

The Traill County Commission came to order on July 20, 2021, at 8:00 a.m. with all members present. On motion of Eblen, seconded by Young and carried to approve the agenda as presented. On motion of Nesvig, seconded by Young and carried to approve the 06-15-21 regular minutes. On motion of Eblen, seconded by Nesvig and carried to approve the 06-28-21 special budget minutes. On motion of Young, seconded by Eblen and carried to approve the 07-14-21 special budget minutes.

JUNETEENTH: On motion of Nesvig, seconded by Amb and carried to officially accept July 6, 2021 as Traill County's Juneteenth holiday for the year 2021, and going forward, the holiday will be celebrated on the day as set by President Biden, June 19<sup>th</sup>. On motion of Nesvig, seconded by Young and carried to place the Juneteenth (June 19<sup>th</sup>) Holiday in the Traill County Employee Policy Manual.

INDEMNITY BONDS: On motion of Eblen, seconded by Amb and carried to approve the Indemnity Bond for lost instruments, Auditor's warrant #100945 for Jill Lagein in the amount of \$205.32. On motion of Young, seconded by Amb and carried to approve the Indemnity Bond for lost instruments, Treasurer's check #27908 for Kevin Cooper in the amount of \$94.50.

CORRESPONDENCE RECEIVED: *No action needed on the following items:* AVHSZ May financials and June board minutes. Information on upcoming Censes Redistricting.

CAPTIAL PROJECTS: \*This motion was rescinded on 08-03-21\* On motion of Amb, seconded by Eblen and carried to allow the Auditor to transfer \$917,674.79 from Capital Projects-Original Account to CP-General \$306,080.47, CP-Hwy Buildings \$207,352.06 and CP-Roads/Bridge Repairs \$404,242.26.

POLICY MANUAL CHANGE: On motion of Amb, seconded by Nesvig and carried to add to the Traill County Employee Manual, Policy #507 Communications and Computer Systems to read: "Department Heads who are not provided a "county owned" cellular phone, whose job requires them to use their personal cellular phone and plan minutes for work-related purposes "on a regular basis" are eligible for a flat-rate reimbursement of \$50.00 per month, retroactive to January 1, 2021.

SPECIAL MEETING DATES SET: July 26, 2021, at 8:30 a.m. to review 2022 proposed budgets. September 8, 2021, at 6:30 p.m. for Public 2022 Budget Hearings.

HIGHWAY DEPARTMENT: Corwyn Martin, Road Superintendent and Matt Lange, KLJ updated the board on several issues. On motion of Nesvig, seconded by Amb and carried to approve a Crossing Permit filed by Pat Muller along CR #11, Section 6 in Hillsboro Township. On motion of Eblen, seconded by Young and carried to approve the Engineering Contract with KLJ for Bridge #92 in Elm River Township. Bridge 92 has been approved for replacement by FEMA at a cost share of FEMA 75%, ND State 10% and Traill County 15% with work to be completed in 2022. On motion of Young seconded by Amb and carried to allow Nodak to install cabling along County Road #11. Lange informed the board that Bridge 228 has been completed and work is continuing on Bridge 111.

TREASURER: Carla Swanson, Treasurer presented her Pledge of Assets report as of 06-30-21. Commissioner Amb introduced the following resolution and moved its adoption which motion was seconded by Commissioner Nesvig: BE IT RESOLVED by the Board of County Commissioners that banks in the county be designated depositories of public funds in the custody of the County Treasurer and in an amount not to exceed FDIC Certificates as follows, to wit: Goose River Bank-Hillsboro, Mayville & Hatton; Aspire Bank-Hatton; First State Bank-Buxton, Mayville & Portland; Dakota Heritage Bank-Hunter, Galesburg & Hillsboro (for such amounts as the county may find necessary. BE IT FURTHER RESOLVED that pledges as assets in the county \$1,215,789.21, Goose River Bank-Hillsboro, Mayville & Hatton; \$470,964.47 Aspire Bank, Hatton; \$1,359,510.74 First State Bank-Buxton, Mayville & Portland; \$4,363,765.36 Dakota Heritage Bank-Hunter, Galesburg & Hillsboro are hereby approved for additional deposits by the County Treasurer in excess of FDIC Certificates \$250,000 as of June 30, 2021. The following members were present and voted aye for the adoption of the foregoing resolution: Commissioners Eblen, Elliott, Nesvig, Amb and Young. The resolution was declared adopted.

