

The Traill County Commissioners came to order on June 1, 2021, at 8:00 a.m. with all members present. Items added to the agenda: Burning Ban and Salary/Benefits. On motion of Eblen, seconded by Young and carried to approve the updated agenda. On motion of Elliott, seconded by Eblen and carried to approve the minutes of May 18, 2021 as presented.

NDACo ANNUAL CONFERENCE: On motion of Young, seconded by Nesvig and carried to appoint Carla Swanson, Treasurer as Traill County's delegate for 2021 & 2022.

NIELSVILLE BRIDGE: On motion of Eblen, seconded by Nesvig and carried to allow the Chairman to sign a letter to Polk County Commissioners concerning the funding of the Nielsville bridge.

BURN BAN: Commissioner Young questioned the procedure on how to notify residents when a burning ban is put into place. Sheriff Steve Hunt requested residents to call his office or check online with ND Fire Index. If Traill County is in the red flag warning, the burning ban is put into place, with an exception for residential fire pits.

HIGHWAY: Corwyn Martin, Road Superintendent (in person) and Matt Lange, KJL (via Webex) updated the board on various projects. On motion of Amb, seconded by Nesvig and carried to approve Right-a-way encroachment permits for East Central Regional Water District to place water lines along Hwy 81 in sections 29 and 32 in Ervin Township. Bridge 366 has been completed. Martin asked for approval to allow employee to donate time to Kitty Showers for ankle surgery, on motion of Amb, seconded by Young and carried to approve the request.

RECORDER: Tabled from last meeting was a request from Marlene Eblen, Recorder to increase her deputy's salary by \$6000.00 to bring her in line with other deputies. After much discussion, on motion of Nesvig, seconded by Young to allow an increase of \$4500.00 effective immediately, voting aye: Commissioners Elliott, Nesvig, Young and Amb, voting nay: Commissioner Eblen, motion carried.

ECONOMIC DEVELOPMENT: Jim Murphy, TCEDC Director met with the board. On motion of Amb, seconded by Eblen and carried to allow the chairman and auditor to sign a certificate of appointment for Judd Wilson to the TCEDC board.

SHERIFF: Steve Hunt requested to modify the pay for Deputies working in the upcoming Traffic Safety Grant. Hunt is requesting to pay all deputies \$40.00 per hour. The pay is 100% covered by the grant. On motion of Eblen, seconded by Amb and carried to allow the request. Hunt informed the board a 911 Dispatcher and his newest Deputy both resigned. On motion of Nesvig, seconded by Amb and carried to allow Hunt to advertise for both positions. Shawn Skager, Deputy thanked the board for allowing him to be a part of Traill County Sheriff's Department. Skager's last day with Traill County will be July 9, 2021.

SALARY/BENEFITS: Salary & Benefit Committee consisting of Commissioner Tom Eblen, States Attorney Charlie Stock, Auditor Glenda Haugen and Chief Deputy Auditor Heather Hovey (Commissioner Young absent) met to discuss discrepancies in salaries and also discussed benefits. In the past, Traill completed two salary surveys, one with an outside company and the other was handled internally. Eblen explained that each department head should research other counties comparable to Traill, using population and valuations, about 15% above or below Traill. After much discussion, Commissioners agreed to have each department head do their own research and present their findings to the full Commission Board during budget discussions, which will be held on June 28, 2021.

OPEN MEETINGS: Chairman Elliott discussed the importance of informing the papers of special meetings when two or more commissioners are assigned to one subcommittee. Also discussed was having a commissioner serve on all county boards, allowing public to speak at meetings without an appointment and using personal computers vs county computers.

Recess taken at 9:00 a.m. to meet as a County Board of Equalization.

The County Commission reconvened as a Board of County Commissioners at 9:15 a.m.

