

The Traill County Commissioners came to order on December 19, 2017 at 8:00 a.m. with all members present.  
MINUTES: On motion of Elliott, seconded by Young and carried to approve the minutes of December 5, 2017 and the special meeting minutes of December 12, 2017.

LIQUOR/BEER LICENSE: On motion of Amb, seconded by Eblen and carried to allow the County Auditor and Chairman to sign the ON SALE ONLY Liquor and Beer licenses for Naastad Acres, LLC of Hatton for a period of January 1, 2018 thru December 31, 2018.

AMBULANCE CONTRACTS: On motion of Young, seconded by Amb and carried to allow the Chairman to sign the 2018 ambulance contracts with F-M Ambulance Service, Inc. dba Hillsboro Ambulance Service and West Traill Ambulance, Mayville.

REMARK TECHNOLOGY: On motion of Eblen, seconded by Elliott and carried to allow the Chairman to sign the 2018 technology consulting contract with Remark, in the amount of \$67,250.00.

SALE OF COUNTY PROPERTY: On motion of Young, seconded by Amb and carried to allow the County Auditor and Chairman to sign a County Deed with the City of Portland for parcel #: 29-0002-08562-000, #29-0002-08368-000 and #290004-09141-000. On motion of Amb, seconded by Eblen and carried to allow the County Auditor and Chairman to sign a County Deed with the City of Mayville for parcel #: 27-0002-07007-000, #27-0038-00042-001 and #27-0038-00043-000. All properties were received by the County during the tax foreclosure process.

TRANSFER OF FUNDS: On motion of Eblen, seconded by Amb and carried to allow the County Auditor to transfer funds as follows: \$4,000 from the General Fund to the Weed Board, \$90,000 from Highway Distribution to Road & Bridge Fund and \$97,292.96 from Capital Projects Jail Levy to Capital Projects General Fund.

NEW PHONE SYSTEM: On motion of Eblen, seconded by Young and carried to approve the bid received from Halstad Telephone Company in the amount of \$21,373.00 for new phone system and approximately \$4,000.00 for removal/demolition of old unused cables. Motion is pending approval from Charles Stock, States Attorney checking laws on the requirements on dollar amounts for bids.

TAX DIRECTOR: A handout was received from Kayla Knudson, Tax Director concerning the 2017 assessment for Mayville Pelleting Company. Knudson will review assessment with Mel Carlson and report back to the Commissioners on this issue.

ELECTION: Glenda Haugen notified Tom Eblen, Les Amb and Ken Nesvig their terms are up for election in 2018 and forms will be available on January 2, 2018.

HIGHWAY DEPARTMENT: Corwyn Martin, Road Superintendent met with the Board. Only one fuel bid was received from CHS, Grand Forks without a bidders check. After much discussion, it was decided to allow Martin to contact various companies and purchase fuel for the betterment of the County. Quotes were received from Hancock Concrete \$119,577.44 and Forterra \$121,016.40 for Bridge 280 replacement. On motion of Eblen, seconded by Elliott and carried to accept the quote Hancock Concrete. Martin informed the Board, the State will be replacing the bridge south of Mayville, along Highway 18 in 2019 and will be using county roads for detours. Notified the Board that the damaged 4-H shed had been torn down.

EMPLOYEE POLICY UPDATES: Heather Hovey, Deputy Auditor met with the board on policy issues. On motion of Amb, seconded by Eblen and carried to approve the updated Holiday Policy #305. Reviewed policy #701-1 with no changes being made.

SHERIFF: Steve Hunt, Sheriff met with the Board. On motion of Eblen, seconded by Elliott and carried to approve the 2018 Hillsboro City Police contract. On motion of Eblen, seconded by Amb and carried to allow Hunt to

advertise for a Hillsboro City Police Deputy. On motion of Elliott, seconded by Eblen and carried to allow the County Auditor and Chairman to sign the Traill County Multi-Hazard Mitigation Plan for future funding by FEMA.