TAX DIRECTOR: Kayla Knudson presented abatements for approval. On motion of Eblen, seconded by Nesvig and carried to approve the following abatements: (1) Thomas Milstead, Parcel #27-0827-01031-000 and (2) Mark & Holly Cutshaw, Parcel #23-0000-03692-010.

METRO FLOOD DIVERSION AUTHORITY: Charlie Stock, States Attorney discussed a draft resolution which establishes a Alternative Dispute Resolution Board for the Metro Flood Diversion Authority. The resolution request was tabled until the August 3, 2021 meeting.

SHERIFF: Steve Hunt, Sheriff requested for his employees to carry over more than 80 hours of vacation into 2022 as his employees are working extra hours due to the office is shorthanded and scheduling time off is very difficult. On motion of Young, seconded by Amb and carried to allow the Sheriff's Department to carry over more than 80 hours at the end of December 2021, with the extra hours being taken by November 30, 2022. Hunt is working with FEMA on issues in Blanchard Township with erosion of the riverbank causing landslides. On motion of Young, seconded by Nesvig and carried to allow a \$100.00 per month increase for Deputy Klegstad, as he was promoted to Sargent in July.

CUSTODIAN: On motion of Eblen, seconded by Nesvig and carried to allow Jenni Rubash, Custodian on the agenda to discuss repair issues. Further inspection of the dome resulted in areas where the mortar has deteriorated and should be repaired. On motion of Amb, seconded by Young and carried to approve the work order from General Roofing & Construction in the amount of \$62,457.00 for tuck pointing, wash and sealing on the parapet wall and capstone on the dome.

On motion duly made and carried, the following bills paid by the County Auditor to July 19, 2021 were allowed paid to-wit:

102162	TC Treasurer FOASI	67,050.48	102249	JPMORGAN CHASE BANK NA	12,288.21
82558-82651	June Payroll	285,238.20	102250	NDPERS INSURANCE	2,286.43
102164	ND PERS Retirement	40,054.39	102251	ND PUBLIC HEALTH INSURANCE TRU	52,540.02
102211	ADVANCED BUSINESS METHODS	381.23	102252	3D SPECIALTIES INC	1,098.30
102212	WAYNE BERG	224.92	102253	ARAMARK	389.00
102213	BUXTON FARMERS UNION	71.56	102254	AG SPRAY EQUIPMENT	59.85
102214	BUSINESS ESSENTIALS	1,474.00	102255	BUXTON FARMERS UNION	1,204.80
102215	CDW GOVERNMENT	965.00	102256	ND BLUE CROSS SHIELD BILLING	5,916.60
102216	JENNY CLAIRMONT	527.00	102257	WEX BENEFITS FEES	50.00
102217	BROOKE L DUVAL	505.00	102258	BROCK WHITE COMPANY LLC	4,412.16
102218	ERICKSON AGENCY INC	6,418.00	102259	CITY OF BUXTON	478.00
102219	EAST CENTRAL REGIONAL WATER	30.30	102260	VOIDED	0.00
102220	FRANK FRITTEL	940.00	102261	ND DEPT OF TRANSPORTATION	157,176.68
102221	GREAT AMERICA LEASING	117.00	102262	EAST CENTRAL REGIONAL WATER	202.84
102222	HILLSBORO BANNER	93.00	102263	FLINT HILLS RESOURCES	93,087.30
102223	HILLSBORO KIWANIS FOOD	50.00	102264	FINLEY MOTORS INC	1,207.48
102224	HILLSBORO MUNICIPAL UTILITIES	1,570.13	102265	HILLSBORO BODY SHOP	50.00
102225	HALSTAD TELEPHONE COMPANY	102.27	102266	HILLSBORO LUMBER	201.99
102226	INFORMATION TECH DEPT	120.00	102267	HILLSBORO MUNICIPAL UTILITIES	792.46
102227	INTERGRATED WEED CONTROL	5,575.00	102268	HEATHER HOVEY	84.00
102228	JILL LAGEIN	211.68	102269	INTERSTATE BATTERY CENTER	40.00
102229	LEXIPOL LLC	3,739.58	102270	JOHN DEERE CREDIT	5.42
102230	LOFFLER COMPANIES INC	67.08	102271	KLJ ENGINEERING LLC	34,767.60
102231	BETHANY MORROW	53.76	102272	KRB GRAVEL LTD	69,660.00
102232	MARSHALL AND SWIFT BOECKH LLC	656.20	102273	LAWSON PRODUCTS	112.07
102233	NDAAO	120.00	102274	MILLERS FRESH FOODS	27.12
102234	NDCHCA	100.00	102275	MIDWEST REPAIR	1,181.91
102235	NDPOA	190.00	102276	FARNAMS GENUINE PARTS NAPA	681.75
102236	NORTH DAKOTA STATE UNIVERSITY	60.00	102277	NODAK ELECTRIC COOP	46.48
102237	OLSEN HARDWARE	9.99	102278	OVERHEAD DOOR COMPANY	83.00
102238	RED RIVER BASIN COMMISSIN	3,755.00	102279	OLSEN HARDWARE	89.57
102239	REMARK TECH CONSULTING	1,176.20	102280	OTTERTAIL POWER COMPANY	77.71
102240	JENNIFER RUBASH	135.00	102281	CHICAGO POWER PLAN	980.92
102241	TAMMY SAND	295.68	102282	STEELE COUNTY	1,332.50
102242	SEATOL	2,000.00	102283	GRAND FORKS STRATA CORP	13,156.85
102243	CARLA SWANSON	53.32	102284	TRAILL COUNTY TRIBUNE	428.76

