

The Traill County Commissioners came to order on December 5, 2023, at 8:00 a.m. with the following members present: Commissioners Eblen, Elliott, Nesvig, Amb and Young. Auditor Haugen requested to add interviewing for the VSO position to the agenda. On motion of Amb, seconded by Nesvig and carried to approve the amended agenda. On motion of Nesvig, seconded by Amb and carried to approve the regular minutes of 11-21-23 and the executive minutes of 11-07-23.

AMBULANCE: On motion of Eblen, seconded by Elliott and carried to allow the Chairman to sign the 2nd Amendment to Service Contract with F-M Ambulance Service., Inc. dba Hillsboro Ambulance Service, for the 2024 calendar year.

FEDERAL AID PROJECTS: On motion of Amb, seconded by Elben and carried to allow the States Attorney, Chairman, Road Supervisor and Auditor to sign the 2024 Maintenance Certification County Federal Aid Project, SFN 51026.

COUNTY ROAD 25: Commissioners received a letter from Jon Anderson, Stavanger Township Chairman and other residents of Stavanger Township urging the Commissioners to approve paving of County Road 25 because of safety issues. Commissioners have placed the project on their list and are waiting for available funding.

TAX FORECLOSURE SALES: On motion to Nesvig, seconded by Elliott and carried to allow the Chairman and Auditor sign County Deeds with the following individuals as they purchased property during the tax sale: (a) Parcel #27-0010-07442-000 Shane Kylo, Inc. (b) Parcel #28-0009-08290-000 Adam C. Vig (c) Parcel #26-0002-05748-000 Lance A. Benson (d) Parcel #28-0009-08335-000 Haley Conner (e) Parcel #32-0002-04858-000 Thomas Stenson (f) Parcel #26-0002-05962-000 Brian Whisney (g) Parcel #31-0002-10028-000 Haley Connor and (h) Parcel #29-0002-08656-000 Portland City.

COURTHOUSE STEP RESTORATION: Commissioners received notice from ND State Historical Society awarding Traill County \$45,000.00 for the courthouse step restoration project.

AVHSZ: Received Agassiz Valley Human Service Zone November Board minutes and financials. No action needed.

HWY 18 PROJECT: Commissioners received notice of milling and overlaying projects along HWY 18 in the cities of Portland and Mayville. No action needed.

VETERANS SERVICE OFFICE: Glenda Haugen, Auditor requested to set a date to begin interviewing for the Veterans Service Officer. Four applications have been received. Haugen will set date & time during the week of December 11, 2023, after talking with Bryan Watters, ND State Supervisor of Veterans Affairs. Commissioners Young and Nesvig will help with interviews.

HIGHWAY DEPARTMENT: Corwyn Martin, Road Superintendent and Matt Lange, KLJ Engineer updated the board on several issues. Martin requested to adjust the Grade levels for the equipment operators in his department. Martin finished updating all job descriptions and the adjusted grade levels match the descriptions. Commissioner Eblen requested to table the adjustments until December 19, 2023, to further review the request. On motion of Nesvig, seconded by Eblen and carried to approve the following drain tile easements: (1) Jason Siegert, E1/2 of Section 14 in Eldorado Township (2) Scott Hong, Section 2 in Wold Township (3) Larry Linneman, SW1/4 Section 26 in Buxton Township. Martin met with Frost Solutions, a company that sells cameras to be placed along county roads to give the Highway Department updates on road conditions, however Traill County is not interested at this time. Lange gave updates on various bridges. On motion of Eblen, seconded by Amb and carried to allow the Chairman to sign letters of support for the grant application for paving of County Road 25. Future paving of County Road 10 will be bid separately from the grants.

RECORDER: Marlene Eblen, Recorder and Deb Guest, Deputy met to discuss the hire date for the new Deputy. Interviews will take place on Monday, December 11, 2023. On motion of Amb, seconded by Nesvig and carried to allow Eblen to hire a new deputy with a start date of December 29, 2023.

COURTHOUSE: Jenni Rubash, Head Custodian informed the board that the courthouse may lose power for up to three hours during the switch over to the new generator. Installation should be completed within the next few days. The Sheriff's office will still be operational as they will be placed on the old generator during switch over.

U.S. FISH & WILDLIFE SERVICE: Kurt Tompkins, District Manager asked for support for the U.S. Fish & Wildlife Service to pursue the purchase of an 80-acre parcel adjacent to land the Service already owns in Norman Township. USFWS has the ability to purchase land to put into the Wetland Management Program which Traill already has about 700 acres in the program. Although Traill receives revenue from the USFWS for the land within the program, the revenue is not enough to cover the taxes from the sale of the land. On motion of Nesvig, seconded by Elliott and carried to support the U.S. Fish & Wildlife Service's request to move forward with the process, with a final decision to be made at a future meeting. The final decision, once made by the Commissioners, will be forwarded to the Governor's office for approval by the Governor.

