

The Traill County Commissioners came to order on September 5, 2017 at 8:00 a.m. with all members present.

MINUTES: On motion of Amb, seconded by Eblen and carried to approve the minutes of August 15, 2017 with a corrections to the Cenex Propane contract amount to read "per year". On motion of Eblen, seconded by Young and carried to approve the minutes of August 29, 2017 as presented.

QUIT CLAIM DEED: On motion of Young, seconded by Amb and carried to allow the County Auditor to sign a Quit Claim Deed between Traill County and Betty L. Camp for the South 66' of Lots One and Two Block 21, Original Townsite of Mayville. This deed clears up title as property was sold in tax foreclosure sale in November 2004.

PAYROLL ISSUES: On motion of Eblen, seconded by Amb and carried to pay Conrad Steinhouse the following: 9.25 hours of vacation totaling \$226.44 and .60 hours of sick leave totaling \$14.69, less any applicable payroll taxes. On motion of Young, seconded by Eblen and carried to approve the 3% cost of living increase to Heather Hovey, Deputy Auditor retroactive back to 01-01-17.

FALLEN TREES: On motion of Amb, seconded by Elliott and carried to allow Levi Mattson of Hillsboro to remove some of the fallen trees from the July 11th storm, to build dog shelters down at the Hillsboro Park.

AMBULANCE CONTRACT: A meeting will be scheduled in November with West Traill and F-M Ambulance to review and approve the 2018 contract.

INDEMNITY BOND: On motion of Elliott, seconded by Young and carried to approve the Indemnity Bond for Lost Instrument filed by Mayville City for check #91755, dated 08-02-17 in the amount of \$441.44.

JAIL REMODEL PROJECT: Bobbi Hepper-Olson & David Fyre met with the Board. Updates on the project were given. On motion of Young, seconded by Elliott and carried to approve the change orders as presented.

HIGHWAY DEPARTMENT: Corwyn Martin gave the board updates on various projects. Martin requested to have the road department's credit card limit increased to \$5000.00. On motion of Amb, seconded by Eblen and carried to change the county credit card policy to allow the Road Department to have a credit card with a limit of \$5000.00. On motion of Amb, seconded by Elliott and carried to approve a Driveway Permit submitted by Rust Farms for a new approach located on the south side of county road 11 between 161st Ave SE & 162nd Ave SE, Hillsboro ND. Matt Lange and Kris Bakkegard, KLJ gave the board updates. Informed the commission approval has been received to complete project #CNOB-CNOC-4919(056) with the final payment being mailed to the Bonding Company: North American Specialty Insurance Company. On motion of Amb, seconded by Elliott and carried to allow Chairman Nesvig to sign the Professional Agreement with KLJ, in the amount of \$9,500.00 for Bridge 280 & Bridge 2 Hydraulic Analysis. On motion of Young, seconded by Amb and carried to allow Chairman Nesvig to sign the contract with KLJ for the 8 miles of HMA overlay & incidentals on County Road 81 in the amount of \$39,800.00.

TAX DEPARTMENT: Kayla Knudson met with the board. On motion of Eblen, seconded by Young and carried to approve a tax abatement submitted by O'Brien Seed, Inc for parcel #27-0001-04267-040. True and Full value of land was reduced to -0- as this assessment was a duplicate. Knudson presented

the board with a listing of parcels with omitted properties, as requested from the commission; no action was taken at this time.

BUDGETS: Melissa Beach, EDC Director presented her proposed 2018 budget. Glenda Haugen presented the Commissioners with updated 2018 budget figures as requested. After much discussion, on motion of Eblen, seconded by Young and carried to have Haugen publish 2018 Proposed Budget requests as originally presented less the following adjustments to the individual budgets: Auditor \$18,000, Custodian \$45,000, OASIS \$115,000, Jail \$125,000 and Capital Projects Jail \$135,825. The proposed budget requests total \$12,175,667.96.

