

The Traill County commissioners came to order on October 3, 2017 at 8:00 a.m. with all members present.

MINUTES: On motion of Elliott, seconded by Young and carried to approve the minutes of September 19, 2017 as presented.

ND STATE FAIR: On motion of Elliott, seconded by Amb and carried to appoint Commissioners Young and Eblen to the ND State Fair Board.

HIGHWAY DEPARTMENT: Corwyn Martin, Road Superintendent updated the board on various projects. On motion of Young, seconded by Eblen and carried to approve a Right-Of-Way Encroachment permit filed by Nodak Electric along County Road #4 in Sections 24/19 in Ervin & Bingham Townships, with a stipulation that the project must wait until harvest is over. On motion of Young, seconded by Amb and carried to approve a Right-Of-Way Encroachment permit filed by Nodak Electric along County Road #25 in Section 5 in Buxton Township. On motion of Elliott, seconded by Amb and carried to approve a Right-Of-Way Encroachment permit along County Road #21 in Sections 25 and 26 in Stavanger Township. On motion of Eblen, seconded by Young and carried to approve three ditch cleaning permits filed by Les and Jacob Amb for the following: County Road 13 in section 16-146-52, County road 19 in sections, 7,9,10,15,17 in Viking Township 147-53 and County road #9 in section 27-145-53. Martin informed the Board, after the last rainfall, Bridge #111 may be on hold until area dries up, possibly till next spring.

MOTOR GRADER BIDS: On motion of Amb, seconded by Elliott and carried to allow Martin to advertise for bids for a new motor grader with bids to be opened on 11-07-17 at 8:15 a.m.

FEDERAL AID PROJECTS & NIELSVILLE BRIDGE UPDATES: Matt Lange, KLI met with the Board. On motion of Eblen, seconded by Young and carried to approve the County Federal Aid Program projects for 2018-2021. Commissioners, Martin & Lange will be meeting on October 10th at 2:30 pm in Bismarck to discuss the projects. Lange updated the Board on the Tiger Grant for the Nielsville bridge replacement. The paperwork is being completed for final submission.

COUNTY AGENT: Alyssa Scheve, Extension Agent met with the Board and requested funds to help remodel a 4-H Quonset. On motion of Amb, seconded by Young and carried to allow the 4-H Council to use insurance monies the County will be receiving for a Quonset damaged during the July 11, 2017 storm, with the 4-H Council paying the \$1000.00 deductible. Repairs must not begin until the insurance money is received.

SHERIFF: Steve Hunt, Sheriff met with the board. A 911 Dispatcher and Deputy Sheriff have been hired. On motion of Eblen, seconded by Young and carried to approve the meal contract with Hillsboro Medical Center, upon review of the contract from Charlie Stock, States Attorney.

2018 BUDGET HEARING: Chairman Nesvig called the 2018 budget hearing to order at 9:00 a.m. The Commission discussed budget requests. Various line items were adjusted as follows: Auditor's budget removed \$18,000 for part-time salary; Custodian's Capital Outlay reduced \$45,000.00; Jail's Medical removed \$125,000.00 and Capital Project-Jail Levy reduced by \$135,825.00. Various salary requests were discussed. Alyssa Scheve, Extension Agent is a NDSU employee and follows the State Merit System, NDSU did not request a salary increase for Scheve for 2018. Traill County's Human Service Department follows the State's Merit System; however salary increases have been requested for the department to keep on track with the Merit System.

On motion of Young, seconded by Eblen and carried to set the 2018 salaries as follows: full time employees receiving a 3% salary increase, Alyssa Scheve, Extension Agent receiving no salary increase and the Human Service Department receiving the salaries as requested.

On motion of Eblen, seconded by Elliott and carried to grant part-time employees a 3% salary increase.

On motion of Eblen, seconded by Elliott that the county budget be adopted for the year commencing January 1, 2018 to December 31, 2018 and as follows, to-wit:

- (1) That the appropriations be and the same are hereby made and allowed for each office, department and undertaking as, hereinafter set forth:

GENERAL FUND:

Commissioners	\$ 110,448.90
Auditor	117,123.04
Treasurer	111,862.75
State's Attorney	95,144.14
Tax Director	171,131.92
Clerk of Court	102,013.45
Recorder	99,043.88
Sheriff	361,746.19
Courthouse	214,193.52
DES	15,081.03
Machines	7,100.00
Legal Publications & Proceedings	9,100.00
Elections	64,032.47
Risk Management	56,290.09
Various Dues	11,500.00
Employee Assistance Program	2,020.00
State Examiners	15,000.00
County Coroner	5,600.00
Lake Agassiz	3,400.00
Undistributed Expenses	30,000.00
Red River Basin	3,755.00
Jail	201,835.26
Oasis/Computer	581,875.00
County Loan Bridge	70,000.00
Cemetery	1,000.00
Health Insurance	519,460.00
County Park	10,000.00
Insurance Reserve	<u>92,000.00</u>
TOTAL	\$ 3,081,756.64

ROAD DEPARTMENT:

Road & Bridge & Highway Distribution	\$ 1,503,784.32
Bridge	200,000.00
Farm to Market 25 Mill	3,928,034.20
County Road	<u>316,775.44</u>
TOTAL	\$ 5,948,593.96

COUNTY HUMAN SERVICES:

Social Services	\$ 1,394,913.00
General Assistance & Indigent Burials	<u>13,949.13</u>
TOTAL	\$ 1,408,838.00

OTHER FUNDS:

