

The Traill County Commissioners met in regular session on Tuesday, July 7, 2020 at 8:00 a.m. with all members present. On motion of Elliott, seconded by Young and carried to approve the minutes of 06-16-2020 as presented. On motion of Nesvig, seconded by Elliott and carried to approve the special minutes of 06-23-20 as presented.

PUBLIC BUDGET HEARING: On motion of Young, seconded by Nesvig and carried to set the 2021 Public Budget Hearing for Wednesday, September 9, 2020 at 6:00 PM.

STIMULUS MONEY: Casey Buchmann, Democratic-NPL running for ND Public Service Commission introduced himself to the Commission. Buchmann talked about the 1.25-billion-dollar stimulus money and his concerns about how the State Department is spending the money. Buchmann suggested calling our State Representatives to discuss how the stimulus money is being spent.

HIGHWAY DEPARTMENT: Corwyn Martin, Road Superintendent gave updates for his department. On motion of Amb, seconded by Nesvig and carried to allow the Chairman and Auditor to sign a County Road/Right-O-Way Encroachment for Jack & Joey Camrud for a culvert along Highway 81 in section 31 in Stavanger Township. On motion of Elliott, seconded by Amb and carried to allow the Chairman to sign a Drive Permit filed by American Crystal Sugar Company for access off County Road 13, east of the intersection of US Highway 81 and TC Road 13. On motion of Amb, seconded by Young to allow the Chairman to sign a ditch cleaning permit filed by Ken Grinde along County Road #11, in section 21 of Roseville Township. Discussion was held on the closure of the low water crossing along the east/west road by Harley Scholl's farmstead. The road had been undermined and needed to be closed. The Commissioners asked Martin and KLJ, Engineers to take a look at the costs to repair and bring back to a future meeting. Commissioners gave Martin permission to approach Hillsboro City and ask for a 50/50 split to have patches on the street in front of the highway shop. Martin and Young met with land owners concerning the silt along County Road #25. Matt Lange, KLJ and Martin will check out the issue and report back to the next meeting. Other issues discussed, chip sealing on County Road 13, holes in highway north of Portland is a concern. Martin met with an independent insurance adjuster on the Brandon Schreiner insurance claim. All reports have been sent to the State Department.

KLJ, ENGINEER: Matt Lange, Project Manager discussed the work completed by Zavoral on County Road #11 . There is a few areas that need to be fixed. On motion of Young, seconded by Amb and carried to approve the pay estimate #1 submitted by R. J. Zavoral for work done on County Road #13 in the amount of \$35,282.02. Lange presented the two bids received from the June 29, 2020 bid opening for Bridge 366. Bids received were from Industrial Builders in the amount of \$464,690.60 and Burski Excavating in the amount of \$277,378.60. The engineers estimate was \$308,000.00. Lange informed the board he had checked on references and work previously completed by Burski Excavating, as this is a company Traill County has never used. On motion of Amb, seconded by Young and carried to award the bid to Burski Excavating with work to be completed at the end of October. Lange presented Exhibit A-Scope of Services for Mitigation Monitoring on the Caledonia Bridge. This monitoring is a requirement for up to 5 years following the completed work. On motion of Elliott, seconded by Nesvig and carried to allow the Chairman and Auditor to sign the agreement in the amount of \$3,900.00 with a completion date of 09-01-20. Lange informed the Board that Kris Bakkegard has resigned with KLJ to take an engineer's position on the Fargo-Moorhead Diversion Project. Lange introduced Cassie McNames, Senior Engineer with KLJ who will be overseeing projects with Lange.

COUNTY DEED: On motion of Nesvig, seconded by Elliott and carried to allow the Chairman and Auditor to sign a County Deed with the City of Hillsboro for the N ½ of Lot 1, Block 1 Sorlies Addition, parcel #26-0030-0001-000 as property had gone back to the County for non-payment of taxes.

E911 SURCHARGE: Discussed the possibility of increasing the E911 landline and cell phone line surcharge from \$1.00 to \$1.50 to help with purchasing new equipment. On motion of Elliott, seconded by Young and carried to place the E911 surcharge on the November ballot.

