

The Traill County Commission came to order in **special session on May 6, 2020** at 1:00 PM with the following Commissioners present via Webex: Eblen, Elliott, Nesvig and Young. Commissioner Amb absent. Also attending were members of the Unified Command Team: Ben Gates, Steve Hunt, Kim Jacobson, Brenda Stallman, Jim Murphy and Charlie Stock.

COVID-19 UPDATES:

SITUATION REPORT: Ben Gates presented his weekly Situation Report, which is on file in the Auditor's office. Gates informed the board that Steele County has voted to bring back their employees on May 18<sup>th</sup> and will open their buildings to the public on June 1<sup>st</sup>. They have also cancelled further COVID-19 meetings until further notice.

SUPPLY ORDERS: Brenda Stallman requested permission to order 10,000 masks at a cost of \$8,500.00. On motion of Young, seconded by Elliott and carried to allow Stallman to order the masks. Stallman also requested to purchase infrared thermometers for use in the courthouse & highway department when screening visitors, with a cost of about \$80.00 each. On motion of Elliott, seconded by Nesvig and carried to allow the Unified Command Team to purchase the number of thermometers the team feel necessary for the courthouse and highway department.

BUILDINGS ENTRY POLICY: Discussion of the Traill County Buildings COVID-19 Pandemic Entry Policy which had been approved at the COVID-19 meeting on 04-29-20. Stallman explained that her department is so busy with the COVID-19 and they are not always here in the building. She asked for the Health District to be removed from the "Visitor Entry" section and have it read that the departments will screen their own visitors. On motion of Elliott, seconded by Young and carried to grant the change in policy. The policy will be revised and sent to all employees.

HUMAN SERVICES-COVID19: Kim Jacobson updated the board on various issues concerning her department. Human Services is not covered under the Cares Act for additional funding. COVID-19 expenses for direct and indirect costs have been submitted for reimbursement thru the State.

TRAILL COUNTY OPERATIONS: Discussion was held on when Traill County will bring back employees and open the doors to the public. Jacobson suggested we look at proper procedures and assessments to put into place to prepare for opening of the courthouse. Until further notice, the employees will continue working their 40-hour work weeks, either in the office or remotely and the doors will remain closed to the public.

There being no further business to be brought before the board, the meeting was adjourned at 1:45 PM to meet again on Wednesday, May 13, 2020 at 1:00 PM via Webex.

Attest:

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Glenda Haugen, Auditor

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Thomas Eblen, Chairman