

The Traill County Commissioners came to order on **October 2, 2018** at 8:00 a.m. with all members present. On motion of Nesvig, seconded by Amb and carried to approve the minutes of September 18, 2018 as presented.

LODGING RATES: On motion of Eblen, seconded by Elliott and carried to increase the lodging rate to \$84.60, matching the State reimbursement rate, effective October 1, 2018.

TC ECONOMIC DEVELOPMENT: Jim Murphy, EDC Director presented their 2017 Audit report.

TAX DIRECTOR: Kayla Knudson, Tax Director updated the Board on the State Equalization Hearing. Mike Anderson was granted a reduction at the State level due to the functional obsolescence of the elevator, resulting in a 32% reduction in valuation. Knudson informed the Board that she has 11 mobile homes located in Traill County that are on the Tax Foreclosure list.

HIGHWAY DEPARTMENT: Corwyn Martin, Road Superintendent & Matt Lang, KLJ met with the Board. On motion of Eblen, seconded by Elliott and carried to approve a ditch cleaning permit filed by Les Amb along County Road #19 & 13. On motion of Amb, seconded by Nesvig and carried to approve a County Road Right-of-way encroachment permit filed by Judith Olson to move a culvert along County Road 2 in Caledonia Township. On motion of Amb, seconded by Eblen and carried to approve a ditch cleaning permit filed by Glenn Johnson in Section 23 of Lindaas Township. On motion of Amb, seconded by Elliott and carried to approve Century Link to bore under County Road 200 to install new cable. On motion of Amb, seconded by Nesvig and carried to approve the change order on the paving project on Hwy 81, changing the recycled asphalt from 15% to 20% saving the county \$15,000, as material was tested and approved by KLJ Engineering. Martin informed the Board that Bridge 421 was damaged by a logging trucker. Martin will contact Charlie Stock for further discussion. Martin explained how the gravel budget line item works. Martin informed the Board that the Climax Bridge over the Red River has been rated to a Code 3 because of decking issues. On motion of Amb, seconded by Nesvig and carried to table this discussion until the next meeting when KLJ can come back with more information. Matt Lang, KLJ informed the Board of a new grant program that could help with repairs or replacing bridges. His suggestions are to combine the Climax, Nielsville and Hendrum bridges along with support from Cass, Norman and Poke Counties to apply for this grant. On motion of Amb, seconded by Nesvig and carried to have the County Auditor send a letter of support for this project. On motion of Nesvig, seconded by Eblen and carried to approve a change order for the Caledonia Bridge to replace the Green Ash trees with Cottonwood trees saving some money. The tree planting will be done in the spring.

2019 BUDGET HEARING: Chairman Young called the 2019 budget hearing to order at 9:00 a.m. The Commission discussed budget requests and the suggested adjustments from the last meeting.

On motion of Nesvig, seconded by Amb and carried to grant a 3% salary increase to all full-time employees with the exception of Human Services, States Attorney and County Agent.

On motion of Amb, seconded by Eblen and carried to grant a 3% salary increase to part-time/seasonal employees.

On motion of Eblen, seconded by Nesvig and carried to grant the request of Steve Hunt, Sheriff to promote the following Deputies Skager and Pohlkamp to Sargent status, along with a \$1200.00 yearly (\$100.00 per month) salary increase.

On motion of Elliott, seconded by Nesvig and carried to grant the salary of Charlie Stock, States Attorney as presented in his budget of \$76,000.00.

On motion of Eblen, seconded by Amb and carried to approve the following budget adjustments: Auditor reduced \$1,500.00; Treasurer reduced \$2000.00; St. Attorney reduced \$3,566.26; Recorder reduced \$3,520.90; Courthouse/Custodian reduced \$50,000.00; Jail reduced \$2,470.58; Veterans Service Office reduced \$1200.00; Hillsboro Airport Authority reduced \$2000.00; Victim Witness reduced \$948.00.

