agreement with JC & J Trucking, Inc. for gravel. Martin updated the board on several water issues which will be submitted to FEMA. Drain tile pumps must be turned off on December 1<sup>st</sup> and a notice will be posted in the paper. Jeremy Brandt attended the meeting asking for approval for a drain pipe to boar under County Road #21 in 148-51-36, Buxton Township to help with water backup. On motion of Young, seconded by Nesvig and carried to allow the Chairman to sign the encroachment permit for Jeremy Brandt. Martin and Lange requested a 2020 budget meeting to be held following the November 19<sup>th</sup> meeting. Discussion on County Road #10 with wheel tracks making big ruts in road right-of-way. Sheriff Hunt will check into this. Lange informed the Board that surveying will begin on Bridge #228.

TAX DIRECTOR: Kayla Knudson, Tax Director informed the Commissioners of the new Farm Resident Exemption requirements starting in 2020. Legislation changed the farm exemption rules to: 66% of gross farm income, farmers must qualify within two years and we must now "verify" all income for active farmers. The State Department is meeting with all Tax Directors on November 14<sup>th</sup> to discuss the new laws.

AUDITOR: Heather Hovey, Chief Deputy Auditor & Stacy Smelden, Deputy Auditor met with the board. Hovey discussed the NDPERS High Deductible Plan available now to the county. Insurance premiums would be reduced about \$100.00 per month, however the deductibles would more than double. On motion of Young, seconded by Eblen and carried to decline the offer from NDPERS. Hovey discussed the Purchase Card offered by JP Morgan. The P-Card offers rebates back to government agencies when used at businesses that accept credit cards. On motion of Elliott, seconded by Nesvig and carried to approve the new credit card policy starting January 1, 2020 with the

Auditor's office as admin for the program. Stacy Smelden, Deputy Auditor explained the annual requirements for the Workers Comp Program.

SHERIFF: Steve Hunt, Sheriff presented a DES Joint Powers Agreement between Traill and Steele County for emergency management assistance. Under the yearly agreement, Traill County will pay Steele County a monthly fee of \$1,300.00 beginning in January 2020. Hunt presented the Alcohol Enforcement & Click It or Ticket Grant Application with ND DOT which runs from 10-01-19 thru 09-30-20 in the amount of \$7,040.00. On motion of Eblen, seconded by Nesvig and carried to allow the Chairman to sign the application. Hunt received an estimate of \$6,798.63 to replace the engine in the 2013 Ford squad car. This was tabled until the next meeting.

REGULAR BILLS: On motion duly made and carried, the following bills presented to the Board were ordered paid, to-wit:

98025	Workforce Safety	10850.10	98036	NDPERS Retirement	44734.53
			80847-		
98031	TC Treasurer FOASI	68126.24	80932	October Payroll	214,895.83

AUDITOR WARRANTS: On motion duly made and carried, the following bills paid by the County Auditor to November 5, 2019 were allowed and paid:

