

Trail County Board of Health

Meeting Minutes

4/26/10

Country Hearth – Hillsboro



Public Health
Prevent. Promote. Protect.
Trail District Health Unit

Present: Becky Gunderson, Charles Breen, Jill Anderson, Steven Larson, Tom O’Keefe, Shawnda Schroeder, Brenda Stallman

The meeting was called to order by president, Tom O’Keefe. Minutes of the February 1, 2010 meeting were approved (Gunderson/Breen).

Tobacco Prevention Coordinator, Shawnda Schroeder, introduced herself to the Board and outlined her activities and future plans. The new tobacco grant guidelines are much more restrictive to coincide with CDC guidelines for best practices. The Board agreed that TDHU can supplement funding needs that Shawnda feels would enhance her program and yet do not fall within the grant provisions.

Financial statements and expenses for 1/1/10 – 3/31/10 were approved as distributed (Larson/Anderson).

Stallman presented Essential Services #9, “Evaluate effectiveness, accessibility, and quality of personal and population-based health services.”

TDHU continues to dispense state-supplied medication to an individual residing in Traill County with Tb. She is now considered to be non-contagious.

A policy for provision of meals at meetings hosted by TDHU was established. Meals may be provided for meetings hosted by TDHU during which agency business, continuing education, and items necessary for agency operation are presented. All voted in favor (Breen/Gunderson).

Stallman presented a letter that she had written to the ND Dept. of Human Services in relation to the low rate of participation in the Health Tracks program and the subsequent lack of reimbursement for services.

The State Dept. of Health will provide flu vaccine for school based clinics this fall.

Stallman discussed expenditures relating to the pandemic flu grant. Funding not spent during the flu season needs to be re-allocated to the purchase of items that could be used for future mass vaccination clinics. Stallman has ordered a lab quality refrigerator for storage of vaccines, (6) P-25 radios for communication needs, and a lap top computer.

Salary recommendations for the upcoming budget were discussed. Stallman is to gather information that would reflect the current market for similar positions and present at the next meeting.

The Board agreed that pool ordinances in Traill County communities are necessary for assurance that pools are implementing practices in the best interest of public safety. Stallman will develop a model policy and approach individual city governments about adopting the policy.

The meeting was adjourned at 8:05 a.m.

Respectfully submitted,
Brenda Stallman for Charles Breen

NEXT MEETING July 26 at 7:00 a.m.