

The Traill County Commissioners came to order on April 16, 2019 with all members present. On motion of Elliott, seconded by Nesvig and carried to approve the minutes of 04-02-19 as presented.

**BUDGET TIMELINE:** Glenda Haugen, County Auditor presented a timeline for the 2020 budgets.

**TAX DIRECTOR:** Kayla Knudson, Tax Director presented two tax exemption applications. On motion of Eblen, second by Elliott and carried to approve both applications for a 2-year tax exemption for the following new homes built: Property owner Eric Muller, parcel #04-0000-00509-010 in Bloomfield Township and property owner Blake Kylo, parcel #21-0000-03465-005 in Norway Township, exemptions are allowed for the tax years 2019 & 2020.

**HIGHWAY BIDS:** On motion of Young, seconded by Eblen and carried to open bids received. **CULVERTS:** Bids were received from Advanced Drainage Systems, Buxton and True North Steel, Fargo. Advanced Drainage Systems did not include a bid bond and was denied. On motion of Elliott, seconded by Young and carried to accept the bid from True North Steel. **GRAVEL:** Bids were received from Paulson Gravel, Mayville, KRB Gravel, Clifford and Lakeside Construction, Finley. On motion of Eblen, seconded by Young and carried to accept all gravel bids for the betterment of the county. **ROAD OILS:** Bids were received from Husky Energy Refinery, Crookston and Flint Hills, Fargo. Husky Energy Refinery did not include a bid bond and was denied. On motion of Nesvig, seconded by Elliott and carried to accept the bid from Flint Hills.

**HIGHWAY:** Corwyn Martin, Road Superintendent and Matt Lange gave updates on flood issues and will assess damage when water recedes. Discussed issues concerning excess water flow along Hwy 81,  $\frac{3}{4}$  mile north of Kelso, just north of Bridge 423, on motion of Elliott, seconded by Nesvig and carried to allow Martin to lower the end section a foot to help with excess water. Discussed the road leading to bridge 237 in Bloomfield Township, water has washed out the road that was rebuilt when the bridge was put in and who is responsible for future repairs. On motion of Elliott, seconded by Nesvig and carried to state that Traill County is responsible for repairing county roads and the townships are responsible for repairing township roads, including township roads leading to a county bridge. Martin informed the Commission his department will be starting 10 hours day on Monday, April 22, 2019. Martin informed the Commission of requests he had received during the flood to haul gravel and Martin approved the requests for emergency repairs only. Eric Knudsvig met with the Commission. On motion of Elliott, seconded by Eblen and carried to approve the Drain Tile Discharge permit filed by Eric Knudsvig for 2 outlets on County Road 16 in the SE  $\frac{1}{4}$  of section 28 in Norman Township. Matt Lange presented an agreement for Engineering Services to conduct hydraulic analysis on Bridge #2 in the amount of \$6,000.00. On motion of Nesvig, seconded by Young and carried to allow the Chairman and Auditor to sign the agreement.

**MUD ON ROAD POLICY:** Martin expressed concerns with the Mud On Road Policy after a few farmers are reluctant to pay the bills they received from the highway department for fixing roads that were damaged during harvest, while other farmers that received bills paid their fair share to have the repairs made. Anyone who destroys county or township roads should be held responsible and pay to have them fixed. Martin was instructed to send the unpaid bills back to the farmers for payment. Young, Nesvig and Martin will meet with Charlie Stock, States Attorney to review the policy and report back at the next meeting.

**COUNTY AGENT:** Alyssa Scheve, NDSU Extension Agent gave the Commission updates in her department. Scheve requested to hire Leigh Gunkel, Family Nutrition Program Assistant as Traill County's summer Nutrition Director and the cost is covered in her budget. Commissioners gave Scheve permission to hire Gunkel.

**RISK MANAGER:** Heather Hovey, Risk Manager asked for permission to allow the North Dakota Association of Counties Board to review Traill County's Employee Manual to make sure we are in compliance with Federal and State Laws. The initial review is at no cost to the County however, if we choose to hire NDACo to update any changes needed, that cost would be determined at a later date. On motion of Young, seconded by Nesvig and carried to allow the request.