102244	TOSHIBA FINANCIAL SERV MO	362.07	102285	VALLEY UNITED COOP	465.72
102245	TRAILL COUNTY TRIBUNE	76.00	102286	WASTE MANAGEMENT IL	78.24
102246	TYLER TECHNOLOGIES INC	449.00	102287	XCEL ENERGY	177.83
102247	KELLI TVEDT	101.50	102288	ND EMERGENCY MANAGEMENT ASSOCI	140.00
102248	WELLS FARGO BANK RENT	985.00			

On motion duly made and carried, the following bills presented to the Board were ordered paid, to-wit:

102289	AANDERUD MARILYN	24.75	102307	MINNKOTA ENVIROSERVICES INC	38.00
102290	ACME ELECTRIC GF	399.00	102308	PAUL MUELLER	3,551.30
102291	BUTLER MACHINERY	85.24	102309	NDACO STATE ATTORNEY ASSOC	300.00
102292	MEL CARSEN	2,207.50	102310	ND 24 7 ATTORNEY GENERAL	165.00
102293	CERTIFIED LABORATORIES	1,475.00	102311	NORTHERN STATES SUPPLY	143.84
102294	ND DEPT OF TRANSPORTATION	68,667.20	102312	OLSEN HARDWARE	9.99
102295	DREAMMAKERS CONSTRUCTION	15,712.50	102313	JEFF PAULSON	500.00
102296	BROOKE L DUVAL	66.08	102314	PREMIUM WATERS INC	26.14
102297	GF CO CORRECTIONAL CENTER	5,704.12	102315	RESIDENCE INN BISMARCK	86.40
102298	HILLSBORO BANNER	133.82	102316	REMARK TECH CONSULTING	50.00
102299	HATTON COOP OIL CO	85.85	102317	SORUM OIL COMPANY	16,878.50
102300	INFORMATION TECH DEPT	1,102.90	102318	ND STATE RADIO COMM	240.00
102301	INLAND TRUCK PARTS	2,852.75	102319	TOWN AND COUNTRY COOP	147.77
102302	KIM JACOBSON	190.72	102320	TRAILL COUNTY TRIBUNE	936.30
102303	JC AND J TRUCKING INC	33,519.36	102321	VALLEY UNITED COOP	356.39
102304	LITTLE KEEPERS	237.86	102322	WALKERS LAWN CARE LLC	14,862.50
102305	JACKIE KRALING	56.56	102323	WRIGHT IMPLEMENT	14,015.66
102306	JENNIFER LINDSETH	8.68	102324	WALLWORK TRUCK CENTER	274.45

There being no further business to be brought before the board, the meeting was adjourned at 9:00 a.m. to meet again in special session on Monday, July 26, 2021 at 8:30 a.m. to review 2022 budgets and in regular session on Tuesday, August 3, 2021 at 8:00 a.m.

Attest:

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Glenda Haugen, Auditor

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Kurt Elliott, Chairman