

The Traill County Commissioners came to order on **March 20, 2018** at 8:00 a.m. with the following members present: Commissioners Eblen, Young, Nesvig, Elliott and Commissioner Amb by conference call. MINUTES: On motion of Nesvig, seconded by Amb and carried to approve the minutes of March 6, 2018 as presented.

DRUG DOG: On motion of Eblen, seconded by Amb and carried to allow the County Auditor to transfer \$149.22 from the Drug Dog account to the Sheriff Designated Account.

CORRESPONDENCE: Invitation to attend the East Central Regional Water District Annual Meeting to be held on March 27, 2018 at 7:30 p.m. in Thompson. Notice from Rebecca Hodgson, VSO that her office will be closed March 19 thru 22nd to attend ND VSO conference.

COUNTY DEEDS: On motion of Nesvig, seconded by Eblen and carried to allow the Chairman and Auditor to sign a County Deed with the City of Portland for parcel #29-0002-08890-000.

TREASURER: Connie Weber, Treasurer presented her letter of resignation. Commissioners thanks Connie for her 38 years of service to Traill County. On motion of Elliott, seconded by Nesvig and carried to accept her resignation effective April 30, 2018. On motion of Eblen, seconded by Amb and carried to appoint Carla Swanson, current Deputy Treasurer to fill the unexpired term of Connie Weber, Treasurer until the 2018 General Election. On motion of Eblen, seconded by Nesvig and carried to allow the County Treasurer to advertise for a full-time Deputy Treasurer.

HIGHWAY: Corwyn Martin, Road Superintendent presented a copy of a letter sent to NDDOT concerning the proposed radial-t project at the intersection of CR 14/CR9 and ND Highway 18. On motion of Amb, seconded by Nesvig and carried to allow Martin to purchase a self-propelled packer from the Butler Machinery Company in the amount of \$18,720.00. The Tiger Grant application submitted for the Nielsville Bridge has been denied. On motion of Nesvig, seconded by Elliott and carried to allow Martin to hire the part-time summer crew at \$10.00 per hour. On motion of Elliott, seconded by Eblen and carried to allow Martin to advertise for a part-time truck driver for the summer months. On motion of Nesvig, seconded by Eblen and carried to allow the Chairman and Auditor sign a County Road/Right-Of-Way Encroachment permit with American Crystal Sugar for a new approach along county road #81, in 6-148-50 Stavanger Township.

PROPERTY INSURANCE: Tabled from the March 6, 2018 Commissioner meeting and after much discussion, on motion of Nesvig, seconded by Amb and carried to approve the bid received from Lee Erickson Agency, Hillsboro for a \$2 million liability package with increasing deductibles to \$500, costing the county \$68,945.00. Lee requested a meeting with department heads to discuss a different format in which the equipment and vehicles are reported for next year's insurance bids, Haugen will set a meeting up.

TAX DIRECTOR: Kayla Knudson, Director requested permission to hire Rebecca Braaten, former Auditor on a part-time basis, to help in the Tax Director and Auditor's office, staying within the 2018 approved budget. On motion of Eblen, seconded by Nesvig and carried to allow the hiring of Braaten on a part-time basis. On motion of Nesvig, seconded by Eblen and carried to allow Knudson to advertise for a full-time Deputy Tax Director. On motion of Eblen, seconded by Elliott and carried to renew the contract with The Sidwell Company, GIS Services for a 5 year term in the amount of \$4,500.00 per year and adding the optional services of 911 Data/Addressing for a one-time setup fee of \$900.00 and a 5 year contract term at \$720.00 per year. Jerry Tollefson, Traill County's E911 Coordinator will help with the Data/Addressing portion of the contract.

SHERIFF: Steve Hunt, Sheriff and Jerry Tollefson TC E911 Coordinator discussed the new SIRN, State Radio Project. Tollefson is a voting member on the CRIB Committee and is requesting an alternate should he be unable to attend a meeting. On motion of Elliott, seconded by Nesvig and carried to appoint Steve Hunt as Traill County's alternate voting member on the CRIB Committee.

2019 BUDGET PROCESS: Tom Eblen discussed the upcoming budget process. Commissioners agreed to discuss salaries starting at their April 3, 2018 meeting and meeting with Department Heads on April 17, 2018.

On motion duly made and carried, the following bills presented to the Board were ordered paid, to-wit:

93467	Ameri Pride Linen	279.56	93499	NDACO	400.00
93468	Boot Barn Inc	439.98	93500	NDPERS	10.00
93469	Leann Beck	22.89	93501	Nodak Electric	89.74
93470	Buxton Farmers Union	1771.52	93502	Nelson International	192.48
93471	Bismarck Ramkota	167.40	93503	Grandin-Nepstad Oil	16752.97
93472	Business Essentials	344.54	93504	Northern Engine & Sup.	16.92
93473	Butler Machinery	61.26	93505	Northern Fire Equip.	84.70
93474	Century Link	84.00	93506	Norman Funeral Home	1800.00
93475	Coles Papers	282.52	93507	Northern Salt Inc.	2893.54
93476	Dakota Mailing	83.71	93508	OK Tire Store	2150.24
93477	Fargo-Forks Freightliner	86.82	93509	Olsen Hardware	118.67
93478	GF Correctional Center	75.00	93510	Portland Farmers Union	2755.22
93479	Grafix Shoppe	1647.43	93511	Chicago-Power Plan	5146.97
93480	Glenda Haugen	357.30	93512	Premium Waters Inc.	59.35
93481	Hillsboro Banner	304.80	93513	Reardon Office	38.57
93482	Hillsboro Body Shop	2577.61	93514	Remark Tech	1920.00
93483	Hatton CO-OP Oil	501.11	93515	Sandbo Plumbing	80.00
93484	Hillsboro Drug & Gift	39.98	93516	Alyssa Scheve	8.00
93485	H. E. Everson	73.76	93517	Sanford Health Hillsboro	1904.50
93486	Hatton Ford Inc.	147.85	93518	Sanford Health - SD	179.00
93487	Hillsboro Lumber	53.95	93519	Charles Stock	319.05
93488	Rebecca Hodgson	160.13	93520	Streicher's	764.99
93489	Heather Hovey	106.60	93521	Toshiba Financial -TX	122.20
93490	Halstad Telephone	3735.50	93522	Traill County Tribune	545.82
93491	John Deere Finan.	659.59	93523	The Sidwell Company	1500.00
93492	J & M Truck Sales	125.00	93524	Underground Vault/Storage	6.00
93493	Laser Systems	55.98	93525	Visa	354.25
93494	Little Falls Machine	14.81	93526	Waste Management	69.45
93495	Corwyn Martin	186.39	93527	Wright Implement	476.85
93496	Mayport Farmers Co-op	1285.05	93528	Wallwork Truck Center	694.95
93497	MidStates Wireless	1676.75	93529	Xcel Energy	213.63
93498	Farnam's Genuine Parts	740.98	93530	Visa	12.59

There being no further business to be brought before the Board, the meeting was adjourned at 8:44 a.m. to meet again on April 3, 2018.

Attest:

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Glenda Haugen, Auditor

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Larry Young, Chairman