PRAIRIE-FEMA LAND: Cody Harstad, Hillsboro Park Board President, the Hillsboro Park Board is looking into establishing a community garden, orchard and ornamental garden in a location currently owned by Traill County. The property was acquired by the County during flood buy out and can never be sold. The property is described as Lots A & B in the SE ¼ of 32-146-50 in Eldorado Township and contains a total of approximately 7.09 acres. This property borders Woodland Park, owned by Hillsboro City Park Board. Harstad has been in contact with Todd Joersz, FEMA Representative. Joersz stated that it is possible for Traill County to deed the land over to the Hillsboro City Park Board with the stipulation if the Hillsboro City Park Board ever disbands, the property must be deeded back to Traill County. Harstad stated that the Park Board has been in contact with Glenn Hultin and Rosalie's prairie grass restoration project would remain, but the upkeep would be completed by the park board. The Commissioners are very interested in this project but requested to have Charlie Stock, States Attorney check into the request with FEMA and report back at the next meeting.

On motion duly made and carried, the following bills presented to the Board were ordered paid, to-wit:

96527	3D SPECIALTIES INC.	399.42	96558	MIDWEST PEST CONTROL	310.00
96528	FARGO ACME TOOLS	79.99	96559	MAYPORT FARMERS CO-OP	646.02
96529	ADA ELECTRIC	1209.39	96560	NAPA	59.99
96530	AMERI PRIDE LINEN	319.64	96561	FARNAM'S GENUINE PARTS	701.40
96531	COUNTRY SUITES BISMARCK	84.60	96562	NEW CENTURY PRESS	108.00
96532	BUXTON FARMERS UNION	2313.19	96563	NDSU EXTENSION PESTICIDE	90.00
96533	BLOOMFIELD ENTERPRISES	270.00	96564	NDSU	5482.97
96534	BUSINESS ESSENTIALS	268.91	96565	NORTH DAKOTA STATE UNIVERSITY	50.00
96535	BUTLERS MACHINERY	49.08	96566	ND 24-7 ATTORNEY GENERAL	1490.00
96536	CENTURY LINK	92.00	96567	ND COUNTY TREASURER ASSOC.	250.00
96537	CHS AG SERVICES	15946.00	96568	NODAK ELECTRIC	159.52
96538	CITY OF BUXTON	224.00	96569	NORTHERN STATES SUPPLY	16.04
96539	THOMAS EBLEN	81.20	96570	POLK COUNTY HIGHWAY	1012.18
96540	EAST CENTRAL REGIONAL WATER	30.30	96571	PHARM CHEM	85.65
96541	EWING OIL	899.76	96572	PORTLAND FARMERS UNION	3438.15
96542	FINLEY MOTORS	1523.90	96573	PAUL'S HOMETOWN REPAIR	312.53
96543	FLEET PRIDE TRUCK	146.01	96574	PRAXAIR	360.49
96544	GREAT AMERICA LEASING	49.78	96575	PREMIUM WATERS	30.00
96545	GILLUND ENTERPRISES	89.00	96576	RDO	904.75
96546	HILLSBORO BANNER	475.02	96577	SCHMIDT & ASSOCIATES	320.00
96547	HATTON CO-OP OIL	440.38	96578	SANFORD HEALTH HILLSBORO	1494.30
96548	HILLSBORO DRUG & GIFT	12.52	96579	ND STATE RADIO	420.00
96549	H.E. EVERSON	354.79	96580	STURDEVANT'S	3335.25
96550	HATTON FREE PRESS	15.00	96581	TOSHIBA FINANCIAL - TX	126.18
96551	HR COLLABORATIVE	50.00	96582	TOSHIBA FINANCIAL - MN	384.18
96552	INFORMATION TECH DEPT	1089.45	96583	TRAILL COUNTY TRIBUNE	691.80
96553	INLAND TRUCK PARTS	546.41	96584	UNDERGROUND VAULT/STORAGE	362.50
96554	KAYLA KNUDSON	98.17	96585	VISA	809.82
96555	LAWSON PRODUCTS	31.73	96586	WASTE MANAGEMENT	69.16
96556	MILLER'S FRESH FOODS	21.08	96587	WELLS FARGO	985.00
96557	MLGC	172.08	96588	XCEL ENERGY	215.78

There being no further business to be brought before the board, the meeting was adjourned at 9:38 a.m. to meet again on May 7, 2019 at 8:00 a.m.

ATTEST:

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Glenda Haugen, County Auditor

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Les Amb, Chairman