On motion of Eblen, seconded by Amb that the county budget be adopted for the year commencing January 1, 2019 to December 31, 2019 and as follows, to wit:

2019 BUDGET HEARING MINUTES

On motion of Eblen, seconded by Amb that the county budget be adopted for the year commencing January 1, 2019 to December 31, 2019 and as follows, to wit:

(1) That the appropriations be and the same are hereby made and allowed for each office, department and undertaking as, hereinafter set forth:

GENERAL FUND:

Commissioners	\$ 118,003.60
Auditor	\$ 193,747.97
Treasurer	\$ 117,331.45
States Attorney	\$ 121,808.74
Tax Director	\$ 188,620.08
Clerk of District Court	\$ 104,796.81
Recorder	\$ 99,364.43
Courthouse	\$ 247,201.72
Sheriff	\$ 378,464.44
DES	\$ 25,008.83
Jail	\$ 225,097.60
Coroner	\$ 5,600.00
County Park	\$ 10,000.00
Oasis & Technology	\$ 521,327.00
Health Insurance	\$ 372,712.32
Employee Assistance Program	\$ 2,020.00
Cemetery	\$ 1,000.00
County Loan Bridge	\$ 70,000.00
Dues	\$ 11,500.00
Insurance Reserve	\$ 92,000.00
Lake Agassiz	\$ 3,400.00
Red River Basin	\$ 3,755.00
State Examiners	\$ 15,000.00
Undistributed Expenses	\$ 30,000.00
County Web MTCE	\$ 1,000.00
Risk Management	\$ 49,297.79

TOTAL GENERAL \$ 3,008,057.78

ROAD DEPARTMENT:

Road & Bridge/Hwy Distribution	\$ 1,607,620.06
Bridge	\$ 150,000.00
Farm to Market 25 Mill	\$ 1,667,325.55
County Road	\$ 402,056.78
TOTAL ROAD DEPT:	\$ 3,827,002.39

HUMAN SERVICES (2019 Trail/Steele Combined):

New Name: Agassiz Valley Social Service District	
Social Services	\$ 1,685,435.00
General Assistance & Indigent Burials	\$ 15,725.00
TOTAL HUMAN SERVICES:	\$ 1,701,160.00

OTHER FUNDS:

Health District	\$ 348,876.20
Veterans Service Office	\$ 72,036.20
County Agent	\$ 109,155.52
Weed Board	\$ 102,719.01
Emergency Medical (Ambulance)	\$ 1,091,150.69
Economic Development	\$ 233,314.22
Capital Projects	\$ 120,000.00
Emergency Fund	\$ 57,000.00
Hillsboro Airport Authority	\$ 15,000.00
TOTAL OTHER FUNDS:	\$ 2,149,251.84

GRAND TOTAL OF APPROPRIATIONS:

General Fund	\$ 3,008,057.78
Road Department	\$ 3,827,002.39
Human Services	\$ 1,701,160.00
Other Funds	\$ 2,149,251.84
TOTAL	\$ 10,685,472.01

(2) That the County Auditor be and is hereby authorized and directed to extended upon the tax list for the year 2018 against all property assessed within the county, a county tax levy in the amount of \$ 5,681,860.12 the levy be subdivided as to fund distribution as follows:

General	\$ 2,164,507.78
Road & Bridge	\$ 543,561.75
Veterans Service Office	\$ 62,893.20
Agent	\$ 97,094.52
Emergency	\$ 52,000.00
Farm To Market 25 Mill	\$ 1,358,904.38
Health District	\$ 182,762.63
Emergency Medical (Ambulance)	\$ 543,561.75
Economic Development	\$ 214,436.22
County Road	\$ 271,780.88
Capital Projects-Jail	\$ 119,175.00
Weed Control	\$ 56,182.01
Hillsboro Airport Authority	\$ 15,000.00
(Excluding Hillsboro City, Mayville City & Garfield Township)	

That the levies to extend on the 2018 tax list are as follows: Garrison-1 Mill; Water Resource-3.80 Mills; Historical Society .25 Mills; Senior Citizens 1.00 Mill; Red River Joint 1.50 Mills; Soil conservation 1.00 Mills;

All Commissioners present and voting in favor of said motion. Motion carried.

