

The Traill County Commissioners came to order on January 4, 2022 at 8:00 a.m. with the following members present (in-person): Tom Eblen, District #1; Kurt Elliott, District #2; Ken Nesvig, District #3 and Larry Young, District #4. Les Amb, District #5 attended via Webex. Additions to the agenda: #16 Salary issue & #17 Boiler Project. On motion of Young, seconded by Nesvig and carried to approve the agenda. On motion of Nesvig, seconded by Eblen and carried to approve the minutes of December 21, 2021. On motion of Eblen, seconded by Amb and carried to approve the Executive minutes of December 21, 2021.

On motion of Young, seconded by Eblen and carried to appoint Ken Nesvig Chairman for 2022.

On motion of Eblen, seconded by Elliott and carried to appoint Larry Young Vice-Chairman for 2022.

COMMISSION PORTFOLIOS: On motion of Eblen, seconded by Elliott and carried to appoint the following Commissioners to the 2022 portfolios: (1) COURTHOUSE, Commissioner Eblen (2) SHERIFF/Jail, Commissioner Amb (3) ROAD, Commissioner Elliott and (4) VSO, Commissioner Young.

MAYVILLE RENAISSANCE ZONE: On motion of Young, seconded by Elliott and carried to allow the Chairman to sign a letter of support for the Mayville Renaissance Zone project.

MILLEAGE RATES for 2022: On motion of Young, seconded by Eblen and carried to follow the ND State OMB rates for mileage for the year 2022. (Received after the meeting, rates will be \$.585 per mile).

AVHSZ: Received the December 2021 minutes and November 2021 financials. No action taken.

TC HOUSING AUTHORITY: Received notice of a Public Meeting to be held on January 18, 2022 at 9:30 a.m. in the Community Room at the Courthouse. No action taken.

AUDITOR'S OFFICE: On motion of Young, seconded by Eblen and carried to accept the resignation of Deputy Auditor, Leslie Frederick. On motion of Eblen, seconded by Young and carried to allow the Auditor to advertise for Frederick's position.

2020 STATE AUDIT REPORT: The 2020 State Audit Report was received. All financials look great. The ND State Auditor's would like to see an updated "Fraud Policy". Haugen will work on that project.

ELECTION NOTICE 2022: Auditor Haugen presented a list of offices up for election in 2022: Commission Districts #1, 3 and 5, Auditor, States Attorney, Treasurer, Recorder, Sheriff, Clerk of Court, Garrison Diversion and Soil Conservation. Packets are ready for pick up in the Auditor's Office and are due into the Auditor by April 22, 2022 at 4:00 p.m.

ELM RIVER WATERSHED: Discussion was held on the payments due to the Traill County Water Board for the Elm River Watershed. Although the laws have increased assessments up-to \$4.00 per acre, Traill, Steele and Cass County has a signed agreement requesting \$2.00 per acre. Haugen was instructed to contact the Water Board and request an updated agreement.

SALARY DISCUSSION: Larry Young discussed the salary for the Extension Agent's Administrative Assistant position, requesting an additional \$3,500.00 to hire. After much discussion, it was decided to leave the starting salary as previously discussed.

BOILER CONVERSION PROJECT: Tom Eblen updated the board on the conversion of the Courthouse boilers over to Natural Gas. January 24, 2022, the plans and specs will go out for bids.

HIGHWAY DEPARTMENT: Corwyn Martin, Road Superintendent (in-person) and Matt Lange, KLJ Engineers (via Webex) met with the board and requested approval to go forward with an application to receive funding under HB

1515. On motion of Young, seconded by Amb and carried to allow Martin and Lange to sign the application for bridge funds under HB 1515 with the State of North Dakota. The HB 1515 fund must be allocated and spent by 2024. Martin placed ads in the papers concerning landowners violating two laws when piling snow at ends of county and township roads. Martin will begin interviews for a new employee.