SHERIFF: Steve Hunt, Sheriff informed the board his razor tracking devices in each vehicle needs to have the hardware upgraded. Commissioners approved the upgrade as Hunt has the money in his budget. Hunt informed the

board he will be meeting with Ben Gates, Assistant DES, Corwyn Martin, Road Superintendent and Matt Lange, KJ to discuss three areas in the county where the riverbanks have been compromised. Two homes are very close to the areas in question. The group will be discussing ways to help with the areas, possible FEMA buyouts, Mitigation to stop the erosion and/or moving the homes out of the flood zone. Hunt was instructed to contact Lake Agassiz as they were very helpful in the 1997 flood buyouts.

RETIREMENT: Dave Sather presented his letter of resignation effective May 5, 2021. Sather asked the Commission to allow Martin to hire his replacement early so proper training can be completed. Sather also discussed the possibility of getting a catwalk to help with installing signs. Commissioner Elliott holds the Road Department portfolio and will meet with Martin to discuss the issue. The Commissioners thanked Sather for his 39 years of service.

HANDOUTS: Received a copy of the Worksite Wellness Program Report for the year July 2019-June 2020. No action needed.

COVID-19: Members of the Safety Planning Team: Kim Jacobson, Stacy Smelden and Jenni Rubash, along with Chris McInnes and Kelly Radebaugh, attending on behalf of Brenda Stallman, presented the COVID-19 Workplace Safety Committee Scope of Study Report. Areas of discussion included: (1) Accessibility, Security and Building Safety. Jenni Rubash presented a list of items throughout the courthouse that could be renovated to be “touchless” such as drinking fountains, bathroom faucets, soap dispensers and bathroom doors. Also discussed air purifiers for each office. On motion of Elliott, seconded by Young and carried to allow Commissioner Amb and Rubash to review the list and report back to the next meeting on suggested items for replacement. (2) Environmental Assessment. Kelly Radebaugh discussed the meeting held with Loffler Companies, installing screening kiosks and card access systems. More information will be available at a later date. The following policies were approved as supplements to our personnel policies as COVID-19 related addendums:

COVID POSITIVE EMPLOYEE POLICY: On motion of Elliott, seconded by Nesvig and carried to approve the Traill County Covid Positive Employee Infection Control Plan. This plan explains how the Covid virus spreads, symptoms, what to do if a co-worker shows signs of symptoms, who to notify along with Education & Training to help decrease the spread of COVID-19.

COVID WORKPLACE CHECKLIST: On motion of Nesvig, seconded by Elliott and carried to approve the Traill County Government “New Normal” Workplace Checklist Policy. This checklist gives the offices and individuals protocols and explains the expectations for all involved.

REGULAR BILLS: On motion duly made and carried, the following bills presented to the Board were ordered paid, to-wit:

99901	3D Specialties	669.04	99958	Sara Mack	100.00
99902	Marilyn Aanderud	73.20	99959	Millers Fresh Foods	48.51
99903	Advanced Business Methods	217.72	99960	Tammi Mooney	112.64
99904	Advanced Drainage Systems	14148.50	99961	Kathi Mooney	73.20
99905	Ada Electric	2312.97	99962	Bethany Morrow	160.17
99906	Roger Anderson	500.00	99963	Midwest Pest Control	83.00
99907	Kelly Archambeau	100.00	99964	Mayport Hardware hank	10.00
99908	Buxton Farmers Union	98.75	99965	Midstates Wireless	470.49
99909	ND BCBS	5945.10	99966	Magnusons Tires & Service	1189.56
99910	Blue Tarp Financial	26.62	99967	Napa Mayville	34.98
99911	Balco Uniform Co Inc	898.00	99968	Farnams Genuine Parts	335.38
99912	Business Essentials	430.48	99969	NDSU Extension Pesticide	120.00
99913	Mel Carsen	1834.96	99970	ND 24 7 Attorney General	440.00
99914	CHS Credit Card	79.24	99971	Nelson International	396.43