On motion duly made and carried, the following bills paid by the County Auditor to October 1, 2018 were approved:

94972	TC Treasurer – FOASI	59342.82	79667-79753	September Payroll	262315.25
94966	NDPERS – Retirement	38333.77			

On motion duly made and carried, the following bills presented to the Board were ordered paid, to-wit:

95025	3D Specialties Inc.	317.63	95064	Northern Fire Equip.	1025.75
95026	AutoGlass Solutions	1385.38	95065	Olsen Hardware	615.54
95027	Bismarck Comfort Suites	83.70	95066	Ottertail Power Co.	64.86
95028	Country Suites Bismarck	160.20	95067	Otto's Welding	247.15
95029	Baker Funeral Home	1800.00	95068	Pitney Bowes Global	894.00
95030	ND BC/BS	5889.60	95069	Paul's Hometown Repair	233.91
95031	H. Borough	600.00	95070	Polar Communications	126.18
95032	H. Borough	185.00	95071	Chicago- Power Plan	36.31
95033	Bob Barker Company	95.57	95072	Premium Waters Inc.	31.00
95034	Business Essentials	653.52	95073	Reserve Account	7300.00
95035	Mel Carsen	3869.00	95074	Edna Riendeau	345.37
95036	CDW Government	111.85	95075	R. J. Zavoral	707287.26
95037	Dollar General	100.35	95076	Reardon Office Equip.	700.98
95038	Finley Motors	628.80	95077	Ralphs Sharp Shop	14.95
95039	Gompf Displays	49.95	95078	Remark Tech.	1256.74
95040	GF-Traill Water District	147.34	95079	Razor Tracking	250.00
95041	Crookston Greenway	555.25	95080	Tammy Sand	64.20
95042	Global Safety Network	250.00	95081	Alyssa Scheve	152.60

95043	Becky Hams	43.60	95082	Sanford Health - SD	2641.63
95044	Kathleen Hansen	47.42	95083	Shawn Skager	44.64
95045	Halstad Elevator	14.02	95084	State Land Department	73.00
95046	Hillsboro Municipal Utilities	2437.04	95085	Sorum Oil Co.	434.28
95047	Rebecca Hodgson	126.98	95086	Schaeffers Specialized	410.40
95048	Halstad Telephone Company	2129.00	95087	Grand Forks - Strata Corp.	2363.95
95049	Kim Jacobson	1123.53	95088	Tiger Commissary Services	104.25
95050	JC & J Trucking	7820.00	95089	Foster Care	350.00
95051	John Deere Credit	491.59	95090	Traill Rural Water Dist.	103.00
95052	Allison Klassen	40.19	95091	Verizon Wireless	752.68
95053	Bismarck - KLJ	7471.80	95092	Verizon Wireless	207.55
95054	Jackie Kraling	151.15	95093	Verizon Wireless	227.28
95055	Pamela Lacher	299.21	95094	Verizon Wireless	51.41
95056	Kristin Lee	124.00	95095	Visa	3.79
95057	Little Falls Machine	695.37	95096	Visa	174.87
95058	Sara Mack	215.66	95097	Wanzek	10065.48
95059	Miller's Fresh Foods	16.41	95098	Waste Management	211.68
95060	Tammi Mooney	41.97	95099	Wells Fargo Bank	666.66
95061	Bethany Morrow	727.03	95100	Tami Wilson	400.22
95062	NDPERS	50131.54	95101	Walker's Lawncare	28000.00
95063	ND 24/7 Atty. Gen.	1610.00	95102	Halstad Telephone Company	2745.74
95105	Discovery Benefits	77.00			

There being no further business to be brought before the Board, the meeting was adjourned at 9:15 a.m. to meet again on October 16, 2018 at 8:00 a.m.

Attest:

Glenda Haugen, Auditor

Larry Young, Chairman