

The Traill County Commissioners came to order on November 7, 2017 at 8:00 a.m. with all members present. MINUTES: On motion of Eblen, seconded by Young and carried to approve the minutes of October 17, 2017 as presented.

TAX FORECLOSURES/PROPERTY SALES: On motion of Young, seconded by Elliott and carried to allow the Chairman and County Auditor to sign a County Deed with John M. Berthold for Lot 18 & W 50' of Lot 4 & W 50' of S1/2 of Lot 5 Block 6 Alms Addition & Replat to Mayville City with a purchase price including filing fees totaling \$12,966.10.

CORRESPONDENCE: Received copy of Traill County (non-Social Service) Dress Code. Received 2018 rates for Dental & Vision. Dental increased \$3.10 per employee & \$5.00 for family policy, Vision increased \$.20 per employee & \$.20 per family policy.

TAX DIRECTOR: Kayla Knudson, Tax Director met with the board. Discussion on omitted properties. Tabled a decision on the O'Brien Seed parcels until next meeting. On motion of Elliott, seconded by Amb and carried to allow the Tax Director and Auditor to proceed with the omitted property process for the Reynolds United Coop property located on 20 Ac in N1/2NE1/4 section 36, township 148, range 51 as new construction values were omitted from the tax list. On motion of Young, seconded by Eblen and carried to allow Knudson to advertise in the County papers for an Assistant Tax Director, with the position to start the last week in December 2017.

HOLIDAY HOURS: Paulette Bowersox, Clerk of Court met with the Board and requested for a ½ day on Friday, December 22, 2017 for the Christmas Holiday for employees. On motion of Eblen, seconded by Amb and carried to allow the additional holiday request.

HIGHWAY DEPARTMENT: Corwyn Martin, Road Superintendent gave the Board updates on road issues. On motion of Young, seconded by Amb and carried to allow the Chairman and Auditor to sign the Gravel Agreement with KRB Gravel, LTD as their bid was approved on September 8, 2017. Martin informed the Commissioners the motor grater bids have been moved to November 21, 2017 at 8:15 a.m. because of printing problems. The highway employees are back on their regular hours of 8:00 to 4:30 starting November 6, 2017. On motion of Amb, seconded by Elliott and carried to allow the Chairman and Auditor to sign a County Road Right-Of-Way Encroachment permit filed by MIDCO for fiber optics along County Road #11 in Section 6 of Hillsboro Township.

SOCIAL SERVICES: Kim Jacobson, Director met with the Board. On motion of Elliott, seconded by Young and carried to appoint Tom Eblen to the SEHSC Human Service Advisory Group. An updated quote for the new phone system for the Social Service Department was presented. The quote also included a new conference phone for the Commissioner's office. On motion of Amb, seconded by Elliott and carried to allow the Chairman to sign the agreement with Halstad Telephone to proceed with the new phone system as presented in the amount of \$6,835.00. Discussion on safety/security issues, Jacobson was instructed to talk with Sheriff Hunt to discuss options.

VETERANS SERVICE OFFICE: Emily Cost, VSO met with the board. On motion of Eblen, seconded by Young and carried to accept the resignation of Emily Cost effective February 28, 2018. On motion of Elliott, seconded by Young and carried to allow Cost to advertise in the county papers for her replacement.

CO AGENT: Alyssa Scheve, County Agent presented the Board with a resignation from Rachael Hiam, 4-H Youth Development Agent, as this position was eliminated by NDSU. On motion of Eblen, seconded by Young and carried to accept the NDSU resignation. After discussion on this position, on motion of Young, seconded by Elliott and carried to allow Rachael Hiam to remain with Traill County as a County-Seasonal employee in the County Agent's Office.

SHERIFF: Steve Hunt, Sheriff met with the Board. On motion of Elliott, seconded by Eblen and carried to allow the Chairman to sign the NDDOT contract for seatbelt and overtime DUI enforcement. Informed the Board that Charles Stock, States Attorney is reviewing the billing sent to Traill County for Two Hearts medical bill in the amount of \$19,402.20. Hunt will report back to the Commission at a later date.

OFFICE SPACE: Kim Jacobson, Social Service Director, Kayla Knudson, Tax Director, Emily Cost, VSO Officer and Jenny Rubash, Custodian met with the Board concerning office space for the new assistant Tax Director. After much discussion, on motion of Young, seconded by Eblen and carried to move Pam Lacher to a downstairs Social Service office and the VSO office will move to Lacher’s office, with the Tax Director and assistant moving into the current VSO office. With this shifting of offices, Rubash informed the Board, the door to Lacher’s new office will need to be made handicap assessable by installing a wider door. Rubash was informed to get a complete estimate on the replacement and report back at the next meeting.

