

The Traill County Commissioners met in regular session on **Tuesday, September 1, 2020** at 8:00 a.m. with all members present. This meeting was also held via Webex. On motion of Young, seconded by Nesvig and carried to approve the minutes of 09-01-20. On motion of Elliott, seconded by Amb and carried to approve the special meeting minutes of 08-25-20.

ELECTIONS: Glenda Haugen, Auditor updated the board on the “drop-off” times for Traill County voters to drop-off their voted ballots. The new drop-off times will be 7:00 a.m. to 5:00 p.m. and will continue until the day before elections, Monday November 2, 2020, as allowed by law.

HOUSING AUTHORITY: A request from Lake Agassiz Regional Council asking for Thomas Eblen, Traill County Chairman to be the “Responsible Entity” on behalf of the Traill County Housing Authority to aid in the sale of the housing units in Hillsboro City, Mayville City, Portland City and Hatton City. This request is on hold until we have more information. Commissioners Nesvig, Amb and Young are on the Housing Authority Board.

SHERIFF: Steve Hunt, Sheriff presented his annual NDDOT Traffic Safety Grant in the amount of \$8,400.00 for the term 10-01-20 thru 09-30-21. On motion of Nesvig, seconded by Amb and carried to allow the Chairman to sign the grant paperwork.

HIGHWAY DEPARTMENT: Corwyn Martin, Road Superintendent and Matt Lange, KLJ updated the board on several issues. Bridge 416 along County Road 25 will be closed starting September 8, 2020 to replace the box culvert. FEMA has requested Traill County do a hydraulics study on Bridget 92. On motion of Amb, seconded by Young and carried to hire KLJ to do the study. Lange informed the board that two power poles need to be moved to complete the Kaldorville Bridge #228. On motion of Elliott, seconded by Nesvig and carried to allow Martin to spend up to \$10,000.00 to complete the moving of the power poles. On motion of Amb, seconded by Nesvig and carried to pay \$20,000.00 for the monitoring program with Ducks Unlimited to offset any wetlands mitigation impact from moving of the Bridge #228. Martin and Elliott will find a date to start interviewing applicants for the road position. On motion of Young, seconded by Elliott and carried to allow Martin to open the vehicle/equipment bids. On motion of Young, seconded by Amb and carried to accept the highest bid for each item with the Highway Department being in charge of receiving the money and disbursing the vehicles/equipment.

CUSTODIAN: Jenni Rubash, Head Custodian updated the board on the dome repairs. Work is nearly complete, just waiting on a hatch to be delivered and installed. Work has also begun on the tuck pointing. Charlie Stock, States Attorney expressed concerns about having the dome inspected when it is completed. Rubash will inspect all work before signing off on the completion of the work. Rubash requested to install locking doors at the inside of the Human Service entrance to accommodate a “drop box” which can be used for elections and all departments.

UNIFIED COMMAND TEAM: Members of the team meeting in person: Brenda Stallman and Steve Hunt. Members meeting via Webex: Kim Jacobson and Charlie Stock. Discussion was held on bringing all employees back to work in the offices. Stallman reported an outbreak in positive tests largely due to colleges starting and nursing home issues. Her department has begun testing at the courthouse, by appointment only. These tests will be conducted in the parking lot. Stallman has purchased a command trailer to be shared with the Sheriff’s department. The concern is if bringing all employees back to work, and someone tests positive for Covid, the entire courthouse would need to be quarantined and how would we continue providing services to the public. Stock has been contacted by various departments concerning the Auditor’s office all working together and how would payroll be completed should they need to be quarantined. Haugen explained that payroll could be completed at home with the laptops, however when it comes to the election, it must be completed at the courthouse as ballots cannot be taken home. The Auditor’s office follows guidelines when working in close proximity to each other. Jacobson explained that her office has had no complaints about working remotely and her office productivity has increased during this time. The County will continue to operate as is until further notice.