2016 STATE AUDIT REPORT: Haugen informed the Board that a correction is being made by the State Auditor's and a new report will be forwarded to us shortly.

On motion duly made and carried, the following bills presented to the Board were allowed and ordered paid as follows, to-wit:

92766	3D Specialties Inc.	279.49	92805	KRB Gravel LTD	49,920.00
92767	Ada Electric Inc.	162.50	92806	Law Enforcement Systems Inc.	122.00
92768	Ameri Pride Linen	279.56	92807	Menards - GF	250.01
92769	Bismarck Comfort Suites	167.40	92808	Bethany Morrow	1,389.23
92770	Buxton Farmers Union	1,004.15	92809	Mayport Farmers CO-OP	743.08
92771	Chris Bjerk	850.00	92810	Mayport Hardware Hank	6.98
92772	Brookwood MHC	820.00	92811	Magnuson's Tires & Serv.	855.15
92773	Butler Machinery	165,000.00	92812	NDACo	63.00
92774	Mel Carsen	10,135.00	92813	ND 24-7 Atty. Gen.	900.00
92775	Foster Care	419.13	92814	Nodak Electric Co.	159.93
92776	CDW Government	1,804.00	92815	Northern Salt Inc.	636.02
92777	Century Link	84.00	92816	Northern States Supply	130.22
92778	Cole Papers Inc.	204.24	92817	OK Tire Store	2,123.44
92779	Emily Cost	68.39	92818	Olsen Hardware	8.78
92780	Rick Czapiewski	300.00	92819	Portland Farmers Union	2,522.30
92781	DBS Property Manag. (voided)	500.00	92820	Paul's Hometown Repair	67.20
92782	Dales Food Pride	44.03	92821	Penguin Management Inc.	4,896.00
92783	Dakota Mailing & Shipping	149.90	92822	Premium Waters Inc.	52.55
92784	Rachel Dovenmuehler	500.00	92823	Record Keepers Inc.	32.00
92785	Ecolab Pest Elimination	128.18	92824	Reardon Office Equip	3,404.84
92786	Farnam's Genuine Parts	326.93	92825	Remark Tech Consulting	75.33
92787	Finley Motors	130.88	92826	Sanford Hillsboro Ambulance	223.80
92788	Focused Solutions	2,500.00	92827	Alyssa Scheve	139.64
92789	Chicago - Galls	251.98	92828	Sanford Health Hillsboro	2,329.35
92790	Great America Leasing	186.50	92829	Sanford Health Mayville	23.00
92791	GF Co Correctional Cen.	675.00	92830	Sanford Health Occupational Med.	25.00
92792	Goose River Heat & Cool	592.00	92831	Stone's Mobile Radio	339.58
92793	Glenda Haugen	140.65	92832	Streicher's	719.64
92794	Hillsboro Banner	440.46	92833	Swigen Construction	21,058.01
92795	Hillsboro Body Shop	370.60	92834	Toshiba Financial Serv. Dallas	122.20
92796	Hatton CO-OP Oil	471.51	92835	Traill County Tribune	34.00
92797	Hillsboro Drug & Gift	63.57	92836	Verizon Wireless	51.50
92798	Hatton Ford Inc.	129.95	92837	Viking Insurance & Realty	121.00
92799	Hillsboro Kiwanis	50.00	92838	Visa	987.76
92800	Hepper Olson Arch.	1,992.00	92839	Waste Management	68.45
92801	Information Tech Dept.	1,170.80	92840	Watchguard	637.00

92802	Inland Truck Parts	2,148.48	92841	Xcel Energy	76.59
92803	Keepers Inc.	729.58	92842	Reardon Office Equip	775.00
92804	Bismarck KLJ	9,457.13			

There being no further business to be brought before the Board, the meeting was adjourned at 8:43 a.m. to meet again on January 2, 2018 at 8:00 a.m.

Attest:

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Glenda Haugen, County Auditor

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Ken Nesvig, Chairman