98105	3D Specialties	549.72	98163	Mayport Hardware Hank	271.01
98106	Aanderud Marilyn	23.28	98164	Magnusons Tires	20.00
98107	Advanced Business Methods	585.19	98165	Nationwide	50.00
98108	Fargo Acme Tools	116.91	98166	New Century Press	299.20
98109	Advanced Drainage Systems	1687.39	98167	NDACO	1955.00
98110	Ada Electric	1775.41	98168	ND Attorney General	30.00
98111	Kelly Archambeau	9.70	98169	ND One Call	6.00
98112	Ag Spray Equipment	73.45	98170	Nodak Electric Coop	99.72
98113	Boot Barn Inc	206.99	98171	Ken Nesvig	296.15
98114	Bismarck Comfort Suites	169.20	98172	OK Tire Store	165.00
98115	Buxton Farmers Union	19422.63	98173	Olsen hardware	341.34
98116	Discovery Benefits	82.50	98174	Ottertail Power Co	54.02
98117	Business Essentials	206.78	98175	Portland Farmers Union	2750.07
98118	CHS Credit Card	485.22	98176	Paulson Gravel Service	12540.00
98119	Certified Laboratories	155.00	98177	Pauls Hometown Repair	127.40
98120	Crane Johnson Lumber	55.79	98178	Polar Communications	126.18
98121	Dollar General	166.52	98179	Chicago Power Plan	8457.83
98122	ND Dept of Transportation	18466.19	98180	Productivity Plus Account	40.00
98123	East Central Regional Water	247.78	98181	John Preston	590.00
98124	Eldorado Township	1000.00	98182	Surplus Property	44.00
98125	Tony Ernst	73.50	98183	RDO Truck	364.86
98126	Stacy Ernst	73.50	98184	Record Keepers	48.00
98127	Fargo Forks Freightliner	122.79	98185	Residence Inn	864.00
98128	Finley Motors Inc	923.39	98186	Safety Permanency	35.97
98129	Kim Folstrom	38.50	98187	Craig Rothfusz	491.00
98130	Fargo Rubber Stamp	91.85	98188	Remark Tech Consulting	1112.20
98131	Ivy Fyre	28.00	98189	Razor Tracking	250.00
98132	Great America Leasing	117.00	98190	Sandbo Plumbing	150.00
98133	Gompf Displays	49.95	98191	Tammy Sand	382.43

98134	General Equipment	3413.17	98192	Alyssa Scheve	320.20
98135	Global Safety Network	196.00	98193	Seatol	2000.00
98136	Glenda Haugen	41.24	98194	Sanford Health	301.00
98137	Hillsboro Drug and Gift	51.58	98195	Sorum oil Co	58.00
98138	Hatton Free Press	260.00	98196	Spring Prairie Electric	250.00
98139	Hillsboro Lumber	180.85	98197	Soltis Sportswear	329.90
98140	Hillsboro Municipal	2390.84	98198	Stones Security Systems	158.30
98141	Home of Economy	38.65	98199	Charles Stock	88.00
98142	Heather Hovey	31.96	98200	Carla Swanson	443.24
98143	Halstad Telephone Co	2576.00	98201	Tiger Commissary Service	208.50
98144	Inland Truck Parts	1036.04	98202	Traill District Health	60.00
98145	Kim Jacobson	411.92	98203	Toshiba Financial	87.57
98146	John Deere Credit	357.24	98204	The Lock Shop	25.65
98147	Tina Johnson	72.98	98205	Truenorth Steel	232.00
98148	Allison Klassen	145.89	98206	Traill County Tribune	541.26
98149	Bismarck KLJ	29094.40	98207	US Postmaster	332.25
98150	Alesha Knudson	17.54	98208	Verizon Wireless	210.01
98151	Kayla Knudson	68.08	98209	Verizon Wireless	443.72
98152	Jackie Kraling	41.86	98210	Visa	1185.38
98153	Pamela Lacher	30.93	98211	Visa	235.67
98154	Jennifer Lindseth	178.64	98212	Void	
98155	Andrew Marquart	288.00	98213	Safety Permanency	112.71
98156	Matbus	80.00	98214	Wells Fargo Bank	985.00
98157	Safety Permanency	356.08	98215	Wallwork Truck Center	48.73
98158	Millers Fresh Foods	36.32	98216	Xcel Energy	290.33
98159	Safety Permanency	400.00	98217	Youthworks	2500.00
98160	Bethany Morrow	170.49	98218	Valley Plains Equipment	2859.50
98161	Motion Industries	74.40	98219	NDPERS Health Insurance	62214.94
98162	Mayport Farmers Coop	180.94			

There being no further business to be brought before the Board, the meeting was adjourned at 9:15 a.m. to meet again on November 19, 2019 at 8:00 a.m.

Attest:

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Glenda Haugen, Auditor

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Les Amb, Chairman