On motion duly made and carried, the following bills presented to the Board were allowed and ordered paid, to-wit:

92436	3D Specialties Inc.	1096.52	92437	Aanderud, Marilyn	59.39
92438	Fargo Acme Tools	147.00	92439	Advanced Drainage System	9013.80
92440	Ameri Pride Linen	481.77	92441	Ag Spray Equipment	13.12
92442	Berg Auto Supply	133.48	92443	Bismarck Comfort Suites	167.40
92444	Buxton Farmers Union	18018.47	92445	ND BC/BS	5250.30
92446	Bredahl & Associates	333.00	92447	Bismarck Radisson Hotel	167.40
92448	Border States Paving, Inc.	853.83	92449	CHS Credit Card	169.22
92450	City of Buxton	181.00	92451	Cole Papers Inc.	1008.61
92452	Emily Cost	342.83	92453	Dale’s Food Pride	40.75
92454	DM Acoustics, LLC	468.00	92455	Dakota Mailing & Shipping	63.25
92456	ND Dept of Transportation	21502.21	92457	Thomas Eblen	21.40
92458	Marlene Eblen	119.96	92459	Kurt Elliott	214.00
92460	Stacy Ernst	288.58	92461	Fargo – Forks Freightliner	232.23
92462	Farnam’s Genuine Parts	318.01	92463	Fargo Trailer Center	166.86
92464	Great America Leasing	2280.00	92465	GF Co Correctional Center	375.00
92466	GF-Traill Water Dist.	130.87	92467	Kathleen Hansen	145.52
92468	Hillsboro Banner	313.50	92469	Hatton CO-OP Oil Co	20.00
92470	Hillsboro Drug & Gift	12.00	92471	H.E. Everson Co.	65.81
92472	Hatton Ford Inc.	1656.90	92473	Hillsboro Kiwanis Food	50.00
92474	Hillsboro Municipal Util.	2068.82	92475	Scott Hong	500.00
92476	Curtis Hong	500.00	92477	Christopher Hong	500.00
92478	Halstad Telephone Comp.	2680.20	92479	Information Tech Dept.	1021.90
92480	Inland Truck Parts	585.20	92481	Kim Jacobson	415.97
92482	John Deere Credit	38.54	92483	Keepers Inc.	786.87
92484	Allison Klassen	27.09	92485	Bismarck – KLJ	27620.14
92486	KRB Gravel LTD	18605.00	92487	Kuston Signals Inc.	326.50
92488	Pamela Lacher	24.07	92489	Larson Welding & Machine	26.00
92490	Mac’s Inc.	3.95	92491	McHenry County Auditor	68.42
92492	Menards – GF	135.69	92493	Tammi Mooney	133.45
92494	NDACO	2330.00	92495	North Dakota One Call	4.00
92496	NDPERS – Insurance	48231.06	92497	ND 24-7 Atty General	750.00
92498	Nodak Electric COOP	49.81	92499	ND Dept. of Human Services	133.33
92500	Northern Safety Techn.	1061.98	92501	O’Day Equipment, LLC	126.80
92502	OK Tire Store	663.82	92503	Olsen Hardware	110.61
92504	Precision Electric Inc	8900.30	92505	Portland Farmers Union	291.00

92506	Paul's Hometown Repair	30.00	92507	Polar Communications	126.18
92508	Post Board	45.00	92509	Chicago – Power Plan	564.01
92510	Premium Water Inc.	83.55	92511	Record Keepers Inc.	32.00
92512	Reserve Account	5150.00	92513	Edna Riendeau	22.47
92514	Reardon Office Equipment	2435.99	92515	Remark Tech Consulting	1000.70
92516	Schmidt & Associates	140.00	92517	Tammy Sand	211.33
92518	Alyssa Scheve	235.40	92519	Seatol	1750.00
92520	Sanford Health Hillsboro	3179.05	92521	Jay Showers	24.50
92522	Sanford Health – SD	179.00	92523	Sorum Oil Company	75.70
92524	Shopko Stores Operating	50.95	92525	Trall County 4H	500.00
92526	Twin City Garage Door	179.96	92527	Toshiba Financial – Dallas	122.20
92528	Toshiba Financial – GA	86.33	92529	TrueNorth Steel	1144.00
92530	Trall County Tribune	938.20	92531	Trall Rural Water Dist.	103.00
92532	Kelli Tvedt	34.31	92533	Verizon Wireless	651.53
92534	Verizon Wireless	209.03	92535	Verizon Wireless	227.63
92536	Waste Management	128.30	92537	Waste Management	68.00
92538	Wells Fargo Bank	683.32	92539	Tami Wilson	307.54
92540	Walker's Lawncare	71906.55	92541	Wright Implement	473.85
92542	Xcel Energy	46.68	92543	Youthworks	2500.00
92544	Zee Medical Services	93.45			

On motion duly made and carried, the following bills paid by the County Auditor to November 1, 2017 were allowed:

92363	Discovery Benefits (Fees)	82.50	92366	NDPERS – Retirement	34498.68
92372	TC Treasurer – FOASI	55602.33	78760-78834	October Payroll	230553.46

There being no further business to be brought before the board, the meeting was adjourned at 9:27 a.m. to meet again on November 21, 2017 at 8:00 a.m.

Attest:

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Glenda Haugen, County Auditor

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Ken Nesvig, Chairman