SHERIFF: Steve Hunt, Sheriff received notice of a price increase for the body & patrol car camera costs, however Hunt is confident he will be able to find the additional costs in his budget. Tabled from November 7, 2023, Hunt requested a one-time payout of vacation hours his Deputies and Dispatchers have accumulated due to a shortage of workers in the department. On motion of Amb, seconded by Eblen and carried to allow the one-time payout of vacation hours and requested the employees to continue to use up the vacation hours when possible. Hunt, received notice from the Department of Health & Human Services concerning the training for all ND 911 Dispatchers. Potential changes to the training could result in all ND 911 Dispatchers not being certified. On motion of Eblen, seconded by Amb and carried to have Sheriff Hunt draft a letter to NDHHS in opposition of the changes and have Chairman Young sign the letter.

AUDITOR'S WARRANTS: On motion duly made and carried, the following bills paid by the County Auditor to December 5, 2023, were allowed paid to-wit:

107752 NDPERS-Retirement	52,225.76	107753 NDPHIT Insurance	66,072.06
107754-107812 Tax Collections			

REGULAR BILLS: On motion duly made and carried, the following bills presented to the Board were ordered paid, to-wit:

107813	ADVANCED BUSINESS METHODS	266.00	107842	LUNSETH PLUMBING & HEATING	915.32
107814	LES AMB	600.00	107843	LARSON WELDING AND MACHINE	1,393.28
107815	APPRIVER LLC	692.25	107844	MATTHEW BENDER AND COMP	81.60
107816	AUSTIN BARIL	2,517.29	107845	MIDWEST PEST CONTROL	120.00
107817	ND BLUE CROSS SHIELD BILLING	6,608.11	107846	NDACO 877	1,981.28
107818	WEX BENEFITS FEES	56.00	107847	ND ASSN OF COUNTIES	325.00
107819	BNSF RAILWAY COMPANY	38,400.00	107848	NORTH DAKOTA HUMAN SERVICE	273.68
107820	THOMAS BURR	2,517.29	107849	NDLTAP	575.00
107821	CASS COUNTY FINANCE	1,400.00	107850	KEN NESVIG	840.38
107822	CODE 4 SERVICES INC	77,589.18	107851	OLSEN HARDWARE	430.90
107823	DAKOTA HERITAGE BANK	1,920.00	107852	OTTERTAIL POWER COMPANY	179.22
107824	THOMAS EBLEN	600.00	107853	PAULS HOMETOWN REPAIR	60.80
107825	KURT ELLIOTT	600.00	107854	JASON POHLKAMP	2,517.28
107826	TONY ERNST	2,517.28	107855	SOCIAL SERVICES	1,295.00
107827	FINLEY FARMERS GRAND	1,147.34	107856	REMARK TECH CONSULTING	15,406.00
107828	KIM FOLSTROM (VOID)	2,517.29	107857	SEATOL	4,000.00
107828	KIM FOLSTROM (VOID)	(2,517.29)	107858	THE SIDWELL COMPANY	90.00
107829	GALLS, LLC	230.87	107859	SIGN SOLUTIONS	1,522.48
107830	GLENDA HAUGEN	650.45	107860	SECRETARY OF STATE	36.00

107831	HILLSBORO BANNER	39.00	107861	STEELE COUNTY	2,583.00
107832	HATTON COOP OIL CO	117.35	107862	GRAND FORKS STRATA CORP	1,109.87
107833	HERITAGE INSURANCE SERVICE	7,603.00	107863	TRAILL COUNTY TREASURER	46,156.25
107834	HILLSBORO MUNICIPAL UTILI	2,546.65	107864	KELLI TVEDT	2,517.29
107835	HIGH PLAINS TECHNOLOGY INC	619.00	107865	VANGUARD APPRAISALS INC.	2,480.00
107836	STEPHEN HUNT	2,517.28	107866	LARRY YOUNG	600.00
107837	INTERSTATE POWER SYSTEMS	8,550.00	107867	ZEP MANUFACT COMPANY	420.37
107838	JOHN DEERE CREDIT	3.66	107868	JONATHON FOLENA	2,517.29
107839	TINA VANCE	207.64	107869	JPMORGAN CHASE BANK NA	25,835.10
107840	CHERYL JOHNSON	146.00	107870	NDPERS INSURANCE	2,278.74
107841	KLJ ENGINEERING LLC	60,814.08			

There being no further business to be brought before the Board, the meeting was adjourned at 9:06 a.m. to meet again on December 19, 2023, at 8:00 a.m.

Attest:

Glenda Haugen, Auditor

Larry Young, Chairman