SHERIFF: Steve Hunt, Sheriff discussed the courthouse security report. On motion of Elliott, seconded by Young and carried to appoint Sheriff Hunt as Security Manager and form a Security Committee consisting of the following individuals: Courthouse Commissioner portfolio holder, Clerk of Court, Auditor, Custodian, Chief Deputy Sheriff, Seated Judge, Highway Superintendent, Social Service Director and Assistant Emergency Manager. On motion of Elliott, seconded by Amb and carried pay Kim Folstrom, 911 Dispatcher and additional \$200.00 for managing the 24-7 program, as long as the funds are available in the account.

BILL PAYING: On motion of Eblen, seconded by Young and carried to allow the Auditor's office to pay bills that come in the beginning of January, without the approval of the board.

AUDITOR'S WARRANTS:

On motion duly made and carried, the following bills paid by the County Auditor to January 1, 2022 were allowed paid to-wit:

83087-83163	December Payroll	276,485.04	103341	TC Treasurer-FOASI	66,161.62
103332	NDPERS-Retirement	39,143.45			

REGULAR BILLS:

On motion duly made and carried, the following bills presented to the Board were ordered paid, to-wit:

103398	AUTO VALUE FARGO	795.49	103421	OLSEN HARDWARE	210.49
103399	BOULGER FUNERAL HOME	1,770.00	103422	OTTERTAIL POWER COMPANY	206.18
103400	ND BLUE CROSS SHIELD BILLING	5,961.30	103423	PAULS HOMETOWN REPAIR	42.56
103401	CAPITAL ONE TRADE CREDIT	64.70	103424	CHICAGO POWER PLAN	1,912.47
103402	DAKOTA HERITAGE BANK	985.00	103425	REMARK TECH CONSULTING	1,200.20
103403	ND DEPT OF TRANSPORTATION	95.39	103426	STEINS INC	158.92
103404	EAST CENTRAL REGIONAL WATER	233.59	103429	TRAILL COUNTY TRIBUNE	1,877.25
103405	GOVERN SOFT	13,583.00	103430	VIKING INSURANCE AND REALTY	8,787.00
103406	GLOBAL SAFETY NETWORK INC	119.00	103431	ZEP MANUFACT COMPANY	279.75
103407	HILLSBORO MUNICIPAL UTILITIES	2,811.56	103432	NDPERS INSURANCE	2,431.13
103408	HIGH PLAINS WATER	43.00	103433	ND PUBLIC HEALTH INSURANCE TRU	52,530.25
103409	JOHN DEERE CREDIT	58.70	103505	APPRIVER LLC	6,978.88
103410	KLJ ENGINEERING LLC	20,731.86	103506	CASS COUNTY FINANCE	340.00
103411	LAWSON PRODUCTS	174.51	103507	CODE 4 SERVICES INC	3,542.11
103412	FARGO MENARDS	59.31	103508	GREAT AMERICA LEASING	117.00
103413	MILLERS FRESH FOODS	20.24	103509	LOFFLER COMPANIES INC	44.91
103414	NACO	450.00	103510	MAGNUSONS TIRES AND SERVICE	50.00
103415	NDACO 877	2,045.17	103511	NATIONWIDE	50.00
103416	ND ASSOCIATION OF COUNTIES	32,208.15	103512	ND COUNTY AUDITORS ASSOCIA	250.00
103417	NDAAEA	75.00	103513	REMARK TECH CONSULTING	79,413.00
103418	ND COUNTY COMMISSIONER ASSOC	10,703.00	103514	SECRETARY OF STATE	36.00
103419	ND WATER USERS ASSN	100.00	103515	STEELE COUNTY	1,482.50
103420	OLSEN CHAIN AND CABLE INC	541.00	103516	JPMorgan	10,486.99

There being no further business to be brought before the board, the meeting was adjourned at 8:47 a.m. to meet again on January 18, 2022 at 8:00 a.m.

Attest:

Glenda Haugen, Auditor

Ken Nesvig, Chairman