HEALTH INSURANCE: Heather Hovey, Chief Deputy Auditor and Stacy Smelden, Deputy Auditor presented the agreement with The North Dakota Public Health Insurance Trust for health insurance for all eligible employees.

Hovey informed the board she sent out a survey to ask employees if they would be interested in “tiers” for insurance coverage. The surveys returned shows less employees switching from a family plan to a different tier, therefore adjusting the rates in which the employee must pay for their spouse, child or family. Once we receive the actual applications from the employees, we will know how much each tier will run out-of-pocket, as the single policy is paid by the County. On motion of Nesvig, seconded by Amb and carried to allow the Chairman to sign the agreement with The North Dakota Public Health Insurance Trust for health insurance for a two-year period starting in 2021, allowing tiers if the employees sign up for them.

NOTICES: 2020 NDACo Annual Conference will be held on October 12 & 13, 2020 virtually only. Traill County bridge tour following this meeting.

AUDITOR’S WARRANTS:

On motion duly made and carried, the following bills paid by the County Auditor to September 1, 2020 were allowed paid to-wit:

100225	TC Treasurer FOASI	62826.82	100228	NDPERS Retirement	42069.28
100226	Discovery Benefit Fees	66.00	81703-81792	August Payroll	200513.84

On motion duly made and carried, the following bills presented to the Board were ordered paid, to-wit:

REGULAR BILLS:

100280	JPMorgan Chase Bank	9512.34	100309	Alesha Knudson	100.00
100281	NDPERS Insurance	60549.34	100310	Jackie Kraling	136.69
100282	Marilyn Aanderud	100.00	100311	KRB Gravel LTD	43640.00
100283	Advanced Business Methods	2684.44	100312	Lawson Products	5.56
100284	Fargo Acme Tools	27.27	100313	Kristen Lee	200.00
100285	Advanced Drainage Systems	516.00	100314	Sara Mack	100.00
100286	Kelly Archambeau	200.00	100315	Tammi Mooney	100.00
100287	ND BCBS	6089.70	100316	Kathi Mooney	100.00
100288	Balco Uniform Co	150.00	100317	Bethany Morrow	50.00
100289	Dollar General Regions	81.73	100318	NDACO 877	1926.72
100290	Document Output Center	2342.22	100319	ND Assn of Counties	44.00
100291	ND Dept of Transportation	3926.60	100320	ND 24 7 Attorney General	465.00
100292	Brooke Duval	23.99	100321	Opp Construction	9031.68
100293	East Central Regional Water	245.68	100322	Kristi Parrish	100.00
100294	Finley Motors Inc	589.22	100323	Polar Communications	126.18
100295	Ivy Fyre	200.00	100324	Remark Tech Consulting	1142.00
100296	Great America Leasing	117.00	100325	Razor Tracking Inc	350.00
100297	Gillund Enterprises	206.16	100326	Tammy Sand	433.13
100298	Goose River Heating & Cooling	275.00	100327	Seatol	2000.00
100299	Hillsboro Body Shop	57.87	100328	Swanston Equipment Co	104.13
100300	Hillsboro Kiwanis Food	50.00	100329	Sorum Oil Co	15163.77
100301	Hillsboro Municipal	2652.19	100330	Steele County	1300.00
100302	Rebecca Hodgson	24.70	100331	Tyler Technologies	211.68
100303	Halstad Telephone Co	2457.84	100332	Verizon Wireless	166.10
100304	Interstate Power Systems	942.73	100333	Verizon Wireless	72.63
100305	Kim Jacobson	288.74	100334	Visa	425.00

100306	John Deere Credit	14.16	100335	Watchguard	40.00
100307	Tina Johnson	125.52	100336	Wells Fargo Bank Rent	985.00
100308	Allison Klassen	128.36	100337	Walkers Lawncare LLC	14083.13

There being no further business to be brought before the board, the meeting was adjourned at 9:47 a.m.

Attest:

Glenda Haugen, Auditor

Thomas Eblen, Chairman