Health District	\$	380,205.34
Veterans Service Officer		58,774.29
County Agent		89,799.91
Capital Projects		60,000.00
Economic Development		207,255.33
Emergency Medical		758,494.18
Weed Board		109,920.46
Hillsboro Airport Authority		<u>15,000.00</u>
TOTAL	\$	1,679,449.51

GRAND TOTAL OF ALL APPROPRIATIONS.....\$ 12,118,638.11

(2) That the County Auditor be and is hereby authorized and directed to extend upon the tax list for the year 2017 against all property assessed within the county, a county tax levy in the amount of \$ 5,500,161 the levy be subdivided as to fund distribution as follows:

General	\$	2,286,311.00
Road & Bridge		518,781.00
Veterans Service Officer		49,631.00
Agent		77,739.00
Farm to Market – 25 Mill		1,303,747.00
Health District		177,395.00
Emergency Medical (Ambulance)		518,781.00
Economic Development		183,377.00
County Road		257,891.00
Capital Projects-Jail		59,175.00
Weed Control		52,383.00
Hillsboro Airport Authority		14,950.00
(Excluding Hillsboro City, Mayville City & Garfield Township)		

That the levies to extend on the 2017 tax list are as follows: Garrison – 1.00 Mill; Water Resource – 4.00; Historical Society - .25 Mills; Senior Citizens – 1.00 Mill; Red River Joint – 1.50 Mills; Soil Conservation – 1.00 Mill.

All commissioners present and voting in favor of said motion. Motion Carried.

On motion duly made and carried, the following bills paid by the County Auditor to October 2, 2017 were approved:

92149	Discovery Benefits (Fees)	82.50	92152	NDPERS – Retirement	35,084.35
92158	TC Treasurer – FOASI	59,627.59	78683-78759	September Payroll	243,264.93

On motion duly made and carried, the following bills presented to the Board were allowed and ordered paid, to-wit:

92209	Aanderud, Marilyn	131.08	92210	Ada Electric Inc	65.21
92211	Aggregate Industries	3904.00	92212	Alco Pro Inc	20.38
92213	Ag Spray Equipment	162.40	92214	Berg Auto Supply	80.94
92215	Bismarck Comfort Inn	81.90	92216	Bismarck Comfort Suites	81.90
92217	Big Jim’s E-Side Tire	240.50	92218	Brudvik Law Office	3000.00
92219	ND BC/BS	5195.60	92220	Bob Barker Company	324.52
92221	CHS Credit Card	131.23	92222	Shantel Chase	221.45
92223	Dale’s Food Pride	17.96	92224	Fargo Trailer Center	62.22

92225	Ivy Fyre	75.45	92226	Grant County Social Services	124.04
92227	GF-Traill Water District	140.15	92228	Grand Forks Welding	348.59
92229	Halstad Greenway Lawn	267.00	92230	Crookston Greenway	288.25
92231	James Halvorson	500.00	92232	Joel Halvorson	500.00
92233	Dewey Halvorson	500.00	92234	Kathleen Hansen	102.72
92235	Hillsboro Body Shop	330.00	92236	Hancock Concrete Products	58809.60
92237	Hillsboro Kiwanis Food	50.00	92238	Hillsboro Municipal Utilities	2227.96
92239	Halstad Telephone Comp.	2757.61	92240	Information Tech Dept.	109.75
92241	Kim Jacobson	444.90	92242	John Deere Credit	668.76
92243	Bismarck – KLJ	19223.91	92244	Pamela Lacher	111.97
92245	Mac’s Inc.	23.60	92246	Mike Burns Radiator	166.99
92247	Tammi Mooney	171.20	92248	NDPERS – Insurance	47592.40
92249	Northern Fire Equipment	817.30	92250	Olsen Hardware	712.85
92251	Ottertail Power Company	165.29	92252	Pitney Bowes Global Finan.	894.00
92253	Paul’s Hometown Repair	2696.85	92254	Precision Mech. Services	1758.46
92255	Polar Communications	126.18	92256	Chicago-Power Plan	8817.97
92257	Proforms	641.38	92258	Premium Waters Inc.	31.00
92259	Edna Riendeau	13.28	92260	Reardon Office Equipment	1188.35
92261	Remark Tech Consulting	996.84	92262	Red Wing Shoe Store	131.74
92263	Schmidt & Associates	150.00	92264	Tammy Sand	147.13
92265	Alyssa Scheve	555.33	92266	Seatol	1750.00
92267	Swanston Equipment Co.	12082.17	92268	State Land Department	252.77
92269	SMIC Structural Material	127.18	92270	Sorum Oil Company	134.50
92271	Grand Forks- Strata Corp	7003.48	92272	Swingen Construction	78092.68
92273	Traill District Health	60.00	92274	Team Laboratory Chemical	748.50
92275	Traill Rural Water Dist.	103.00	92276	Truck Utilities Inc.	619.34
92277	Verizon Wireless	649.07	92278	Verizon Wireless	211.05
92279	Verizon Wireless	227.38	92280	Visa	130.00
92281	Visa	100.00	92282	Waste Management	134.97
92283	Wells Fargo Bank – Rent	650.00	92284	West Side Steel	616.36
92285	Youthworks	1250.00	92286	Zee Medical Services	137.25
92287	Zep Manufact. Comp.	166.25	92289	Saville Enterprises Inc.	526.07

There being no further business to be brought before the board, the meeting was adjourned at 9:21 a.m. to meet again on October 17, 2017 at 8:00 a.m.

Attest:

Glenda Haugen, County Auditor

Ken Nesvig, Chairman