

The Traill County Commissioners came to order on Tuesday, December 21, 2021, at 8:00 a.m. with the following members present: Commissioners Eblen, Elliott, Nesvig and Young. Commissioner Amb attended via Webex. Addition to the agenda: Commissioner Elliott added pay adjustment. On motion of Eblen, seconded by Young and carried to approve the amended agenda. On motion of Nesvig, seconded by Young and carried to approve the minutes of December 7, 2021.

AMBULANCE: On motion of Young, seconded by Amb and carried to allow the Chairman to sign the 2022 Service Contract with West Traill Ambulance Service.

SOILS: The ND State Tax Commissioner notified Traill County, In accordance with ND Century code 57-02-27.2, has conducted a review of the agricultural land valuation procedures in Traill County and have found Traill County to be in compliance of the soil survey method of valuation.

REMARK TECHNOLOGIES: On motion of Eblen, seconded by Nesvig and carried to allow the Chairman to sign the 2022 Technology Managed Services Contract with Remark, and to pay the contract in one lump sum in January 2022.

CORRESPONDENCE: Received notice of webinar available to Commissioners and Department Heads to discuss the risk of fraud for ARPA and Cares Act Funding. Webinar is scheduled for January 6, 2022.

HIGHWAY DEPARTMENT: Corwyn Martin, Road Superintendent met in person along with Matt Lange, KIJ Engineer meeting via Webex. On motion of Amb, seconded by Eblen and carried to award Bridge #92 bids to Jensen Brother's Construction Company of Fargo. Lange will notify the company and prepare a contract. Lange discussed the possibility of funding that may be available thru the ARPA Funds the County received. New funding needs to pass Congress before the ARPA Funds can be used for infrastructure, more information to come later.

WATER RESOURCE: Jason Siegert, TCWR Director and Jessica Spaeth, TCWR Secretary/Treasurer met with the board. Discussion was held on the assessments placed on the townships and county for the Elm River Water Shed for 2022. The Water Resource Board has "rescinded" the assessment to be the same as last year and will draft a letter to request abatements of the additional assessment.

SHERIFF DEPARTMENT: Joel Walsvik of Sebeka MN, Sheriff Steve Hunt, States Attorney Charlie Stock and Deputy Sheriff Thomas Burr met with the board. Mr. Walsvik has concerns with the Sheriff's Department taking a photo of his driver's license when he was stopped along the road changing a flat tire and did nothing wrong. Walsvik questioned whether a law exists that allows your driver's license to be photographed when you have not committed a crime and questioned the response time for his open records request, which he felt should be answered within 10 days. States Attorney, Charlie Stock informed Walsvik that the County will respond to his open records request within the next week.

AGASSIZ VALLEY HUMAN SERVICE ZONE: Kim Jacobson, AVHSZ Director informed the Commissioners that her AVHSZ Board reviewed the 2021 indirect fund balance including the County Wide Cost Allocation Plan and determined a reimbursement to Traill County in the amount of \$46,156.75 and to Steele County \$2,583.00 has been processed. On motion of Young, seconded by Eblen and carried to appoint Doris Vigen to the AVHSZ Board for a 3-year term. Steele County Board members will be filled by the Steele County Commission. Jacobson informed the board she has a "signed" lease with Wells Fargo and the lease will convert over to Dakota Heritage Bank once they take over.

RISK MANAGEMENT: Heather Hovey, Chief Deputy Auditor met with the Board over payroll issues. On motion of Eblen, seconded by Nesvig and carried to place in our Policy Manual #402 a statement that requires all employees to receive their Statement Of Earnings by email or it must be picked up, in person, in the Auditor's Office. Hovey informed the Board she is researching a new payroll system.

OPIOID SETTLEMENT: Charlie Stock, States Attorney discussed the upcoming Opioid Settlement. On motion of Amb, seconded by Young and carried to allow Stock to enter into the settlement and sign the needed documents.

PAYROLL ADJUSTMENT: On motion of Elliott, seconded by Nesvig and carried to adjust the 2022 salary of Deputy Treasurer Tiffany Ambuehl to \$42,000.00.

ARPA COMMITTEE: Ben Gates, Chairman of the ARPA Committee presented the Traill County American Rescue Plan Act Notice of Funding Opportunity and Application Guidance, compiled by the ARPA Committee. On motion of Eblen, seconded by Young and carried to approve the Guidance forms as presented. The ARPA Committee will place ads in the papers and send out the application to business in the County.

On motion duly made and carried, the following bills presented to the Board were ordered paid, to-wit:

103342	ARAMARK	1342.18	103367	LOFFLER COMPANIES INC	9.62
103343	FOSTER	571.00	103368	MICHELLE MOONEY	175.66
103344	BAUER BUILT TIRE SERVICE	2811.32	103369	BETHANY MORROW	188.75
103345	BLUE 360 MEDIA	77.75	103370	MIDSTATES WIRELESS	3863.00
103346	BUSINESS ESSENTIALS	30.00	103371	MAGNUSONS TIRES AND SERVICE	2210.19
103347	BUTLER MACHINERY	264897.00	103372	ND ASSOCIATION OF COUNTIES	63.00
103348	FOSTER	85.99	103373	ND ASSN OF COUNTIES DRUG	50.00
103349	CODE 4 SERVICES INC	3942.07	103374	OFFICE STATE AUDITOR	4950.00
103350	ND DEPT OF TRANSPORTATION	8051.08	103375	PREMIUM WATERS INC	13.19
103351	BROOKE L DUVAL	34.43	103376	REMARK TECH CONSULTING	1264.00
103352	FORUM COMMUNICATIONS PRINTING	3184.09	103377	JENNIFER RUBASH	150.00
103353	GF CO CORRECTIONAL CENTER	75.00	103378	STONES MOBILE RADIO	6612.07
103354	HILLSBORO BANNER	262.00	103379	SORUM OIL COMPANY	1085.45
103355	HILLSBORO BODY SHOP	8525.44	103380	TAYLOR TOOLS	890.50
103356	HIGH PLAINS TECHNOLOGY INC	589.00	103381	TOWN AND COUNTRY COOP	159.23
103357	HALSTAD TELEPHONE COMPANY	2125.00	103382	TRAILL COUNTY TREASURER	14566.33
103358	INFORMATION TECH DEPT	111.20	103383	TC WATER RESOURCE	55531.28
103359	KIM JACOBSON	352.56	103384	FOSTER	100.00
103360	ALLISON KLASSEN	85.04	103385	US IMAGING INC	5000.00
103361	KAYLA KNUDSON	349.00	103386	WALSH COUNTY SHERIFFS OFFICE	2250.00
103362	JACKIE KRALING	165.90	103387	WHEELER	1990.00
103363	KRB GRAVEL LTD	153340.00	103388	XCEL ENERGY	153.21
103364	LAWSON PRODUCTS	23.44	103389	JPMORGAN CHASE BANK NA	15585.33
103365	LINDE GAS AND EQUIPMENT INC	495.72	103390	TRAILL DISTRICT HEALTH	444.50
103366	JENNIFER LEVITT	16.00			

COURTHOUSE SECURITY: Steve Hunt, Sheriff met with the board to review the courthouse security reports issued by the State Homeland Security Department. On motion of Young, seconded by Nesvig and carried to adjourn the regular commission meeting at 9:31 a.m. and go into executive session to review the reports.

No motions or county business was handled after the executive session ended. The next regular meeting of the Traill County Commissioners will be on January 4, 2022, at 8:00 a.m.

ATTEST:

Glenda Haugen, Auditor

Kurt Elliott, Chairman