On motion duly made and carried, the following bills paid by the County Auditor on July 20th, 2017 were approved:

91937	Discovery Benefits (Fees)	82.50	91940	NDPERS – Retirement	36948.07
91946	TC Treasurer – FOASI	61067.93		August Payroll	250,542.46

On motion duly made and carried, the following bills presented to the Board were order paid to-wit:

91999	3D Specialties Inc.	2,103.50	92000	Aanderud, Marilyn	86.94
92001	Ada Electric Inc.	117.52	92002	Berg Auto Supply	314.42
92003	Bismarck Comfort Inn	327.60	92004	Bismarck Comfort Suites	327.60
92005	Baker Funeral Home	2,325.00	92006	Buxton Farmers Union	859.10
92007	ND BC/BS	5,250.30	92008	CHS Credit Card	318.79
92009	Shantel Chase	47.62	92010	City of Buxton	181.00
92011	Cole Papers Inc.	1,578.48	92012	Dale’s Food Pride	24.59
92013	Dollar General	14.80	92014	Envirotech Heating	797.88
92015	Fastenal Company	96.63	92016	Flint Hills Resources	37,040.50
92017	Foster Care	60.00	92018	Gowan Construction Inc.	27,720.00
92019	GF-Traill Water Dist.	132.54	92020	Geffs Manufact. Inc.	348.35
92021	Kathleen Hansen	226.31	92022	Hatton City	180.61
92023	Hatton School	120.00	92024	Rachael Hiam	192.60
92025	Hillsboro Municipal Util.	2,350.68	92026	Halstad Telephone	2,602.88
92027	Stephen Hunt	100.00	92028	Inland Truck Parts	671.32
92029	Kim Jacobson	428.85	92030	John Deere Credit	266.32
92031	Allison Klassen	111.24	92032	Tom Klemetson	2,300.00
92033	KLJ – Bismarck	15,634.44	92034	Kayla Knudson	274.28
92035	KRB Gravel	14,700.00	92036	Pamela Lacher	42.80
92037	Mac’s Inc.	22.58	92038	Menards	131.28
92039	Medline Industries	369.26	92040	Tammi Mooney	128.94
92041	Motion Industries	76.02	92042	M & R Sign Company	610.75
92043	MN State Comm & Tech	900.00	92044	North Amer. Spec. Insur.	208,755.52
92045	Nationwide	100.00	92046	NDBSWE	75.00
92047	ND Insurance Dept	80.00	92048	NDPERS	48,236.85
92049	ND Secretary of State	35.00	92050	Olsen Hardware	277.70
92051	Ottertail Power Co.	10.24	92052	Otto’s Welding	327.00
92053	Portland Farmers Un.	70.00	92054	Paul’s Hometown Repair	430.10
92055	Polar Comm.	126.18	92056	Chicago Power Plan	1,310.18
92057	Productivity Plus Acct.	109.25	92058	Premium Waters	31.00

92059	Record Keepers Inc	32.00	92060	Edna Riendeau	34.87
92061	Reardon Office Equip	2,866.00	92062	Remark Tech Cons	990.16
92063	Sandbo Plumbing	215.00	92064	Tammy Sand	117.70
92065	Alyssa Scheve	480.76	92066	Seatol	1,750.00
92067	Sorum Oil Co.	61.11	92068	Secretary of State	2,216.19
92069	Shopko Stores	86.12	92070	Streicher's	147.98
92071	GF – Strata Corp.	8,737.94	92072	Traill Rural Water Dist.	103.00
92073	Verizon Wireless	721.70	92074	Verizon Wireless	210.79
92075	Visa	100.00	92076	Wells Fargo Bank	650.00
92077	Tami Wilson	112.91	92078	Walker's Lawncare	5,500.00
92079	Wright Implement	10.03	92080	Xcel Energy	730.48

There being no further business to be brought before the Board, Chairman Nesvig adjourned to meet again on September 19, 2017 at 8:00 a.m.

Attest:

Glenda Haugen, County Auditor

Ken Nesvig, Chairman

The Traill County Commissioners reconvened on September 5, 2017 at 9:26 a.m. with all members present. On motion of Eblen, seconded by Amb and carried to set the 2017 property tax levy public hearing meeting on Monday, September 18, 2017 at 7:00 p.m.

There being no further business to be brought before the Board, Chairman Nesvig adjourned the meeting at 9:38 a.m.

Attest:

Glenda Haugen, County Auditor

Ken Nesvig, Chairman