HOUSING AUTHORITY: Derek Johnson, Deputy Director for Housing Authority of Cass County introduced his new employee Legonne Oriental. Mr. Johnson updated the commission on the sale of the housing units located within Traill County. Due to fire in one of the Hillsboro units, the unit will be demolished instead of repaired. A public meeting will be held on Tuesday, June 8, 2021, at 9:30 a.m. in the Traill County Courthouse, Community Room to discuss the disposition of the Hillsboro property. On motion of Amb, seconded by Nesvig and carried for the Traill County Housing Authority (TCHA) to commence with de minimis demolition of the Public Housing Unit located at 505 Kiwanis Drive, Hillsboro ND, in accordance with Section 18(f) of the U.S. Housing Act of 1937. This unit was badly damaged by a fire on April 3, 2021, and the TCHA has determined that the unit meets one of the criteria for demolition outline in 24 CFR 970.27(c).

AUDITOR'S WARRANTS: On motion duly made and carried, the following bills paid by the County Auditor to June 1, 2021, were allowed paid to-wit:

101983	TC Treasurer FOASI	64,561.80	101986	NDPERS Retirement	40,641.75
	Discovery Benefits Fees		82475-82557	May Payroll	273,961.75

REGULAR BILLS: On motion duly made and carried, the following bills presented to the Board were ordered paid, to-wit:

101995	3D SPECIALTIES INC	283.39	102017	LOFFLER COMPANIES INC	53.16
101996	ADVANCED DRAINAGE SYSTEMS	885.00	102018	KATHI MOONEY	19.74
101997	BILDEN ASKEW FUNERAL HOME	2,300.00	102019	MAGNUSONS TIRES AND SERVICE	308.00
101998	ND BLUE CROSS SHIELD BILLING	5,746.80	102020	NDACO 877	2,599.31
101999	BLUE TARP FINANCIAL INC	8.65	102021	NORTHERN ENGINE AND SUPPLY	96.40
102000	BURSKI EXCAVATING INC	37,346.06	102022	OK TIRE STORE	89.95
102001	BROOKE L DUVAL	80.08	102023	OTTERTAIL POWER COMPANY	86.16
102002	MARLENE EBLEN	228.56	102024	PREMIUM WATERS INC	68.44
102003	EAST CENTRAL REGIONAL WATER	232.38	102025	REMARK TECH CONSULTING	1,171.40
102004	KENSIE ELIJAH	200.00	102026	SANDBO PLUMBING	40.00
102005	ERNIES REPAIR	419.75	102027	SEATOL	2,000.00
102006	EWING OIL	875.25	102028	SWANSTON EQUIPMENT CO	1,927.69
102007	FLATEN AND JOHNSON TRUCK	87.18	102029	THE SIDWELL COMPANY	60.00
102008	FINLEY MOTORS INC	92.37	102030	SORUM OIL COMPANY	2,262.47
102009	GREAT AMERICA LEASING	117.00	102031	TAYLOR TOOLS	301.00
102010	HILLSBORO MUNICIPAL UTILITIES	2,271.97	102032	STEELE COUNTY	1,332.50
102011	KIM JACOBSON	179.36	102033	GRAND FORKS STRATA CORP	11,293.33
102012	JOHN DEERE CREDIT	31.74	102034	TRAILL COUNTY TRIBUNE	81.00
102013	LITTLE KEEPERS	174.34	102035	WELLS FARGO BANK RENT	985.00
102014	ALLISON KLASSEN	48.72	102036	WEST SIDE STEEL	46.45
102015	KLJ ENGINEERING LLC	9,930.87	102037	ND BLUE CROSS SHIELD BILLING	115.50
102016	JILL LAGEIN	852.02	102093	J P MORGAN	11,736.63
102094	NDPERS INSURANCE	2,246.61	102095	NDPIT	53,245.58
102096	NDPERS INSURANCE	40.38			

There being no further business to be brought before the board, the meeting was adjourned at 9:27 a.m. to meet again on Tuesday, June 15, 2021.

Attest:

Glenda Haugen, Auditor

Kurt Elliott, Chairman