99915	City of Buxton	224.00	99972	Northern Engine and Supply	298.56
99916	Code 4 Services	6964.89	99973	Ken Nesvig	146.71
99917	Dataspec Inc	449.00	99974	OK Tire Store	357.05
99918	ND Dept of Transportation	5.00	99975	Olsen Hardware	502.36
99919	ND Dept of Transportation	11.50	99976	Ottertail Power Co	61.51
99920	ND Dept of Transportation	11.50	99977	Steven Osland	210.00
99921	Erickson Agency Inc	5685.00	99978	Ottos Welding	623.00
99922	East Central Regional Water	223.20	99979	Kristi Parrish	55.80
99923	Envirotech Heating and Air	229.87	99980	Portland Farmers Union	1627.92
99924	Election System & Software	7441.04	99981	Pauls Hometown Repair	1645.33
99925	Fargo Forks Freightliner	61.45	99982	Polar Communications	126.18
99926	Finley Motors Inc	2867.21	99983	Chicago Power Plan	1513.54
99927	Ivy Fyre	100.00	99984	Reardon Office Equipment	66.38
99928	Great America Leasing	117.00	99985	Red River Basin Commission	2754.00
99929	General Equip & Supplies	2612.34	99986	Remark Tech Consulting	17680.20
99930	Grand Forks Sheriff	40.00	99987	Sandbo Plumbing	665.89
99931	Crookston Greenway	267.00	99988	Tammy Sand	383.13
99932	Hillsboro Banner	222.75	99989	Seatol	2000.00
99933	Hatton Coop Oil Co	58.50	99990	Swanston Equipment Co	126.00
99934	Charles and Marlene Hefta	210.00	99991	Stones Mobile Radio	11.25
99935	Ronald and Mary Hefta	420.00	99992	Sorum Oil Co	14935.60
99936	Hillsboro Kiwanis Food	50.00	99993	Spring Prairie Electric	311.34
99937	Hillsboro Lumber	35.78	99994	ND State Radio Comm	240.00
99938	Hillsboro Municipal	2432.87	99995	Steins Inc	385.49
99939	Hepper Olson Architects	200.00	99996	Steele County	1300.00
99940	Rebecca Hodgson	11.00	99997	Charles Stock	60.00
99941	Hope Glass	100.00	99998	Grand Forks Strata	8547.20
99942	Halstad Telephone Co	2539.87	99999	Sturdevants	11.90
99943	Integrated Weed Control	3630.00	100000	Dakminn Technologies	1403.34
99944	Kim Jacobson	178.88	100001	Trails District Health	6071.33
99945	JC & J Trucking Inc	37020.00	100002	Trails County Tribune	1347.00
99946	Mike Johnson	238.92	100003	Verizon Wireless	839.03
99947	Tina Johnson	50.00	100004	Verizon Wireless	171.23
99948	Allison Klassen	88.98	100005	Verizon Wireless	341.36
99949	KLJ Engineering LLC	104677.53	100006	Verizon Wireless	68.03
99950	Alesha Knudson	120.50	100007	Wells Fargo Bank Rent	985.00
99951	Jackie Kraling	90.31	100008	Walkers Lawncare LLC	19901.25
99952	KRB Gravel LTD	74730.00	100009	Wright Implement	644.98
99953	Karls Tv and Appliance	53.97	100010	West Side Steel	12.18
99954	Jill Lagein	124.70	100011	Zee Medical Services	68.40
99955	Lawson Products	111.87	100012	RJ Zatarol	35282.02
99956	Kristin Lee	100.00	100013	JP Morgan Chase Bank	2902.46
99957	Jennifer Lindseth	10.00	100014	NDPERS Insurance	59056.98

AUDITOR'S WARRANTS: On motion duly made and carried, the following bills paid by the County Auditor to July 1, 2020 were allowed and ordered paid, to-wit:

99838	Discovery Benefit Fees	66.00	99845	NDPERS Retirement	41027.03
99843	TC Treasurer FOASI	60459.55	81536-81618	June Payroll	192335.52

There being no further business to be brought before the board, the meeting was adjourned to meet in special session on Tuesday, July 14, 2020 at 8:00 a.m. to review budgets. The next regular meeting of the board will be on Tuesday, July 21, 2020 at 8:00 a.m.

Attest:

Glenda Haugen, Auditor

Thomas Eblen, Chairman